

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
AUGUST 20, 2018**

The Westfall Local School District Board of Education met in regular session on August 20, 2018 at 6:30 p.m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Aye</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

Today's meeting was not recorded.

PLEDGE OF ALLEGIANCE

Board President

PRESENTATIONS

CORRESPONDENCE

APPROVAL OF THE AGENDA

(18-180) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the agenda for the August 20, 2018 regular meeting.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

OLD BUSINESS

(None)

NEW BUSINESS

CONSENT AGENDA

(18-181) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff, to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. Motion to approve the minutes from the July 16, 2018 regular meeting as presented.
2. Motion to approve the minutes from the August 6, 2018 special meeting as presented.

B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented.

C. SUBSTITUTE TEACHER LIST – AUGUST 2018

Motion to approve the list of substitute teachers for August 2018, as provided by the Pickaway County Educational Service Center.

D. RESIGNATION REQUESTS

1. Motion to accept Mr. William Bryant's request to resign as High School Reserve Wrestling Coach for the 2018-2019 school year effective immediately.
2. Motion to accept Ms. Elizabeth Green's request to resign as an educational aide effective at the end of her 2017-2018 contract.

E. SUPPLEMENTAL CONTRACTS 2018-2019

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year:

1. Mr. Colton Coreno – M.S. Football Coach, Class 3, Step 0

F. AFTER SCHOOL INTERVENTION TUTORS 2018-2019

Motion to approve the following certified employees as after school intervention tutors for the 2018-2019 school year:

- 1. Ms. Courtney Wright
- 2. Ms. Talea McGinnis
- 3. Mr. Dylan Givens
- 4. Ms. Jessica Sullivan
- 5. Mr. Andrew Waters
- 6. Ms. Sarah Keirns
- 7. Ms. Karen Holbrook
- 8. Ms. Stephanie Davey
- 9. Ms. Ashley Crabill

G. HOME INSTRUCTION TUTORS

Motion to approve the following certified employees as home instruction tutors for the 2018-2019 school year:

- 1. Ms. Talea McGinnis
- 2. Ms. Sharon Link
- 3. Ms. Karen Holbrook

H. SALARY ADJUSTMENTS

1. Motion to adjust the salary of Mr. Ramone Conley, Intervention Specialist from a Bachelor’s Degree, Step 0, to a Bachelor’s Degree +150, Step 5 for the 2018-2019 school year.

2. Motion to adjust the salary of Ms. Melissa Shafer, Teacher, from a Bachelor’s Degree, Step 0, to a Master’s Degree, Step 10 for the 2018-2019 school year.

Cook	<u>Yea</u>
Rigsby	<u>Yea</u>
Ruff	<u>Yea</u>

Ruoff	<u>Yea</u>
Ruth	<u>Yea</u>

Carried: 5 to 0

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

DONATIONS

(18-182) Motion was made by Ms. Cook, seconded by Mr. Ruth to accept the following donations totaling \$3,485.35 as presented:

- 1. WEF – FFA Fund \$ 1,525.00
- 2. Buffalo Wild Wings – HS Band Fund 30.35
- 3. American Legion Post #618 – HS Band Fund 75.00
- 4. Ms. Sandra Algeo – HS Band Uniform Fund 480.00
- 5. Neil Coleman Insurance – HS Boys’ Basketball Fund 375.00
- 6. Westfall Booster Club – HS Football Fund 1,000.00

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

SUBSTITUTE CLASSIFIED EMPLOYEES 2018-2019

(18-183) Motion was made by Ms. Cook, seconded by Mr. Ruoff to employ the following as substitute classified employees for the remainder of the 2018-2019 school year in the areas designated:

