

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 9, 2018**

The Westfall Local School District Board of Education met for the organizational meeting on January 9, 2018 at 6:00 p.m. in the elementary school cafetorium.

CALL TO ORDER

Board President Tempore

Today's meeting will be recorded and loaded to the website for the public to review.

OATH OF OFFICE – NEW BOARD MEMBERS

1. Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Westfall Local School District in Pickaway County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is elected and qualified?

If so, please answer: "I do."

Ms. Christy Rigsby, Board Member

2. Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Westfall Local School District in Pickaway County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is elected and qualified?

If so, please answer: "I do."

Mr. Sean Ruth, Board Member

ROLL CALL

Ms. Judy Cook Aye
Ms. Christy Rigsby Aye
Mr. Mark Ruff Aye

Mr. Zach Ruoff Aye
Mr. Sean Ruth Aye

PLEDGE OF ALLEGIANCE

Board President Tempore

ELECTION OF BOARD PRESIDENT

(18-001) Nominations for Board President (R.C.3313.14) (No second required)

Mr. Ruoff nominated Mr. Ruff as president of the board for 2018.

Mr. Ruth nominated Ms. Cook as president of the board for 2018.

Ms. Cook declined the nomination.

Ms. Rigsby moved to close nominations for president.

Mr. Ruth seconded the motion.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Abstain</u>		

Carried: 4 to 1 Abstention

(18-002) Election of Board President

Mr. Ruoff moved to elect Mr. Ruff as president of the board for 2018.

Ms. Rigsby seconded the motion.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Abstain</u>		

Carried: 4 to 1 Abstention

ELECTION OF BOARD VICE PRESIDENT

(18-003) Nominations for Board Vice President (R.C.3313.14) (No second required)

Mr. Ruth nominated Ms. Cook as vice president of the board for 2018.

Mr. Ruff nominated Mr. Ruoff as vice president of the board for 2018.

Mr. Ruff moved to close nominations for vice president.

Ms. Rigsby seconded the motion.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-004) Election of Board Vice President

Mr. Ruff moved to elect Mr. Ruoff as vice president of the board for 2018.

Ms. Rigsby seconded the motion.

Cook	<u>Yea</u>	Ruoff	<u>Abstain</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Abstention

OATH/AFFIRMATION OF OFFICE(S) OF BOARD MEMBER(S)

PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board President

VICE PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **VICE PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board Vice President

The newly elected President will begin to preside over the meeting at this time.

APPOINTMENT OF LIAISONS

(By the President)

- A. Legislative Liaison(s): Mr. Ruth is preparing the committee's responsibilities
- B. Finance/Audit Liaison(s): Mr. Ruff and Ms. Rigsby are preparing the committee's responsibilities
- C. Policy Liaison(s): Mr. Ruoff and Ms. Cook are preparing the committee's responsibilities
- D. Westfall Education Foundation Liaison: Ms. Rigsby
- E. Discussion Forum Liaison(s): All members share responsibility
- F. District Leadership Team (DLT) Liaison: Mr. Ruoff

SETTING OF REGULAR MEETING DATES (R.C. 3313.15)

(18-005) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to establish the time and place of the regular board meetings on the 3rd Monday of each month at 6:30 p. m. in the Elementary School Cafetorium (location), with exceptions as listed below:

- a. January 9, 2018 Organizational Meeting at 6:00 p.m. (Second Tuesday)
- b. January 9, 2018 at 6:30 p.m. (Second Tuesday)
- c. February 20, 2018 (Third Tuesday)
- d. June 25, 2018 (Fourth Monday)
- e. November 12, 2018 (Second Monday)
- f. December 10, 2018 (Second Monday)

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

BOARD SERVICE FUND (R.C. 3313.15)

(18-006) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to establish the 2018 Board Service Fund at \$5,000.00.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

STANDING AUTHORIZATIONS

(18-007) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to establish the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent:

A. Advances on Tax Settlements: authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

B. Investment of Active and Inactive Funds: authorization for the Treasurer to invest inactive funds at the most productive interest rate

whenever funds are available.

C. Payment of Bills: authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.

D. Borrowing Authority: authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.

E. Purchasing Agent: authorization for the Superintendent to serve as purchasing agent for the district.

F. Employment of Temporary Personnel: authorization for the Superintendent to employ such personnel as are needed for emergency situations, as provided in the appropriations resolution and subject to being presented for Board approval at the next regular meeting.

G. Acceptance of Resignation(s): authorization for the Superintendent to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by the Board such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

H. Approval of Board of Education's Designee for Appeals of Student Suspensions: authorization for the Superintendent to appoint a designee for appeals of student suspensions.

I. State and Federal Funds and Grants: authorize the Superintendent to apply for available State and Federal Funds and Grants.

J. Inter-Fund Transfers: authorize the Treasurer to make inter-fund transfers as needed.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		
		Carried:	<u>5</u> to <u>0</u>

BONDING OF SUPERINTENDENT AND BOARD PRESIDENT

(18-008) Motion was made by Mr. Ruth, seconded by Mr. Ruoff to set bond for the following positions and rates until cancelled:

- a. Superintendent: \$ 20,000.00
- b. Board President: \$ 20,000.00

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

ANNUAL TAX BUDGET APPROVAL

(18-009) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the annual tax budget for fiscal year 2019 as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

ADJOURNMENT OF ORGANIZATIONAL MEETING

(18-010) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to adjourn the organizational meeting at 6:41 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

PRESIDENT’S SIGNATURE

TREASURER’S SIGNATURE