

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
August 19, 2019
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

IV. PRESENTATIONS

1. Ms. Amy Fox, Curriculum Director – STEAM Club
2. Ms. Megan McCune, Choir Director – Choir Trip, Nashville, TN.

V. CORRESPONDENCE

1. The Chenoweth Family – Thank you note.

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the August 19, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. To approve the minutes from the July 15, 2019 regular meeting as presented.
2. To approve the minutes from the July 18, 2019 special meeting as presented.
3. To approve the minutes from the July 29, 2019 special meeting as presented.
4. To approve the minutes from the August 8, 2019 special meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST - AUGUST 2019

To approve the list of substitute teachers for the month of August 2019 as provided by the Pickaway County Educational Service Center.

D. RESIGNATION

To approve Mr. Kross Shaeffer's request to resign as Educational Aide effective immediately. (Item B)

E. SUPPLEMENTAL CONTRACTS 2019-2020

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Miranda Harrod – H.S. Freshman Volleyball Coach, Step 0, Class 3 (Pending all requirements are met.)
2. Mr. Bill Stout – H.S. Ass't. Golf Coach, Step 1, Class 3
3. Ms. Charlie Lesko – Cheerleader Advisor-Varsity Football, Step 0, Class 5 (Pending all requirements are met.)
4. Ms. Charlie Lesko – Cheerleader Advisor-Reserve Football, Step 0, class 5 (Pending all requirements are met.)
5. Ms. Amanda Patterson – E.S. Student Council Advisor (0.5), Step 2, Class 6
6. Ms. Katie Wynkoop – E.S. Student Council Advisor (0.5), Step 3, Class 6
7. Ms. Kirsten Herth – H.S. Technical/Orchestra Director, Step 0, Class 4
8. Ms. Ashley Kelley – H.S. Student Council Advisor, Step 3, Class 5
9. Mr. Jeremy Null – Mock Trial Advisor, Step 1, Class 5
10. Ms. Cindi Post – Math Counts, Step 29, Class 5
11. Ms. Tia Jude – Cheerleading Advisor – M.S. Football Cheerleader, Step 0, Class 6 (Pending all requirements are met.)
12. Ms. Patricia Trivette – M.S. Newspaper Advisor, Step 2, Class 7
13. Ms. Nichole Younkin – M.S. Yearbook Advisor, Step 6, class 4

F. SUBSTITUTE EMPLOYEES FOR CLASSIFIED STAFF 2019-2020

To approve the following as substitute employees for classified staff for the 2019-2020 school year in the areas designated:

1. Ms. Heather Anderson – Secretary
2. Mr. Ben Carpenter – Bus Driver
3. Ms. Sunset Cox – Secretary, Educational Aide
4. Ms. Shirlene Davidson – Café Worker, Custodian
5. Ms. Julia Dixon – Secretary, Café Worker, Custodian, Educational Aide
6. Ms. Andrea Duvall – Educational Aide
7. Ms. Amy Funk – Bus Driver
8. Ms. Michelle Gardner – Custodian, Bus Driver, Van Driver
9. Ms. Melissa Garten – Café Worker
10. Ms. Ashley George – Custodian
11. Ms. Cynthia Gollihue – Café Worker
12. Ms. Lisa Haddox – Custodian
13. Ms. Marlene Haddox – Café Worker, Custodian
14. Ms. Sharon Hawkins – Secretary
15. Ms. Toni Henry – Bus Driver
16. Mr. Doug Johnson – Bus Driver
17. Ms. Pam Joyce – Secretary, Café Worker
18. Ms. Sandy Liston – Educational Aide, Secretary, Café Worker
19. Ms. Kimberly Love-Smith – Educational Aide
20. Ms. Debra McFarland – Café Worker, Bus Driver
21. Ms. Kristen McKinney – Secretary, Café Worker, Custodian, Van Driver
22. Ms. Megan Moorman – Bus Driver
23. Ms. Jennifer Poupart – Secretary
24. Ms. Bernie Reisinger – Secretary
25. Mr. Darry Rigsby – Bus Driver
26. Mr. Kross Shaeffer – Custodian
27. Ms. Sally Stahlecker – Educational Aide
28. Ms. Teri Swan – Café Worker, Van Driver
29. Ms. Donna Thompson – Secretary
30. Ms. Rita Wolfe – Educational Aide
31. Ms. Janet Wright – Health Care Coordinator
32. Ms. Dawn Garrett – Educational Aide, Bus Aide, Secretary
33. Ms. Stacy Howard-Scheel – Educational Aide, Café Worker, Secretary