- 1. Ms. Lindsay Brooke Adams – Cafeteria Worker
- 2. Ms. Heather Anderson – Secretary
- 3. Mr. Rick Caplinger – Cafeteria Worker, Custodian
- 4. Ms. Shirlene Davidson – Cafeteria Worker, Custodian
- 5. Ms. Mildred Davis – Cafeteria Worker, Custodian
- 6. Ms. Caryn Dineen – Educational Aide, Secretary, Cafeteria Worker
- 7. Ms. Julia Dixon – Secretary, Cafeteria Worker, Custodian
- 8. Ms. Andrea Duvall – Educational Aide
- 9. Ms. Melissa Gartin – Cafeteria Worker, Bus Driver, Bus Aide
- 10. Ms. Cynthia Gollihue – Educational Aide, Cafeteria Worker
- 11. Ms. Marlene Haddox – Cafeteria Worker
- 12. Ms. Sharon Hawkins – Secretary
- 13. Ms. Lahoma Helsel – Secretary, Cafeteria Worker
- 14. Ms. Toni Henry – Bus Driver
- 15. Ms. Jayme Holbrook – Educational Aide, Secretary
- 16. Mr. Doug Johnson – Custodian, Bus Driver
- 17. Ms. Brenda Kazmierczak – Educational Aide
- 18. Ms. Sandy Liston – Educational Aide, Secretary, Cafeteria Worker
- 19. Ms. Shalona Littrell – Bus Driver
- 20. Ms. Kimberly Love-Smith – Educational Aide, Cafeteria Worker

- 21. Ms. Debra McFarland – Cafeteria Worker, Bus Driver
- 22. Ms. Megan Moorman – Bus Driver
- 23. Ms. Jennifer Poupart – Secretary
- 24. Ms. Bernie Reisinger – Secretary
- 25. Mr. Darry Rigsby – Bus Driver
- 26. Mr. Craig Schobeloch – Cafeteria Worker
- 27. Ms. Sally Stahlecker – Educational Aide
- 28. Ms. Jackie Stewart – Educational Aide, Secretary, Cafeteria Worker, Custodian
- 29. Mr. Tim Strawser – Van Driver
- 30. Ms. Teri Swan – Cafeteria Worker, Custodian
- 31. Ms. Donna Thompson – Secretary
- 32. Ms. Brandy Weimer – Custodian, Cafeteria Worker, Bus Aide
- 33. Ms. Tammie Wetherell – Educational Aide, Cafeteria Worker
- 34. Ms. Shannon Williams – Educational Aide, Secretary, Custodian, Cafeteria Worker
- 35. Ms. Rita Wolfe – Educational Aide, Secretary

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Abstention

MIDDLE SCHOOL CROSS COUNTRY CONTRACT ADJUSTMENT

(18-184) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to adjust Ms. Sharon Wippel’s supplemental contract as the middle school cross country coach for the 2018-2019 school year from full time as coach to half time, splitting the duties with Ms. Rachel Scior, Step 0, Class 3, pending all requirements are met.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

CLASSIFIED EMPLOYEE CONTRACTS

(18-185) Motion was made by Ms. Cook, seconded by Mr. Ruth to award a one (1) year non-teaching limited contract to Ms. Sarah Constable as an educational aide for up to seven (7.0) hours per day, 184 days, Step 2 for the 2018-2019 school year.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-186) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to award a one (1) year non-teaching limited contract to Ms. Jessica Yeager as an educational aide for up to seven (7.0) hours per day, 184 days, Step 0 for the 2018-2019 school year pending all requirements are met.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

PRE-SCHOOL PROGRAM PARENT HANDBOOK

(18-187) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the pre-school program parent handbook for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

RHYTHM – N – YOU CONTRACTED SERVICES AGREEMENT

(18-188) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the contracted services agreement with Rhythm-N-You to provide music therapy for students with disabilities for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

CONTRACTED SERVICE AGREEMENT – ESC OF CENTRAL OHIO

(18-189) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the contracted services agreement with the Educational Service Center of Central Ohio to provide services for students with disabilities for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

CONTRACTED SERVICES FOR D.A.R.E. CURRICULUM

(18-190) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the contracted service agreement with the Pickaway County Sheriff’s office to provide instruction for D.A.R.E. curriculum for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

SCHOOL RESOURCE OFFICER CONTRACT

(18-191) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the agreement and the memorandum of understanding with the Pickaway County Sheriff and the Westfall Local Schools’ Board of Education to provide a School Resource Deputy for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

2018-2019 PATHWAYS TO SUCCESS PARTICIPATION

(18-192) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the participation of the Westfall Local School District in the Pathways to Success Program as provided by the Pickaway County Educational Service Center for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Abstention

T-4 REIMBURSEMENTS

(18-193) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to approve T-4 reimbursements for the 2018-2019 school year to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement.

