

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
August 20, 2018
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

VI. PRESENTATIONS

V. CORRESPONDENCE

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the August 20, 2018 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____to_____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. Motion to approve the minutes from the July 16, 2018 regular meeting as presented.
2. Motion to approve the minutes from the August 6, 2018 special meeting as presented.

B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST – AUGUST 2018

Motion to approve the list of substitute teachers for August 2018, as provided by the Pickaway County Educational Service Center.

D. RESIGNATION REQUESTS

1. Motion to accept Mr. William Bryant's request to resign as High School Reserve Wrestling Coach for the 2018-2019 school year effective immediately. (Item B)
2. Motion to accept Ms. Elizabeth Green's request to resign as an educational aide effective at the end of her 2017-2018 contract. (Item C)

E. SUPPLEMENTAL CONTRACTS 2018-2019

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year:

1. Mr. Colton Coreno – M.S. Football Coach, Class 3, Step 0

F. AFTER SCHOOL INTERVENTION TUTORS 2018-2019

Motion to approve the following certified employees as after school intervention tutors for the 2018-2019 school year:

- 1. Ms. Courtney Wright
- 2. Ms. Talea McGinnis
- 3. Mr. Dylan Givens
- 4. Ms. Jessica Sullivan
- 5. Mr. Andrew Waters
- 6. Ms. Sarah Keirns
- 7. Ms. Karen Holbrook
- 8. Ms. Stephanie Davey
- 9. Ms. Ashley Crabill

G. HOME INSTRUCTION TUTORS

Motion to approve the following certified employees as home instruction tutors for the 2018-2019 school year:

- 1. Ms. Talea McGinnis
- 2. Ms. Sharon Link
- 3. Ms. Karen Holbrook

H. SALARY ADJUSTMENTS

1. Motion to adjust the salary of Mr. Ramone Conley, Intervention Specialist from a Bachelor’s Degree, Step 0, to a Bachelor’s Degree +150, Step 5 for the 2018-2019 school year.

2. Motion to adjust the salary of Ms. Melissa Shafer, Teacher, from a Bachelor’s Degree, Step 0, to a Master’s Degree, Step 10 for the 2018-2019 school year.

MOTION: _____
 Cook _____
 Rigsby _____
 Ruff _____

SECOND: _____
 Ruoff _____
 Ruth _____
 Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

I. DONATIONS

Motion to accept the following donations totaling \$3,485.35 as presented: (Item D)

- | | | |
|----|---|-------------|
| 1. | WEF – FFA Fund | \$ 1,525.00 |
| 2. | Buffalo Wild Wings – HS Band Fund | 30.35 |
| 3. | American Legion Post #618 – HS Band Fund | 75.00 |
| 4. | Ms. Sandra Algeo – HS Band Uniform Fund | 480.00 |
| 5. | Neil Coleman Insurance – HS Boys’ Basketball Fund | 375.00 |
| 6. | Westfall Booster Club – HS Football Fund | 1,000.00 |

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____to_____

J. SUBSTITUTE CLASSIFIED EMPLOYEES 2018-2019

Motion to employ the following as substitute classified employees for the remainder of the 2018-2019 school year in the areas designated:

1. Ms. Lindsay Brooke Adams – Cafeteria Worker
2. Ms. Heather Anderson – Secretary
3. Mr. Rick Caplinger – Cafeteria Worker, Custodian
4. Ms. Shirlene Davidson – Cafeteria Worker, Custodian
5. Ms. Mildred Davis – Cafeteria Worker, Custodian
6. Ms. Caryn Dineen – Educational Aide, Secretary, Cafeteria Worker
7. Ms. Julia Dixon – Secretary, Cafeteria Worker, Custodian
8. Ms. Andrea Duvall – Educational Aide
9. Ms. Melissa Gartin – Cafeteria Worker, Bus Driver, Bus Aide
10. Ms. Cynthia Gollihue – Educational Aide, Cafeteria Worker
11. Ms. Marlene Haddox – Cafeteria Worker
12. Ms. Sharon Hawkins – Secretary
13. Ms. Lahoma Helsel – Secretary, Cafeteria Worker
14. Ms. Toni Henry – Bus Driver
15. Ms. Jayme Holbrook – Educational Aide, Secretary
16. Mr. Doug Johnson – Custodian, Bus Driver
17. Ms. Brenda Kazmierczak – Educational Aide
18. Ms. Sandy Liston – Educational Aide, Secretary, Cafeteria Worker
19. Ms. Shalona Littrell – Bus Driver
20. Ms. Kimberly Love-Smith – Educational Aide, Cafeteria Worker

