

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
JANUARY 14, 2019**

The Westfall Local School District Board of Education met regular session on January 14, 2019 at 6:30 p.m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

| | | | |
|--------------------|------------|----------------|------------|
| Ms. Judy Cook | <u>Aye</u> | Mr. Zach Ruoff | <u>Aye</u> |
| Ms. Christy Rigsby | <u>Aye</u> | Mr. Sean Ruth | <u>Aye</u> |
| Mr. Mark Ruff | <u>Aye</u> | | |

Today's meeting will be recorded and loaded to the website for the public to review.

PLEDGE OF ALLEGIANCE

Board President

PRESENTATIONS

1. Ms. Christy Mills, Pickaway W.O.R.K.S. – Business Advisory Council
2. Mr. Billy Dennis, High School Principal – Girls' State Representatives – Annie Johnston and Kami Conway
3. Dr. Lynn Landis, Superintendent – Board of Education Appreciation

CORRESPONDENCE

1. Ms. Courtney Barnes, 1st Grade Teacher – Thank you note
2. Ms. Bethany Treece, High School Teacher – Thank you note
3. Ms. Cheryl Lorson, District Librarian – Thank you note
4. Mr. and Mrs. Mark Davey – Thank you note
5. Ms. Carol Moore, Elementary School Secretary – Thank you note
6. Ms. Courtney Wright, Ms. Eileen Rader, Ms. Christine Demas, Ms. Angela Ware and Ms. Amy Kemp, Elementary School Teachers – Thank you note

APPROVAL OF THE AGENDA

(19-012) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the agenda for the January 14, 2019 regular meeting.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

OLD BUSINESS

(None)

NEW BUSINESS

CONSENT AGENDA:

(19-013) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the following resolutions through the consent agenda:

SUPERINTENDENT’S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

To approve the minutes from the December 10, 2018 regular meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented.

C. SUBSTITUTE TEACHER LIST – JANUARY 2019

To approve the list of substitute teachers for January 2019, as provided by the Pickaway County Educational Service Center.

D. FALL SPORTS SUPPLEMENTAL CONTRACTS 2018 – NON RENEWAL

To non-renew all fall sports supplemental contracts for the 2018 season.

E. VOLUNTEER COACH

To approve Mr. Timothy Breyer as a volunteer wrestling coach for the 2018-2019 school year.

F. RESIGNATION

To accept the resignation request of Ms. Karleen Davis, Educational Aide/Paraprofessional, effective January 6, 2019 as presented.

G. FACILITY USE REQUESTS

1. To approve the use of the high school auditorium on Saturday, February 23, 2019 from 10:00 a.m. to 9:30 p.m. for a dance recital sponsored by Charmion Performing Arts Center of Circleville, Ohio as requested by Mr. Brandon Speakman and Ms. Heidi Rogols. This group will make a donation to the Westfall Local School District in the amount of \$500.00 for the use of the facility. This group must keep in touch with the building principal with any changes.

2. To approve the use of the middle school gymnasium on Mondays, Wednesdays and Fridays from 5:30 to 8:30 p.m. beginning Monday, February 18, 2019 through Friday May 17, 2019 for Westfall youth softball practices as requested by Ms. Jen Harrod, Coach. This group must keep in touch with the building principal and the district athletic director with any changes.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

DONATIONS

(19-014) Motion was made by Ms. Cook, seconded by Ms. Ruth to accept the following donations totaling \$600.00 as presented:

- 1. Mr. and Mrs. Lowell Altizer, H.S. Band Uniform Fund \$100.00
- 2. Ms. Mary Troxel, H.S. Band Uniform Fund \$500.00

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

(19-015) Motion was made by Ms. Rigsby, seconded by Ms. Cook to accept the following donations to the High School Girls’ Basketball Team fund from a Chinese Auction held on December 15, 2018. The total collected from the auction was \$1,118.00.

- 1. Ms. Amy Funk, Scentsy Buddies Minnie and Mickey
- 2. Ms. Angela Karr of Red Cardinal Photography, horse door wreath and 30 minute mini photo session
- 3. Applebee’s Restaurant, \$20.00 gift certificate
- 4. Berger Health System, tote with exercise mat, water bottle, eye mask and more
- 5. Buckeye Man, two bundles of Buckeye necklaces
- 6. Buffalo Wild Wings, gift card
- 7. Ms. Carol Conley, candles and center piece
- 8. Ms. Cathy Grewell, Amazon Dot
- 9. Chillicothe Truck, bucket of car washing supplies and \$25.00 gift card
- 10. Circleville Nutrition, three, \$8.00 gift certificates
- 11. Classic Cutters (Ms. Stefanie Reisch), brush and shampoo kit
- 12. Critters Crafts and More, candle
- 13. Crown Hill Golf Club, gift cards, hat, golf balls and wooden box
- 14. Ms. Debra McFarland, Color Street Nails, candy and flower vase
- 15. Gibby’s Eatery and Sports Bar, two \$10.00 gift cards
- 16. Glitter Mom, shirt and couzy
- 17. Honey Run Farms, basket of honey goods
- 18. Ink My Logo, two Westfall shirts, mug and a bag
- 19. Ms. Janet Wright, three Thirty One bags
- 20. Ms. Julie Wickline, Pampered Chef basket
- 21. Lightning Fast Apparel, Ohio shirt
- 22. Ms. Lisa Lightle, three pairs of earrings
- 23. The Mullins’ Family, game night basket with O’Charley’s gift cards and AMC gift card
- 24. The Mullins’ Family, gift basket of teas and tea pot and fruit