G. HOME INSTRUCTION TUTORS 2019-2020

To approve the following as home instruction tutors for the 2019-2020 school year:

1. Ms. Sharon Link
2. Ms. Talea McGinnis
3. Ms. Olivia Thompson

H. AFTER SCHOOL TUTORS 2019-2020

To approve the following as after school tutors for the 2019-2020 school year:

- | | |
|-----------------------|--------------------------|
| 1. Ms. Sharon Link | 4. Ms. Kay Jones |
| 2. Ms. Talea McGinnis | 5. Ms. Patricia Trivette |
| 3. Ms. Heather Hook | 6. Ms. Andrew Waters |
| | 7. Ms. Olivia Thompson |

I. CERTIFIED EMPLOYEES' CONTRACT ADJUSTMENTS

1. To adjust Mr. Shane Wellman's one (1) year teacher's limited contract from a Master's Degree, Step 0 to a Bachelor's Degree, Step 0 for the 2019-2020 school year pending all requirements are met.

2. To approve the adjustment of Mr. Charles Blankenship's one (1) year teacher's limited contract from a bachelor's degree pay level Step 0 to a bachelor's degree pay level Step 3 for the 2019-2020 school year.

J. FACILITY USE REQUEST

1. To approve the request to use the football stadium, concession stand, restrooms from 10:00 a.m. to 4:00 p.m. on September 7, 2019; from 10:00 am to 8:00 pm September 14, 2019; October 5, 2019; and October 19, 2019 (night game) for biddy football games as requested by Mr. Jay Jude, Westfall Biddy Football Representative. This group must keep in touch with the district athletic director and building administrator with any changes. (Item C)

2. To approve the request to use the elementary cafetorium from 5:30 pm to 8:00 pm August 29, 2019 for Cub Scout 343 meeting as requested by Mr. Neal Huston, leader. This group must keep in touch with the district athletic director and building administrator with any changes. (Item D)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT'S RECOMMENDATIONS

K. SCHOOL RESOURCE OFFICER CONTRACT 2019-2020

Motion to approve the school resource officer contract and the memorandum of understanding with the Pickaway County Sheriff for the 2019-2020 school year as presented. (Item E)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

L. D.A.R.E. CURRICULUM SERVICE CONTRACT 2019-2020

Motion to approve the D.A.R.E. Curriculum Contract with the Pickaway County Sheriff for the 2019-2020 school year as presented. (Item F)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

M. ACE DIGITAL ACADEMY SERVICES

Motion to approve the ACE Digital Academy to provide alternative educational options for grades K-12 for the 2019-2020 school year as presented. (Item G)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. T-4 REIMBURSEMENT

Motion to approve T-4 reimbursements for the 2019-2020 school year to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement.