- 21. Ms. Debra McFarland – Cafeteria Worker, Bus Driver
- 22. Ms. Megan Moorman – Bus Driver
- 23. Ms. Jennifer Poupart – Secretary
- 24. Ms. Bernie Reisinger – Secretary
- 25. Mr. Darry Rigsby – Bus Driver
- 26. Mr. Craig Schobeloch – Cafeteria Worker
- 27. Ms. Sally Stahlecker – Educational Aide
- 28. Ms. Jackie Stewart – Educational Aide, Secretary, Cafeteria Worker, Custodian
- 29. Mr. Tim Strawser – Van Driver
- 30. Ms. Teri Swan – Cafeteria Worker, Custodian
- 31. Ms. Donna Thompson – Secretary
- 32. Ms. Brandy Weimer – Custodian, Cafeteria Worker, Bus Aide
- 33. Ms. Tammie Wetherell – Educational Aide, Cafeteria Worker
- 34. Ms. Shannon Williams – Educational Aide, Secretary, Custodian
- 35. Ms. Rita Wolfe – Educational Aide, Secretary

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

K. MIDDLE SCHOOL CROSS COUNTRY CONTRACT ADJUSTMENT

Motion to adjust Ms. Sharon Wippel’s supplemental contract as the middle school cross country coach for the 2018-2019 school year from full time as coach to half time, splitting the duties with Ms. Rachel Scior, Step 0, Class 3, pending all requirements are met.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

L. CLASSIFIED EMPLOYEE CONTRACTS

1. Motion to award a one (1) year non-teaching limited contract to Ms. Sarah Constable as an educational aide for up to seven (7.0) hours per day, 184 days, Step 2 for the 2018-2019 school year.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to award a one (1) year non-teaching limited contract to Ms. Jessica Yeager as an educational aide for up to seven (7.0) hours per day, 184 days, Step 0 for the 2018-2019 school year pending all requirements are met.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

M. PRE-SCHOOL PROGRAM PARENT HANDBOOK

Motion to approve the pre-school program parent handbook for the 2018-2019 school year as presented. (Item E)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. RHYTHM – N – YOU CONTRACTED SERVICES AGREEMENT

Motion to approve the contracted services agreement with Rhythm-N-You to provide music therapy for students with disabilities for the 2018-2019 school year as presented. (Item F)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

O. CONTRACTED SERVICE AGREEMENT – ESC OF CENTRAL OHIO

Motion to approve the contracted services agreement with the Educational Service Center of Central Ohio to provide services for students with disabilities for the 2018-2019 school year as presented. (Item G)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. CONTRACTED SERVICES FOR D.A.R.E. CURRICULUM

Motion to approve the contracted service agreement with the Pickaway County Sheriff’s office to provide instruction for D.A.R.E. curriculum for the 2018-2019 school year as presented. (Item H)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Q. SCHOOL RESOURCE OFFICER CONTRACT

Motion to approve the agreement and the memorandum of understanding with the Pickaway County Sheriff and the Westfall Local Schools’ Board of Education to provide a School Resource Deputy for the 2018-2019 school year as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

R. 2018-2019 PATHWAYS TO SUCCESS PARTICIPATION

Motion to approve the participation of the Westfall Local School District in the Pathways to Success Program as provided by the Pickaway County Educational Service Center for the 2018-2019 school year as presented. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

S. T-4 REIMBURSEMENTS

Motion to approve T-4 reimbursements for the 2018-2019 school year to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement.