- 25. Ms. Nina Figuero, Color Street Nails and basket of hygiene items, mug and more
- 26. Palmer Farms, tree lights, ornaments and over \$100.00 in gift cards
- 27. Pickaway County Country Club Golf Course, four rounds of golf
- 28. Precision Jewelers, necklace
- 29. Red Barn, Westfall shirt and hat
- 30. Reiterman's Feed and Supply, Yeti's
- 31. Rooster's, gift card and Rooster apparel
- 32. Ms. Roxanne Blue, basket of baked goods
- 33. Seed Consultants, eight Blue Jacket hockey tickets, hat and puck
- 34. Spex Optical, sun glasses
- 35. Squeaky Pete Designs, Unioto shirt
- 36. Ms. Tiffanie Paige, Scentsy basket
- 37. Two Old Broads and a Geezer, Westfall crock
- 38. WG Grinders, \$25.00 gift card
- 39. Water Street Barbership (Mr. Kevin Newsome), two haircuts
- 40. Westfall FFA, fruit basket
- 41. Mr. and Mrs. Rick Blue, handmade basketball hook hanger made of black iron

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

AGREEMENT FOR TRANSPORTATON SERVICES

(19-016) Motion was made by Mr. Ruth, seconded by Mr. Ruoff to enter into an agreement between the Board of Education and Ms. Quintessence Julien to provide transportation services for a student with disabilities effective November 1, 2018 through May 23, 2019 as presented.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

SUPPLEMENTAL CONTRACT 2018-2019

(19-017) Motion was made by Ms. Rigsby, seconded by Ms. Cook to award a one (1) year supplemental contract to Ms. Jennifer Brook Ruoff as the M.S. Girls' Track Coach, Step 4, Class 3 for the 2018-2019 school year.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Abstain
Ruth Yea

Carried: 4 to 1 Abstention

PURCHASE OF CHROMEBOOKS

(19-018) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the purchase of 210 Chromebooks for the district as presented.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

(19-019) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the financial report from December 2018, as presented by the Treasurer.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

LEGAL SERVICE PROVIDERS 2019

(19-020) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the following law firms as providers of legal services to the Westfall Local Schools’ Board of Education for 2019. It is an annual requirement that the Board of Education approve the list of law firms that may be used.

1. Barnes and Thornburg
2. Bricker and Eckler
3. Holmes Legal Services
4. Frost, Brown and Todd, LLC.
5. Rich and Gillis Law Group, LLC.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

OSBA MEMBERSHIP 2019

(19-021) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to continue the membership with the Ohio School Board Association (OSBA) for January 2019 through December 2019 as presented.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

DISPOSAL OF DISTRICT OFFICE EQUIPMENT

(19-022) Motion was made by Ms. Cook, seconded by Ms. Rigsby to dispose of an inoperable desk top calculator tag #14729 located in the district office.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

ADOPTION OF POLICIES

(19-023) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the policies listed below as announced at the December 10, 2018 Board of Education regular meeting.

- 1. Authorized Signatures (Use of Facsimile Signatures) – DGA
- 2. Staff-Student Relations – GBH (Also JM)
- 3. Notifications About Sex Offenders – JHH
- 4. Staff-Student Relations – JM (Also GBH)

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

ADOPTION OF ADMISSION OF INTERDISTRICT TRANSFER STUDENTS POLICY (OPEN ENROLLMENT)

(19-024) Motion was made by Mr. Ruoff, seconded by Ms. Cook to approve the adoption of the Admission of Interdistrict Transfer Students Policy (Open Enrollment), JECBB and accompanying regulations JECBB-R on a one read of policy due to the Ohio High School Athletic Association changes as presented.

| | | | |
|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

ADMISSION OF INTERDISTRICT TRANSFER STUDENTS GUIDELINES AND APPLICATION

(19-025) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to approve the guidelines for the Admission of Interdistrict Transfer of Students and application for the 2019-2020 school year as presented.

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|--------|------------|-------|------------|
| Cook | <u>Yea</u> | Ruoff | <u>Yea</u> |
| Rigsby | <u>Yea</u> | Ruth | <u>Yea</u> |
| Ruff | <u>Yea</u> | | |

Carried: 5 to 0

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

UPCOMING EVENTS

WES:

- January 15, 2019 – Q2 Kindness Third Grade Assembly, 2:00 to 3:00 p.m.
- January 18, 2019 – Q2 Kindness Fourth Grade Assembly, 2:30 to 3:00 p.m.

WMS:

- January 18, 2019 – PTAC Painting With a Purpose, Rhoads Market 5:30 to 7:30 p.m.
- February 14, 2019 – Special Person's Day, 1:30 to 3:30 p.m.

WHS:

- February 13, 2019 – Westfall Way Forward, 8:00 a.m. to 12:00 p.m.
- February 21, 2019 – Beginning of FFA Week
- February 26, 2019 – Choir Concert
- February 28, 2019 – Band Concert

DISTRICT WIDE

- January 21, 2019 – No School, Martin Luther King, Jr. Day
- February 4, 2019 – Two Hour Late Start for Students
- February 13, 2019 – Westfall Booster Club, High School Conference Room, 6:30 p.m.
- February 16, 2019 – Westfall Education Foundation Party With a Purpose, Deer Creek Lodge, 5:00 to 9:00 p.m.

PUBLIC COMMENTS

ADJOURNMENT

(19-026) Motion was made by Ms. Cook, seconded by Mr. Ruoff to adjourn the meeting at 7:53 p. m.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Yea
Ruth Yea

Carried: 5 to 0

PRESIDENT'S SIGNATURE

TREASURER'S SIGNATURE