Grove City Christian School:

1. Mr. and Mrs. Nicolas Brown – McKinley and Kensington Brown
2. Mr. and Mrs. David Claffey – David, Danny and Eva Claffey
3. Mr. and Mrs. Derick Hignite – Kadence and Emily Hignite
4. Mr. and Mrs. Scott Iverson – Morgan Iverson
5. Mr. and Mrs. Michael Warren – Addie Warren
6. Mr. and Mrs. Jason Williams – Weston Williams

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

O. WASHINGTON D.C. TRIP 2019-2020

Motion to approve the 8th grade Washington D.C. trip from May 19th-22nd, 2020 as requested by Mr. Jerry Mathewson, Advisor as presented. (Item H)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. FFA TRIPS 2019-2020

1. Motion to approve the FFA BIG E trip from September 12th-15th, 2019 to West Springfield, Massachusetts as requested by Ms. Megan Moorman, Advisor as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to approve the FFA trip to the National FFA Convention from October 30th-November 1st to Indianapolis, Indiana as requested by Ms. Rachel Scior, Advisor as presented. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Q. AGREEMENT FOR TRANSPORTATON SERVICES

Motion to enter into an agreement between the Board of Education and Mr. Hayden Mink to provide transportation services for a student with disabilities effective immediately through June 2020 as presented.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from July 2019, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. BUS PURCHASES

Motion to approve the purchase of the following stock unit school buses from Ohio CAT:

1. Thomas Saf-T-Liner C2/78 passenger, conventional bus, 3755 miles - \$94,000.00
2. Thomas Saf-T-Liner C2/81 passenger, conventional bus, 430 miles - \$85,628.00
(Item K)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. AUTHORIZATION OF ADVERTISEMENT FOR REVIEW OF REQUESTS FOR QUALIFICATIONS FOR DESIGN PROFESSIONALS IN CONNECTION WITH VARIOUS UPGRADES AND IMPROVEMENTS TO SCHOOL DISTRICT FACILITIES

Motion to approve the following resolution:

WHEREAS, the Board of Education of the Westfall Local School District, County of Pickaway, Ohio (hereinafter called the “Board of Education”) has determined that certain improvements and upgrades to various School District facilities are necessary, the cost of which will be in excess of \$25,000 (together, the “Projects”); and

WHEREAS, pursuant to Section 3313.46, Ohio Revised Code (“ORC”), the School District is required to obtain the services of Design Professionals in connection with the Projects; and

WHEREAS, the Board of Education will follow prescribed procedures for the retention and selection of Design Professionals in connection with the Projects, by soliciting responses to Requests for Qualifications for professional design services.

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it, the Board of Education:

Section 1. The Board of Education authorizes the advertisement of, and solicitation of responses to, Requests for Qualifications for Design Professionals in connection with the Projects.

Section 2. The Board of Education authorizes a representative of the School District to review, evaluate and rank any responses to Requests for Qualifications received relating to the Projects, based on the criteria set forth in the Requests for Qualifications, pursuant to Sections 153.65 through 153.71, ORC, and further authorizes the negotiation of contracts with Design Professionals relating to the provision of professional design services in connection with the Projects.

Section 3. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

TREASURER’S COMMENTS

ANNUAL FEDERAL FUNDS NOTICE

The Westfall Local School District receives funds through the Ohio Department of Education via the Consolidated Continuous Improvement Plan (CCIP). Monies received through the IDEA-Part B (516) are used to provide special education services for students with identified disabilities. Title I (572) funds are used to provide reading and early literacy interventions to all students. Title II (590) funds are used to reduce class size in early grades and to provide professional development services. IDEA funds (587) are used for Special Education services for preschool students.

BOARD RECOMMENDATIONS

A. DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING – OSBA

Motion to appoint _____ as the delegate to the 2019 OSBA Annual Business Meeting, to be held November 10-12, 2019 and in the event the delegate cannot serve, _____ has been appointed as alternate.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. APPOINTMENT OF ACTING SUPERINTENDENT

Motion to approve Mr. Ty Ankrom, Pickaway County ESC Superintendent, as the acting superintendent for purposes of approval/signatures between August 31st, 2019 through September 30th, 2019.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES:

WMS:

WHS:

DISTRICT WIDE:

- August 20, 2019 – Opening Day Staff Meeting, 8:00 a.m. Breakfast, Meeting at 8:30 a.m.

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____