

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
SPECIAL MEETING  
AUGUST 8, 2019**

The Westfall Local School District Board of Education met in special session on August 8, 2019 at 7:00 p.m. in the elementary school cafetorium, 9391 SR 56 W, Williamsport, OH 43164.

**CALL TO ORDER**

**ROLL CALL**

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Absent</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

**PLEDGE OF ALLEGIANCE**

Board President

*Today's meeting will be recorded and loaded to the website for the public to review.*

**APPROVAL OF THE AGENDA**

(19-191) Motion was made by Mr. Ruth, seconded by Ms. Cook to approve the agenda for the August 8, 2019 special meeting.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**APPOINTMENT OF THE SUPERINTENDENT**

(19-192) Motion was made by Ms. Rigsby, seconded by Ms. Cook to bring back to the table the following resolution not acted on at the July 29, 2019 special meeting:

**RESOLUTION TO APPOINT [NAME] AS SUPERINTENDENT PURSUANT TO OHIO REV. CODE 3319.01**

WHEREAS, the Board of Education of the Westfall Local School District, Pickaway County, is empowered and required to appoint a qualified person to act as Superintendent of the public schools of the District; and

WHEREAS, the Board of Education has determined that [NAME] is fully qualified and is willing and able to perform the duties of Superintendent; and

WHEREAS, the Board desires to employ [NAME] as Superintendent for a period of ## years commencing August 1, 2019 pursuant to a contract for employment.

NOW, THEREFORE, BE IT RESOLVED by the Westfall Local School District Board of Education that the Board, pursuant to Ohio Rev. Code 3319.01, hereby appoints [NAME] as Superintendent for a term of ## years commencing August 1, 2019 through July 31, 2020.

BE IT FURTHER RESOLVED that the Board shall approve a contract for employment with [NAME], which shall commence on August 1, 2019 and expire on July 31, 2020. Name's compensation, terms, and conditions of employment shall be set forth in this contract of employment. Said contract shall be approved at a later meeting but shall be effective August 1, 2019.

BE IT FURTHER RESOLVED that the Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-193) Motion was made by Mr. Ruff, seconded by Ms. Rigsby to amend the following resolution:

**RESOLUTION TO APPOINT [NAME] AS SUPERINTENDENT PURSUANT TO OHIO REV. CODE 3319.01**

WHEREAS, the Board of Education of the Westfall Local School District, Pickaway County, is empowered and required to appoint a qualified person to act as Superintendent of the public schools of the District; and

WHEREAS, the Board of Education has determined that [NAME] is fully qualified and is willing and able to perform the duties of Superintendent; and

WHEREAS, the Board desires to employ [NAME] as Superintendent for a period of ## years commencing August 1, 2019 pursuant to a contract for employment.

NOW, THEREFORE, BE IT RESOLVED by the Westfall Local School District Board of Education that the Board, pursuant to Ohio Rev. Code 3319.01, hereby appoints [NAME] as Superintendent for a term of ## years commencing August 1, 2019 through July 31, 2020.

BE IT FURTHER RESOLVED that the Board shall approve a contract for employment with [NAME], which shall commence on August 1, 2019 and expire on July 31, 2020. Name's compensation, terms, and conditions of employment shall be set forth in this contract of employment. Said contract shall be approved at a later meeting but shall be effective August 1, 2019.

BE IT FURTHER RESOLVED that the Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-194) Motion was made by Ms. Rigsby, seconded by Mr. Ruff to approve the following amended resolution:

**WESTFALL LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
PICKAWAY COUNTY, OHIO**

**RESOLUTION TO APPOINT JEFFREY SHEETS AS CONSULTANT AND SUPERINTENDENT UPON APPROVAL OF SUPERINTENDENT LICENSE BY THE OHIO DEPARTMENT OF EDUCATION**

WHEREAS, the Board of Education of the Westfall Local School District, Pickaway County, is empowered and required to appoint a qualified person to act as Superintendent of the public schools of the District; and

WHEREAS, the Board of Education has determined that Jeffrey Sheets is fully qualified and is willing and able to perform the duties of Superintendent, upon approval of his Superintendent license by the Ohio Department of Education; and

WHEREAS, the Board of Education desires to employ Jeffrey Sheets as a Consultant pending approval of his Superintendent license by the Ohio Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Westfall Local School District Board of Education that the Board, pursuant to Ohio Rev. Code § 3313.171 hereby appoints Jeffrey Sheets as Consultant effective August 8, 2019 through no later than September 30, 2019. In this role as Consultant, Mr. Sheets shall support current Superintendent Lynn Landis and any acting superintendent appointed by the Board.

