

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
January 14, 2019
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

VI. PRESENTATION

1. Ms. Christy Mills, Pickaway W.O.R.K.S. – Business Advisory Council
2. Mr. Billy Dennis, High School Principal – Girls’ State Representatives – Annie Johnston and Kami Conway
3. Dr. Lynn Landis, Superintendent – Board of Education Appreciation

V. CORRESPONDENCE

1. Ms. Courtney Barnes, 1st Grade Teacher – Thank you note
2. Ms. Bethany Treece, High School Teacher – Thank you note
3. Ms. Cheryl Lorson, District Librarian – Thank you note
4. Mr. and Mrs. Mark Davey – Thank you note
5. Ms. Carol Moore, Elementary School Secretary – Thank you note
6. Ms. Courtney Wright, Ms. Eileen Rader, Ms. Christine Demas, Ms. Angela Ware and Ms. Amy Kemp, Elementary School Teachers – Thank you note

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the January 14, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT’S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

To approve the minutes from the December 10, 2018 regular meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST – JANUARY 2019

To approve the list of substitute teachers for January 2019, as provided by the Pickaway County Educational Service Center.

D. FALL SPORTS SUPPLEMENTAL CONTRACTS 2018 – NON RENEWAL

To non-renew all fall sports supplemental contracts for the 2018 season.

E. VOLUNTEER COACH

To approve Mr. Timothy Breyer as a volunteer wrestling coach for the 2018-2019 school year.

F. RESIGNATION

To accept the resignation request of Ms. Karleen Davis, Educational Aide/Paraprofessional, effective January 6, 2019 as presented. (Item B)

G. UNPAID LEAVE REQUEST

To approve the request of Ms. Allison Zombek, Teacher, for unpaid leave on February 1, 2019 as presented. (Item C)

H. FACILITY USE REQUESTS

1. To approve the use of the high school auditorium on Saturday, February 23, 2019 from 10:00 a.m. to 9:30 p.m. for a dance recital sponsored by Charmion Performing Arts Center of Circleville, Ohio as requested by Mr. Brandon Speakman and Ms. Heidi Rogols. This group will make a donation to the Westfall Local School District in the amount of \$500.00 for the use of the facility. This group must keep in touch with the building principal with any changes. (Item D)

2. To approve the use of the middle school gymnasium on Mondays, Wednesdays and Fridays from 5:30 to 8:30 p.m. beginning Monday, February 18, 2019 through Friday May 17, 2019 for Westfall youth softball practices as requested by Ms. Jen Harrod, Coach. This group must keep in touch with the building principal and the district athletic director with any changes. (Item E)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT'S RECOMMENDATIONS

I. DONATIONS

1. Motion to accept the following donations totaling \$600.00
as presented: (Item F)

1. Mr. and Mrs. Lowell Altizer, H.S. Band Uniform Fund \$100.00
2. Ms. Mary Troxel, H.S. Band Uniform Fund \$500.00

MOTION: _____ SECOND: _____
Cook _____ Ruoff _____
Rigsby _____ Ruth _____
Ruff _____
Carried/Failed _____ to _____

2. Motion to accept the following donations to the High School Girls' Basketball Team fund from a Chinese Auction held on December 15, 2018. The total collected from the auction was \$1,118.00. (Item G)

1. Ms. Amy Funk, Scentsy Buddies Minnie and Mickey
2. Ms. Angela Karr of Red Cardinal Photography, horse door wreath and 30 minute mini photo session
3. Applebee's Restaurant, \$20.00 gift certificate
4. Berger Health System, tote with exercise mat, water bottle, eye mask and more
5. Buckeye Man, two bundles of Buckeye necklaces
6. Buffalo Wild Wings, gift card
7. Ms. Carol Conley, candles and center piece
8. Ms. Cathy Grewell, Amazon Dot
9. Chillicothe Truck, bucket of car washing supplies and \$25.00 gift card
10. Circleville Nutrition, three, \$8.00 gift certificates
11. Classic Cutters (Ms. Stefanie Reisch), brush and shampoo kit
12. Critters Crafts and More, candle
13. Crown Hill Golf Club, gift cards, hat, golf balls and wooden box
14. Ms. Debra McFarland, Color Street Nails, candy and flower vase
15. Gibby's Eatery and Sports Bar, two \$10.00 gift cards
16. Glitter Mom, shirt and couzy
17. Honey Run Farms, basket of honey goods
18. Ink My Logo, two Westfall shirts, mug and a bag
19. Ms. Janet Wright, three Thirty One bags
20. Ms. Julie Wickline, Pampered Chef basket
21. Lightning Fast Apparel, Ohio shirt
22. Ms. Lisa Lightle, three pairs of earrings
23. The Mullins' Family, game night basket with O'Charley's gift cards and AMC gift card