New Hope Christian:

- 1. Ms. Abbey Scherer – Breanna Anderson
- 2. Mr. and Mrs. Larry Stevens – Naomi Stevens

Grove City Christian:

- 1. Mr. and Mrs. Nicolas Brown – McKinley and Kensington Brown
- 2. Drs. David and Elizabeth Claffey – David, Danny and Eva Claffey
- 3. Mr. and Mrs. Derick Hignite – Kadence and Emily Hignite
- 4. Mr. and Mrs. Scott Iverson – Morgan Iverson
- 5. Mr. and Mrs. Jason Williams – Weston Williams

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

MEMORANDUM OF UNDERSTANDING FOR FACILITY USE DURING A PUBLIC HEALTH EMERGENCY

(18-194) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the Memorandum of Understanding (MOU) between the Pickaway County General Health District and the Westfall Local School District to define the relationship between the Health District and the Westfall School District during a public health emergency/crisis as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

BUSINESS ADVISORY COUNCIL JOINT AGREEMENT

(18-195) Motion was made by Mr. Ruth, seconded by Mr. Ruoff to approve the agreement with the Pickaway County Educational Service Center Governing Board and the Westfall Local Schools’ Board of Education for the ESC’s business advisory council to serve as the Westfall Local School District’s business advisory council as is consistent with the authority granted by the Ohio General Assembly as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Abstention

WASHINGTON D.C. 8TH GRADE TRIP – 2019

(18-196) Motion was made by Ms. Rigsby, seconded by Ms. Cook to approve the 8th Grade trip to Washington D. C., May 14, 2019 through May 17, 2019 as requested by Mr. Jerry Mathewson, Middle School Teacher and Trip Coordinator as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

FFA TRIP TO THE NATIONAL CONVENTION

(18-197) Motion was made by Ms. Cook, seconded by Ms. Rigsby to approve the FFA trip to the National Convention held in Indianapolis, Indiana, October 24, 2018 through October 26, 2018 as requested by Ms. Megan Moorman and Ms. Rachel Scior, High School Teachers and Trip Coordinators as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

SUPERINTENDENT’S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

(18-198) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the financial report from July 2018, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

OSBA SERVICES AGREEMENT

(18-199) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the Ohio School Boards’ Association agreement to provide the Ohio Policy Service Client Website Update Service as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

CERTIFICATES OF RECORDS DISPOSAL

(18-200) Motion was made by Mr. Ruth, seconded by Mr. Ruoff to approve the certificates of records disposal as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

ANNUAL FEDERAL FUNDS NOTICE

The Westfall Local School District receives funds through the Ohio Department of Education via the Consolidated Continuous Improvement Plan (CCIP). Monies received through the IDEA-Part B (516) are used to provide special education services for students with identified disabilities. Title I (572) funds are used to provide reading and early literacy interventions to all students. Title II (590) funds are used to reduce class size in early grades and to provide professional development services. IDEA Funds (587) are used for Special Education services for preschool students. Federal grant (536) is used for School Improvement activities and grant (599) is used for student support and academic achievement.

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING – OSBA

(18-201) Motion was made by Ms. Rigsby, seconded by Ms. Cook to appoint Mr. Mark Ruff as the delegate to the 2018 OSBA Annual Business Meeting and in the event the delegate cannot serve, Mr. Zachary Ruoff has been appointed as alternate.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

UPCOMING EVENTS

WES:

- No major events at this time

WMS:

- No major events at this time

WHS:

- August 23, 2018 – Open House and Parent Teacher Conference, 2:30 to 6:30 p.m.
- September 7, 2018 – Battle of the Bands, PRCTC, 9:00 a.m.
- September 14, 2018 – Fall Senior/Parents' Night, Football Field, 6:30 p.m.

DISTRICT WIDE:

- September 10, 2018 – Two hour late start for students
Nationwide Children's Hospital - Suicide Prevention Training – High School and Middle School Staff; Trauma Informed Care – Elementary School Staff

PUBLIC COMMENTS

ADJOURNMENT

(18-202) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to adjourn the meeting at 7:22 p. m.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

PRESIDENT'S SIGNATURE

TREASURER'S SIGNATURE