BE IT FURTHER RESOLVED, upon approval of his Superintendent license by the Ohio Department of Education, Mr. Sheets shall be appointed as Superintendent of the Westfall Local School District by the Board of Education pursuant to Ohio Rev. Code § 3319.01.

BE IT FURTHER RESOLVED that the Board shall approve a contract with Jeffrey Sheets for consultant services and for employment as superintendent, which shall commence on August 8, 2019 and expire on July 31, 2021. Mr. Sheets’s compensation, terms, and conditions of employment shall be set forth in this contract of employment.

BE IT FURTHER RESOLVED that the Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		
Carried: <u>4</u> to <u>0</u>			

**SUPERINTENDENT’S RECOMMENDATIONS:**

**RESIGNATION**

(19-195) Motion was made by Ms. Cook, seconded by Mr. Ruth to accept Mr. Charles Steinbower’s request to resign as an educational aide/paraprofessional effective immediately.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**CLASSIFIED EMPLOYEE CONTRACTS**

(19-196) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to award a one (1) year non-teaching limited contract to Ms. Sandy Liston as a cashier/cafeteria worker for up to three (3.0) hours per day, 187 days per year, Step 1 for the 2019-2020 school year, replacing Ms. Caryn Dinneen.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-197) Motion was made by Ms. Rigsby, seconded by Ms. Cook to award a one (1) year non-teaching limited contract to Ms. Barbie Henry as a custodian for up to eight (8.0) hours per day, for the remaining 225 days, Step 5 for the 2019-2020 school year. This position was adjusted from an up to five and one half (5.5) hours per day position in 2018 to an up to eight (8.0) hours per day position for 2019-2020.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-198) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to award a one (1) year non-teaching limited contract to Ms. Ashley Downs as a bus driver for up to six (6.0) hours per day, 185 days per year, Step 0 for the 2019-2020 school year pending all requirements are met, replacing Mr. Rick Caplinger.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-199) Motion was made by Mr. Ruth, seconded by Mr. Ruff to award a one (1) year non-teaching limited contract to Mr. Jeff Wippel as a bus driver for up to six (6.0) hours per day, 185 days per year, Step 0 for the 2019-2020 school year pending all requirements are met, replacing Mr. Paul Hastings.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-200) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to award a one (1) year educational aide limited contract to Ms. Rebecca Horn as an educational aide/paraprofessional for up to seven (7.0) hours per day, 184 days per year, Step 13 for the 2019-2020 school year pending all requirements are met, replacing Mr. Charles Steinbower.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**CERTIFIED EMPLOYEE CONTRACTS 2019-2020**

(19-201) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to award a one (1) year teacher’s limited contract to Ms. Devon Ryan as an intervention specialist at the Bachelor’s Degree +150 pay level, Step 5, 184 days per year for the 2019-2020 school year pending all requirements are met, replacing Ms. Hannah Wood.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-202) Motion was made by Mr. Ruth, seconded by Ms. Cook to award a one (1) year teacher’s limited contract to Mr. Charles Blankenship as a math teacher at the Bachelor’s Degree pay level, Step 0, 184 days per year for the 2019-2020 school year pending all requirements are met, replacing Mr. Dylan Givens.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**ADJOURNMENT**

(19-203) Motion was made by Ms. Cook, seconded by Ms. Rigsby to adjourn the meeting at 7:14 p.m.

Cook Yea  
Rigsby Yea  
Ruff Yea

Ruoff Absent  
Ruth Yea

Carried: 4 to 0

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PRESIDENT'S SIGNATURE

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TREASURER'S SIGNATURE