- 24. The Mullins' Family, gift basket of teas and tea pot and fruit
- 25. Ms. Nina Figuero, Color Street Nails and basket of hygiene items, mug and more
- 26. Palmer Farms, tree lights, ornaments and over \$100.00 in gift cards
- 27. Pickaway County Country Club Golf Course, four rounds of golf
- 28. Precision Jewelers, necklace
- 29. Red Barn, Westfall shirt and hat
- 30. Reiterman's Feed and Supply, Yeti's
- 31. Rooster's, gift card and Rooster apparel
- 32. Ms. Roxanne Blue, basket of baked goods
- 33. Seed Consultants, eight Blue Jacket hockey tickets, hat and puck
- 34. Spex Optical, sun glasses
- 35. Squeaky Pete Designs, Unioto shirt
- 36. Ms. Tiffanie Paige, Scentsy basket
- 37. Two Old Broads and a Geezer, Westfall crock
- 38. WG Grinders, \$25.00 gift card
- 39. Water Street Barbership (Mr. Kevin Newsome), two haircuts
- 40. Westfall FFA, fruit basket
- 41. Mr. and Mrs. Rick Blue, handmade basketball hook hanger made of black iron

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

J. AGREEMENT FOR TRANSPORTATION SERVICES

Motion to enter into an agreement between the Board of Education and Ms. Quintessence Julien to provide transportation services for a student with disabilities effective November 1, 2018 through May 23, 2019 as presented. (Item H)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

K. SUPPLEMENTAL CONTRACT 2018-2019

Motion to award a one (1) year supplemental contract to Ms. Jennifer Brook Ruoff as the M.S. Girls' Track Coach, Step 4, Class 3 for the 2018-2019 school year.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

L. PURCHASE OF CHROMEBOOKS

Motion to approve the purchase of 210 Chromebooks for the district as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from December 2018, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. LEGAL SERVICE PROVIDERS 2019

Motion to approve the following law firms as providers of legal services to the Westfall Local Schools’ Board of Education for 2019. It is an annual requirement that the Board of Education approve the list of law firms that may be used.

1. Barnes and Thornburg
2. Bricker and Eckler
3. Holmes Legal Services
4. Frost, Brown and Todd, LLC.
5. Rich and Gillis Law Group, LLC.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. OSBA MEMBERSHIP 2019

Motion to continue the membership with the Ohio School Board Association (OSBA) for January 2019 through December 2019 as presented. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

D. DISPOSAL OF DISTRICT OFFICE EQUIPMENT

Motion to dispose of an inoperable desk top calculator tag #14729 located in the district office.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

A. ADOPTION OF POLICIES

Motion to approve the policies listed below as announced at the December 10, 2018 Board of Education regular meeting. (Item K)

1. Authorized Signatures (Use of Facsimile Signatures) – DGA
2. Staff-Student Relations – GBH (Also JM)
3. Notifications About Sex Offenders – JHH
4. Staff-Student Relations – JM (Also GBH)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. ADOPTION OF ADMISSION OF INTERDISTRICT TRANSFER STUDENTS POLICY (OPEN ENROLLMENT)

Motion to approve the adoption of the Admission of Interdistrict Transfer Students Policy (Open Enrollment), JECBB and accompanying regulations JECBB-R on a one read of policy due to the Ohio High School Athletic Association changes as presented. (Item L)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. ADMISSION OF INTERDISTRICT TRANSFER STUDENTS GUIDELINES AND APPLICATION

Motion to approve the guidelines for the Admission of Interdistrict Transfer of Students and application for the 2019-2020 school year as presented. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES:

- January 15, 2019 – Q2 Kindness Third Grade Assembly, 2:00 to 3:00 p.m.
- January 18, 2019 – Q2 Kindness Fourth Grade Assembly, 2:30 to 3:00 p.m.

WMS:

- January 18, 2019 – PTAC Painting With a Purpose, Rhoads Market 5:30 to 7:30 p.m.
- February 14, 2019 – Special Person's Day, 1:30 to 3:30 p.m.

WHS:

- February 13, 2019 – Westfall Way Forward, 8:00 a.m. to 12:00 p.m.
- February 21, 2019 – Beginning of FFA Week
- February 26, 2019 – Choir Concert
- February 28, 2019 – Band Concert

DISTRICT WIDE

- January 21, 2019 – No School, Martin Luther King, Jr. Day
- February 4, 2019 – Two Hour Late Start for Students
- February 13, 2019 – Westfall Booster Club, High School Conference Room, 6:30 p.m.
- February 16, 2019 – Westfall Education Foundation Party With a Purpose, Deer Creek Lodge, 5:00 to 9:00 p.m.

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____