

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
January 14, 2019
BOARD OF EDUCATION ORGANIZATIONAL MEETING
Westfall Elementary School Cafetorium
6:00 P.M.**

AGENDA ITEMS

I. CALL TO ORDER Board President Tempore

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President Tempore

IV. APPROVAL OF AGENDA

Motion to approve the agenda for the January 14, 2019 organizational meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

V. ELECTION OF BOARD PRESIDENT

A. Nominations for Board President (R.C.3313.14) (No second required)

_____ nominates _____ as president of the board for 2019.

_____ nominates _____ as president of the board for 2019.

_____ moves to close nominations for president.

_____ seconds the motion.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. Election of Board President

_____ moves to elect _____ as president of the board for 2019.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VI. ELECTION OF BOARD VICE PRESIDENT

A. Nominations for Board Vice President (R.C.3313.14) (No second required)

_____ nominates _____ as vice president of the board for 2019.

_____ nominates _____ as vice president of the board for 2019.

_____ moves to close nominations for vice president.

_____ seconds the motion.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____

B. Election of Board Vice President

_____ moves to elect _____ as vice president of the board for 2019.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____

VII. OATH/AFFIRMATION OF OFFICE(S) OF BOARD MEMBER(S)

PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board President

VICE PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **VICE PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board Vice President

The newly elected President will begin to preside over the meeting at this time.

**VIII. APPOINTMENT OF LIAISONS
(By the President)**

- A. Legislative Liaison(s): _____
- B. Finance/Audit Liaison(s): _____
- C. Policy Liaison(s): _____
- D. Discussion Forum Liaison(s): _____
- E. District Leadership Team (DLT) Liaison(s): _____
- F. Westfall Education Foundation (WEF) Liaison(s): _____

IX. SETTING OF REGULAR MEETING DATES (R.C. 3313.15)

Motion to establish the time and place of the regular board meetings on the 3rd Monday of each month at 6:30 p. m. in the Elementary School Cafetorium (location), with exceptions as listed below: (Item A)

- a. January 14, 2019 Organizational Meeting at 6:00 p.m. (Second Monday)
- b. January 14, 2019 at 6:30 p.m. (Second Monday)
- c. February 19, 2019 (Third Tuesday)
- d. June 24, 2019 (Fourth Monday)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

X. BOARD SERVICE FUND (R.C. 3313.15)

Motion to establish the 2019 Board Service Fund at \$5,000.00.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

XI. STANDING AUTHORIZATIONS

Motion to establish the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent:

A. Advances on Tax Settlements: authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

B. Investment of Active and Inactive Funds: authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever funds are available.

C. Payment of Bills: authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.

D. Borrowing Authority: authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.

E. Purchasing Agent: authorization for the Superintendent to serve as purchasing agent for the district.

F. Employment of Temporary Personnel: authorization for the Superintendent to employ such personnel as are needed for emergency situations, as provided in the appropriations resolution and subject to being presented for Board approval at the next regular meeting.

G. Acceptance of Resignation(s): authorization for the Superintendent to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by the Board such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

H. Approval of Board of Education's Designee for Appeals of Student Suspensions: authorization for the Superintendent to appoint a designee for appeals of student suspensions.

I. State and Federal Funds and Grants: authorize the Superintendent to apply for available State and Federal Funds and Grants.

J. Inter-Fund Transfers: authorize the Treasurer to make inter-fund transfers as needed.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

XII. BONDING OF SUPERINTENDENT AND BOARD PRESIDENT

Motion to set bond for the following positions and rates until cancelled:

- a. Superintendent: \$ 20,000.00
- b. Board President: \$ 20,000.00

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

XIII. ANNUAL TAX BUDGET APPROVAL

Motion to approve the annual tax budget for fiscal year 2020 as presented. (Item B)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

XIV. ADJOURNMENT OF ORGANIZATIONAL MEETING

Motion to adjourn the organizational meeting at _____ p.m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____