

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 19, 2019**

The Westfall Local School District Board of Education met regular session on February 19, 2019 at 5:45 p.m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Aye</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

Today's meeting will be recorded and loaded to the website for the public to review.

EXECUTIVE SESSION

(19-027) Motion was made by Mr. Ruoff, seconded by Ms. Cook to enter into Executive Session at 5:47 p.m. to consider matters required to be kept confidential by federal law or regulations or state statutes.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-028) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to return from Executive Session at 6:32 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

PRESENTATIONS

1. Ms. Christy Rigsby, Board Member – Ms. Debbie Hastings, High School Custodian, Extra Mile Award
2. Mr. Billy Dennis, High School Principal – High School Positive Promotion Video
3. Mr. J. D. Williamson, Technology Director – Hyden Hovermale, Zach Shipley, Anatoly Baikov and Maylon Conrad - Students earning online Google Certification

CORRESPONDENCE

- 1. Westfall C.A.R.E.S. – Thank you note.
- 2. Ms. Gail Gregg and Family – Thank you note.

APPROVAL OF THE AGENDA

(19-029) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the agenda for the February 19, 2019 regular meeting with the addition of second purpose for the Executive Session at the end of the meeting.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

OLD BUSINESS

(None)

DISCUSSION ITEMS – Dr. Lynn Landis, Superintendent

- 1. Unpaid Leave Requests
- 2. Planning Session

NEW BUSINESS

CONSENT AGENDA:

(19-030) Motion was made by Ms. Rigsby, seconded by Ms. Cook to approve the following resolutions through the consent agenda:

SUPERINTENDENT’S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

- 1. To approve the minutes from the January 14, 2019 organizational meeting as presented.
- 2. To approve the minutes from the January 14, 2019 regular meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented.

C. SUBSTITUTE TEACHER LIST – FEBRUARY 2019

To approve the list of substitute teachers for February 2019, as provided by the Pickaway County Educational Service Center.

D. RETIREMENT REQUESTS

1. To accept the request of Ms. Gail Gregg, Teacher, to retire through the School Teachers/Employees Retirement System effective September 1, 2019 as presented and receive all monies due.

2. To accept the request of Mr. Mark Schaffnit, Teacher, to retire through the State Teachers' Retirement System effective at the end of the 2018-2019 school year as presented and receive all monies due.

E. SUBSTITUTE EMPLOYEE

To approve the employment of Mr. Kross Shaeffer as a substitute custodian for the 2018-2019 school year.

F. AFTER SCHOOL INTERVENTION TUTOR 2018-2019

To approve the employment of Ms. Kay Jones as an after school intervention tutor for the 2018-2019 school year to be paid per negotiated agreement.

G. FACILITY USE REQUESTS

1. To approve the use of the high school auditorium and eight (8) classrooms on Sunday, March 31, 2019 from 5:00 p.m. to 8:00 p.m. for a county wide quality assurance FFA and Pickaway County Extension program as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes.

2. To approve the use of the high school auditorium and eight (8) classrooms on Tuesday, April 23, 2019 from 6:00 p.m. to 9:00 p.m. for a county wide quality assurance FFA and Pickaway County Extension program as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes.

3. To approve the use of the high school gymnasium and cafeteria/kitchen from Friday, May 10, 2019 beginning at 7:00 a.m. through Monday, May 13, 2019 at 10:00 a.m. for the FFA banquet, set up and tear down as requested by Ms. Megan Moorman, FFA Advisor. This group will be using the facility for the approximate hours on Friday from 7:00 a.m. to 8:00 p.m. for set up, Saturday from 3:00 p.m. to 10:00 p.m. for the banquet and beginning at 7:00 a.m. on Monday to tear down. This organization must keep in contact with the building administrator with any changes.

4. To approve the use of the baseball field on Sundays beginning March 10, 2019 through May 12, 2019 from 12:00 p.m. to 6:00 p.m. for Westfall Youth 8th Grade Baseball as requested by Mr. Rick Ellis, Head Coach. This organization must keep in contact with the building administrator and the district athletic director with any changes.

5. To approve the use of the middle school gymnasium and locker area on Friday, November 1, 2019 from 6:00 p.m. to 8:00 p.m. and Saturday, November 2, 2019 from 8:00 a.m. to 5:00 p.m. for the Middle School PTAC group's annual craft bazaar as requested by Ms. Tisha Chenoweth, Westfall Middle School Representative. This organization must keep in contact with the building administrator and district athletic director with any changes.

6. To approve the use of the high school library/media center on the following dates: April 9, 2019, May 9, 2019, June 13, 2019, July 10, 2019, August 12, 2019, September 1, 2019, October 10, 2019, November 6, 2019 and December 12, 2019 from 6:00 p.m. to 8:00 p.m. for Westfall Education Foundation meetings as requested by Mr. Chad Moehl, President. This organization must keep in contact with the building administrator with any changes.

7. To approve the use of the elementary school music room, gymnasium, cafetorium and kitchen on Saturday, April 13, 2019 from 9:00 a.m. to 9:00 p.m. for the Father/Daughter Dance sponsored by the Westfall Community in Action group as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator and district athletic director with any changes.

8. To approve the use of the elementary school gymnasium, cafeteria and kitchen on Saturday, May 4, 2019 from 9:00 a.m. to 7:00 p.m. for the Mother/Son Bingo Night sponsored by the Westfall Community in Action group as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator and district athletic director with any changes.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

END OF CONSENT AGENDA

PUBLIC COMMENTS (Moved from the end of the meeting.)