New Hope Christian:

1. Ms. Abbey Scherer – Breanna Anderson
2. Mr. and Mrs. Larry Stevens – Naomi Stevens

Grove City Christian:

1. Mr. and Mrs. Nicolas Brown – McKinley and Kensington Brown
2. Drs. David and Elizabeth Claffey – David, Danny and Eva Claffey
3. Mr. and Mrs. Derick Hignite – Kadence and Emily Hignite
4. Mr. and Mrs. Scott Iverson – Morgan Iverson
5. Mr. and Mrs. Jason Williams – Weston Williams

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

T. MEMORANDUM OF UNDERSTANDING FOR FACILITY USE DURING A PUBLIC HEALTH EMERGENCY

Motion to approve the Memorandum of Understanding (MOU) between the Pickaway County General Health District and the Westfall Local School District to define the relationship between the Health District and the Westfall School District during a public health emergency/crisis as presented. (Item K)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

U. BUSINESS ADVISORY COUNCIL JOINT AGREEMENT

Motion to approve the agreement with the Pickaway County Educational Service Center Governing Board and the Westfall Local Schools' Board of Education for the ESC's business advisory council to serve as the Westfall Local School District's business advisory council as is consistent with the authority granted by the Ohio General Assembly as presented. (Item L)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

V. WASHINGTON D.C. 8TH GRADE TRIP – 2019

Motion to approve the 8th Grade trip to Washington D. C., May 14, 2019 through May 17, 2019 as requested by Mr. Jerry Mathewson, Middle School Teacher and Trip Coordinator as presented. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

W. FFA TRIP TO THE NATIONAL CONVENTION

Motion to approve the FFA trip to the National Convention held in Indianapolis, Indiana, October 24, 2018 through October 26, 2018 as requested by Ms. Megan Moorman and Ms. Rachel Scior, High School Teachers and Trip Coordinators as presented.

(Item N)

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____to_____

SUPERINTENDENT'S COMMENTS

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from July 2018, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. OSBA SERVICES AGREEMENT

Motion to approve the Ohio School Boards' Association agreement to provide the Ohio Policy Service Client Website Update Service as presented. (Item O)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. CERTIFICATES OF RECORDS DISPOSAL

Motion to approve the certificates of records disposal as presented. (Item P)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

ANNUAL FEDERAL FUNDS NOTICE

The Westfall Local School District receives funds through the Ohio Department of Education via the Consolidated Continuous Improvement Plan (CCIP). Monies received through the IDEA-Part B (516) are used to provide special education services for students with identified disabilities. Title I (572) funds are used to provide reading and early literacy interventions to all students. Title II (590) funds are used to reduce class size in early grades and to provide professional development services. IDEA Funds (587) are used for Special Education services for preschool students. Federal grant (536) is used for School Improvement activities and grant (599) is used for student support and academic achievement.

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

A. DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING – OSBA

Motion to appoint _____ as the delegate to the 2018 OSBA Annual Business Meeting and in the event the delegate cannot serve, _____ has been appointed as alternate.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES:

- No major events at this time

WMS:

- No major events at this time

WHS:

- August 23, 2018 – Open House and Parent Teacher Conference, 2:30 to 6:30 p.m.
- September 7, 2018 – Battle of the Bands, PRCTC, 9:00 a.m.
- September 14, 2018 – Fall Senior/Parents' Night, Football Field, 6:30 p.m.

DISTRICT WIDE:

- September 10, 2018 – Two hour late start for students
Nationwide Children's Hospital - Suicide Prevention Training – High School and Middle School Staff; Trauma Informed Care – Elementary School Staff

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____