

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
February 19, 2019
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
5:45 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

IV. EXECUTIVE SESSION

1. Motion to enter into Executive Session at _____ p.m. to consider matters required to be kept confidential by federal law or regulations or state statutes.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to return from Executive Session at _____ p.m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

V. PRESENTATIONS

1. Ms. Christy Rigsby, Board Member – Ms. Debbie Hastings, High School Custodian, Extra Mile Award
2. Mr. Billy Dennis, High School Principal – High School Positive Promotion Video
3. Mr. J. D. Williamson, Technology Director – Hyden Hovermale, Zach Shipley, Anatoly Baikov and Maylon Conrad - Students earning online Google Certification

VI. CORRESPONDENCE

1. Westfall C.A.R.E.S. – Thank you note.
2. Ms. Gail Gregg and Family – Thank you note.

VII. APPROVAL OF THE AGENDA

Motion to approve the agenda for the February 19, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VIII. OLD BUSINESS

(None)

IX. DISCUSSION ITEMS – Dr. Lynn Landis, Superintendent

1. Unpaid Leave Requests
2. Planning Session

X. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. To approve the minutes from the January 14, 2019 organizational meeting as presented.
2. To approve the minutes from the January 14, 2019 regular meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST – FEBRUARY 2019

To approve the list of substitute teachers for February 2019, as provided by the Pickaway County Educational Service Center.

D. RETIREMENT REQUESTS

1. To accept the request of Ms. Gail Gregg, Teacher, to retire through the School Teachers/Employees Retirement System effective September 1, 2019 as presented and receive all monies due. (Item B)
2. To accept the request of Mr. Mark Schaffnit, Teacher, to retire through the State Teachers' Retirement System effective at the end of the 2018-2019 school year as presented and receive all monies due. (Item C)

E. SUBSTITUTE EMPLOYEE

To approve the employment of Mr. Kross Shaeffer as a substitute custodian for the 2018-2019 school year.

F. AFTER SCHOOL INTERVENTION TUTOR 2018-2019

To approve the employment of Ms. Kay Jones as an after school intervention tutor for the 2018-2019 school year to be paid per negotiated agreement.

G. SUPPLEMENTAL CONTRACTS 2019-2020

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Leah Grimmert - Flag Advisor, Step 1, Class 4
2. Ms. Leah Grimmert – Band Camp Ass't., Step 1, Class 5
3. Mr. Bradley Smith – H.S. Head Football Coach, Step 20, Class 1
4. Ms. Jessica Sullivan – H.S. Head Volleyball Coach, Step 6, Class 2
5. Mr. Devin Schoonover – H.S. Head Varsity Soccer Coach (Girls), Step 7, Class 2
6. Mr. Matthew Greenlee – H.S. Head Golf Coach (Boys), Step 4, Class 2
7. Mr. Kevin Shoults – H.S. Head Golf Coach (Girls), Step 6, Class 2

H. FACILITY USE REQUESTS

1. To approve the use of the high school auditorium and eight (8) classrooms on Sunday, March 31, 2019 from 5:00 p.m. to 8:00 p.m. for a county wide quality assurance FFA and Pickaway County Extension program as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes. (Item D)

2. To approve the use of the high school auditorium and eight (8) classrooms on Tuesday, April 23, 2019 from 6:00 p.m. to 9:00 p.m. for a county wide quality assurance FFA and Pickaway County Extension program as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes. (Item E)

3. To approve the use of the high school gymnasium and cafeteria/kitchen from Friday, May 10, 2019 beginning at 7:00 a.m. through Monday, May 13, 2019 at 10:00 a.m. for the FFA banquet, set up and tear down as requested by Ms. Megan Moorman, FFA Advisor. This group will be using the facility for the approximate hours on Friday from 7:00 a.m. to 8:00 p.m. for set up, Saturday from 3:00 p.m. to 10:00 p.m. for the banquet and beginning at 7:00 a.m. on Monday to tear down. This organization must keep in contact with the building administrator with any changes. (Item F)

4. To approve the use of the baseball field on Sundays beginning March 10, 2019 through May 12, 2019 from 12:00 p.m. to 6:00 p.m. for Westfall Youth 8th Grade Baseball as requested by Mr. Rick Ellis, Head Coach. This organization must keep in contact with the building administrator and the district athletic director with any changes. (Item G)

5. To approve the use of the middle school gymnasium and locker area on Friday, November 1, 2019 from 6:00 p.m. to 8:00 p.m. and Saturday, November 2, 2019 from 8:00 a.m. to 5:00 p.m. for the Middle School PTAC group's annual craft bazaar as requested by Ms. Tisha Chenoweth, Westfall Middle School Representative. This organization must keep in contact with the building administrator and district athletic director with any changes. (Item H)

6. To approve the use of the high school library/media center on the following dates: April 9, 2019, May 9, 2019, June 13, 2019, July 10, 2019, August 12, 2019, September 1, 2019, October 10, 2019, November 6, 2019 and December 12, 2019 from 6:00 p.m. to 8:00 p.m. for Westfall Education Foundation meetings as requested by Mr. Chad Moehl, President. This organization must keep in contact with the building administrator with any changes. (Item I)

7. To approve the use of the elementary school music room, gymnasium, cafetorium and kitchen on Saturday, April 13, 2019 from 9:00 a.m. to 9:00 p.m. for the Father/Daughter Dance sponsored by the Westfall Community in Action group as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator and district athletic director with any changes. (Item J)