SUPERINTENDENT’S RECOMMENDATIONS

DONATIONS

(19-031) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to accept the following donations totaling \$6,064.50 as presented:

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| 1. | Rhoad’s Garden Center, M.S. Support Fund | \$ 200.00 |
| 2. | Clarksburg Grange, M.S. 8 th Grade Scholarship Fund | \$ 200.00 |
| 3. | Deer Creek Custom Canvas, Prom Fund | \$ 100.00 |
| 4. | Ms. Dawn Finch, Prom Fund | \$ 250.00 |
| 5. | Westfall High School Staff Members, Prom Fund | \$ 420.00 |
| 6. | Ms. Melissa Shafer, Prom Fund | \$ 20.00 |
| 7. | Anonymous Donations, H.S. Vocal Fund | \$ 19.50 |
| 8. | Mr. John Thomas, H.S. Band Uniform Fund | \$ 40.00 |
| 9. | Mr. and Mrs. Gerald Betz, H.S. Band Uniform Fund | \$ 50.00 |
| 10. | Westfall Booster Club, H.S. Band Uniform Fund | \$ 4,500.00 |
| 11. | Ms. Valarie Conway, H.S. Band Uniform Fund | \$ 100.00 |
| 12. | Mr. and Mrs. Jeffrey Kitchen, H.S. Band Uniform Fund | \$ 50.00 |
| 13. | Ms. Jodi Butcher, H.S. Wrestling Fund | \$ 70.00 |
| 14. | Mr. Andrew Browning, H.S. Wrestling Fund | \$ 45.00 |

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

CERTIFIED EMPLOYEE CONTINUING CONTRACT REQUEST

(19-032) Motion was made by Ms. Cook, seconded by Mr. Ruth to award a continuing teacher’s contract to Ms. Stephanie Davey, Middle School Teacher, to begin the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

DISTRICT CALENDAR 2019-2020

(19-033) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the district calendar for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

HIGH SCHOOL CURRICULUM GUIDE 2019-2020

(19-034) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the high school curriculum guide for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Nay</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1

FACILITY USE REQUESTS

(19-035) Motion was made by Ms. Cook, seconded by Mr. Ruoff to approve the use of the elementary school gymnasium and restrooms on Mondays and Wednesdays beginning February 19, 2019 through April 30, 2019 from 6:00 p.m. to 7:30 p.m. for London Elite Volleyball Club practices as requested by Ms. Christy Rigsby, Coach. This organization must keep in contact with the building administrator and district athletic director with any changes. There will be a charge for custodial services.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Absention

(19-036) Motion was made by Ms. Rigsby, seconded by Mr. Ruff approve the use of the elementary school gymnasium and restrooms on Tuesdays beginning February 26, 2019 through May 21, 2019 from 5:30 p.m. to 7:30 p.m. for the Ohio Hornets Basketball Club practices as requested by Ms. Janna Paudicz, Director. The organization must keep in contact with the building administrator and district athletic director with any changes. There will be a charge for custodial services.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

BPA AND FFA REWARDS TRIP

(19-037) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve a trip to northern Ohio to visit the Bowling Green State University and the Cedar Point Education Days on May 16th and 17th, 2019 as a reward to students who participate and stand out in the Career and Technical Student Organizations offered at Westfall High School. BPA and FFA are the current CTSO groups at Westfall. Students in both organizations will have different requirements to be met to be eligible to attend the trip. The Westfall Education Foundation and the Westfall FFA Chapter will be paying the expenses for the trip.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

SUPERINTENDENT’S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

(19-038) Motion was made by Ms. Rigsby, seconded by Ms. Cook to approve the financial report from January 2019, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

UPCOMING EVENTS

WES:

- March 3, 2019 – Q3 Kindness Assembly, Cafetorium, 2:30 p.m.
- March 7, 2019 – Extravaganza, Mr. Chris Rumble, Author, all day for the students and then 6:00 to 8:00 p.m. for parents and families. Mr. Rumble will be here in the evening, too.

WMS:

- February 28, 2019 – Band Concert, High School Auditorium, 7:00 p.m.
- March 1, 2019 – Spring Dance, 2:30 to 4:30 p.m.

WHS:

- February 25, 2019 – Beginning of FFA Week
- February 26, 2019 – Choir Concert, High School Auditorium, 7:00 p.m.
- February 28, 2019 – Band Concert, High School Auditorium, 7:00 p.m.
- March 8, 9, 10, 2019 – High School Musical and Art Extravaganza, High School Auditorium, 7:30 p.m. on March 8th and 9th, 3:00 p.m. on March 10th

DISTRICT WIDE

- February 21, 2019 – Community Book Study, Elementary School, 5:30 p.m. to 7:30 p.m.
- March 13, 2019 – Westfall Booster Club, High School Conference Room, 6:30 p.m.
- March 14, 2019 – Westfall Education Foundation, High School Conference Room, 6:30 p.m.
- March 14, 2019 – Pickaway County Board of Developmental Disabilities March Madness Basketball Event, Westfall vs Logan Elm at 6:00 p.m., Circleville vs Teays Valley at 7:20 p.m., Circleville High School

EXECUTIVE SESSION

(19-039) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to enter into Executive Session at 8:30 p.m. to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider the employment of a public employee or official and to consider employment or dismissal of a public employee or official.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-040) Motion was made by Ms. Cook, seconded by Mr. Ruoff to return from Executive Session at 10:50 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

ADJOURNMENT

(19-041) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to adjourn the meeting at 10:51 p. m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

PRESIDENT'S SIGNATURE

TREASURER'S SIGNATURE