8. To approve the use of the elementary school gymnasium, cafetorium and kitchen on Saturday, May 4, 2019 from 9:00 a.m. to 7:00 p.m. for the Mother/Son Bingo Night sponsored by the Westfall Community in Action group as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator and district athletic director with any changes. (Item K)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

I. DONATIONS

Motion to accept the following donations totaling \$6,064.50 as presented: (Item L)

- | | | |
|-----|--|-------------|
| 1. | Rhoad’s Garden Center, M.S. Support Fund | \$ 200.00 |
| 2. | Clarksburg Grange, M.S. 8 th Grade Scholarship Fund | \$ 200.00 |
| 3. | Deer Creek Custom Canvas, Prom Fund | \$ 100.00 |
| 4. | Ms. Dawn Finch, Prom Fund | \$ 250.00 |
| 5. | Westfall High School Staff Members, Prom Fund | \$ 420.00 |
| 6. | Ms. Melissa Shafer, Prom Fund | \$ 20.00 |
| 7. | Anonymous Donations, H.S. Vocal Fund | \$ 19.50 |
| 8. | Mr. John Thomas, H.S. Band Uniform Fund | \$ 40.00 |
| 9. | Mr. and Mrs. Gerald Betz, H.S. Band Uniform Fund | \$ 50.00 |
| 10. | Westfall Booster Club, H.S. Band Uniform Fund | \$ 4,500.00 |
| 11. | Ms. Valarie Conway, H.S. Band Uniform Fund | \$ 100.00 |
| 12. | Mr. and Mrs. Jeffrey Kitchen, H.S. Band Uniform Fund | \$ 50.00 |
| 13. | Ms. Jodi Butcher, H.S. Wrestling Fund | \$ 70.00 |
| 14. | Mr. Andrew Browning, H.S. Wrestling Fund | \$ 45.00 |

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

J. CERTIFIED EMPLOYEE CONTINUING CONTRACT REQUEST

Motion to award a continuing teacher’s contract to Ms. Stephanie Davey, Middle School Teacher, to begin the 2019-2020 school year as presented. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

K. DISTRICT CALENDAR 2019-2020

Motion to approve the district calendar for the 2019-2020 school year as presented. (Item N)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

L. HIGH SCHOOL CURRICULUM GUIDE 2019-2020

Motion to approve the high school curriculum guide for the 2019-2020 school year as presented. (Item O)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

M. FACILITY USE REQUESTS

1. Motion to approve the use of the elementary school gymnasium and restrooms on Mondays and Wednesdays beginning February 19, 2019 through April 30, 2019 from 6:00 p.m. to 7:30 p.m. for London Elite Volleyball Club practices as requested by Ms. Christy Rigsby, Coach. This organization must keep in contact with the building administrator and district athletic director with any changes. There will be a charge for custodial services. (Item P)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. To approve the use of the elementary school gymnasium and restrooms on Tuesdays beginning February 26, 2019 through May 21, 2019 from 5:30 p.m. to 7:30 p.m. for the Ohio Hornets Basketball Club practices as requested by Ms. Janna Paudicz, Director. The organization must keep in contact with the building administrator and district athletic director with any changes. There will be a charge for custodial services. (Item Q)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. BPA AND FFA REWARDS TRIP

Motion to approve a trip to northern Ohio to visit the Bowling Green State University and the Cedar Point Education Days on May 16th and 17th, 2019 as a reward to students who participate and stand out in the Career and Technical Student Organizations offered at Westfall High School. BPA and FFA are the current CTSO groups at Westfall. Students in both organizations will have different requirements to be met to be eligible to attend the trip. The Westfall Education Foundation and the Westfall FFA Chapter will be paying the expenses for the trip. (Item R)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from January 2019, as presented by the Treasurer.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

XI. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

XII. UPCOMING EVENTS

WES:

- March 3, 2019 – Q3 Kindness Assembly, Cafetorium, 2:30 p.m.
- March 7, 2019 – Extravaganza, Mr. Chris Rumble, Author, all day for the students and then 6:00 to 8:00 p.m. for parents and families. Mr. Rumble will be here in the evening, too.

WMS:

- February 28, 2019 – Band Concert, High School Auditorium, 7:00 p.m.
- March 1, 2019 – Spring Dance, 2:30 to 4:30 p.m.

WHS:

- February 25, 2019 – Beginning of FFA Week
- February 26, 2019 – Choir Concert, High School Auditorium, 7:00 p.m.
- February 28, 2019 – Band Concert, High School Auditorium, 7:00 p.m.
- March 8, 9, 10, 2019 – High School Musical and Art Extravaganza, High School Auditorium, 7:30 p.m. on March 8th and 9th, 3:00 p.m. on March 10th

DISTRICT WIDE

- February 21, 2019 – Community Book Study, Elementary School, 5:30 p.m. to 7:30 p.m.
- March 13, 2019 – Westfall Booster Club, High School Conference Room, 6:30 p.m.
- March 14, 2019 – Westfall Education Foundation, High School Conference Room, 6:30 p.m.
- March 14, 2019 – Pickaway County Board of Developmental Disabilities March Madness Basketball Event, Westfall vs Logan Elm at 6:00 p.m., Circleville vs Teays Valley at 7:20 p.m., Circleville High School

XIII. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XIV. EXECUTIVE SESSION

1. Motion to enter into Executive Session at _____ p.m. to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider the employment of a public employee or official.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to return from Executive Session at _____ p.m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

XV. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____