

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
July 15, 2019
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

IV. PRESENTATION

- Ms. Christy Rigsby, Board Member – Mr. Lou Davidson, Maintenance Worker, Extra Mile Award

V. CORRESPONDENCE

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the July 15, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. To approve the minutes from the June 24, 2019 records commission meeting as presented.
2. To approve the minutes from the June 24, 2019 regular meeting as presented.
3. To approve the minutes from the June 29, 2019 special meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented. (Item A)

C. RESIGNATIONS

1. To accept Ms. Sharon Wippel's request to resign as an educational aide/paraprofessional effective at the end of the 2018-2019 school year. (Item B)
2. To accept Ms. Hannah Buskirk's request to resign as an elementary school teacher at the end of the 2018-2019 school year. (Item C)

D. SUPPLEMENTAL CONTRACTS 2019-2020

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Karen Holbrook – Future Problem Solvers Advisor, Step 22, Class 5
2. Mr. Jerry Mathewson – 8th Grade Washington D. C. Trip Advisor, Step 3, Class 5
3. Ms. Kathy Fuller – Art Club Advisor, Step 7, Class 5
4. Mr. Aaron Kennelly – M.S. Cross Country Coach, Step 0, Class 3, pending all requirements are met.

E. VOLUNTEER COACH 2019-2020

To approve Ms. Erin Yates as a volunteer soccer coach for the 2019-2020 school year pending all requirements are met.

F. CERTIFIED EMPLOYEE CONTRACT ADJUSTMENT 2019-2020

To adjust Mr. Christian Meister’s one (1) year teaching limited contract from Bachelor’s Degree, Step 0 to a Bachelor’s Degree, Step 2 for the 2019-2020 school year.

G. CERTIFIED EMPLOYEE PAY LEVEL ADJUSTMENT 2019-2020

To advance Ms. Stephanie Grigsby’s pay level as a teacher from a Bachelor’s Degree to a Master’s Degree beginning with the 2019-2020 school year.

H. CLASSIFIED EMPLOYEE CONTRACT ADJUSTMENTS 2019-2020

1. To adjust Mr. Charles Steinbower’s one (1) year educational aide limited contract from Step 0 to Step 20 for the 2019-2020 school year.

2. To adjust Ms. Tammee Kaminski’s one (1) year non-teaching limited contract from Step 6 to Step 9 for the 2019-2020 school year.

I. FACILITY USE REQUEST

To approve the request to use the football stadium, concession stand, restrooms and locker rooms on September 21, 2019 from 3:00 p.m. to 10:00 p.m. for an alumni football game with Westfall Alumni versus Circleville Alumni or another local high school as requested by Mr. Justin Barnes, Westfall Alumni Football Representative. This group must keep in touch with the district athletic director and building administrator with any changes. (Item D)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

J. DONATIONS

Motion to accept the following donations totaling \$2,450.00 as presented: (Item E)

- 1. Charmion Performing Arts, H.S. Support Fund \$ 1,500.00
- 2. Mayers Properties, H.S. Boys’ Basketball Fund \$ 500.00
- 3. Central Ohio Property Inspection, H.S. Boys’ Basketball \$ 250.00
- 4. Mr. and Mrs. John Scott Riddle, E.S. Music Fund \$ 200.00

MOTION: _____ SECOND: _____
Cook _____ Ruoff _____
Rigsby _____ Ruth _____
Ruff _____
Carried/Failed _____ to _____

K. CERTIFIED EMPLOYEE CONTRACTS 2019-2020

1. Motion to award a one (1) year teacher’s limited contract to Mr. Shane Wellman as an intervention specialist, Master’s Degree, Step 0, for the 2019-2020 school year pending all requirements are met, replacing Mr. Ramone Conley.

MOTION: _____ SECOND: _____
Cook _____ Ruoff _____
Rigsby _____ Ruth _____
Ruff _____
Carried/Failed _____ to _____

2. Motion to award a one (1) year teacher’s limited contract to Ms. Stephanie Vawter as an intervention specialist, Bachelor’s Degree, Step 0, for the 2019-2020 school year pending all requirements are met, replacing Ms. Hannah Wood.

MOTION: _____ SECOND: _____
Cook _____ Ruoff _____
Rigsby _____ Ruth _____
Ruff _____
Carried/Failed _____ to _____

L. CLASSIFIED EMPLOYEE CONTRACT 2019-2020

Motion to award a one (1) year educational aide/paraprofessional limited contract to Ms. Richelle Brungrarth, for up to seven (7.0) hours per day, Step 0, 184 days per year for the 2019-2020 school year, pending all requirements are met, replacing Ms. Sharon Wippel.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

M. PART TIME CUSTODIAN POSITION TO FULL TIME CUSTODIAN POSITION 2019-2020

Motion to change the part time custodian position for up to five and one half (5.5) hours per day posted in May of 2018 to a full time position of up to eight (8.0) hours per day effective immediately.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. HIGH SCHOOL/MIDDLE SCHOOL HANDBOOK 2019-2020

Motion to approve the high school/middle school handbook for the 2019-2020 school year as presented. (Item F)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

O. ELEMENTARY SCHOOL HANDBOOK 2019-2020

Motion to approve the elementary school handbook for the 2019-2020 school year as presented. (Item G)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. YMCA LEASE AGREEMENT 2019-2020

Motion to approve the lease agreement with the YMCA of Central Ohio regarding before and after school child care at the Westfall Elementary School for the 2019-2020 school year as presented. (Item H)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Q. PICKAWAY COUNTY DEVELOPMENTAL DISABILITIES BOARD AGREEMENT 2019-2020

Motion to approve the agreement with the Pickaway County Developmental Disabilities Board to provide or contract for special education services for eligible Westfall students with disabilities effective July 1, 2019 through June 30, 2020 as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**R. PATHWAYS TO SUCCESS PROGRAM PICKAWAY COUNTY
ESC AGREEMENT 2019-2020**

Motion to approve the Pathways to Success agreement with the Pickaway County Educational Service Center for the 2019-2020 school year as presented. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**S. WESTFALL MIDDLE SCHOOL PICKAWAY ROSS CAREER
AND TECHNOLOGY CENTER PATHWAYS PROGRAM
2019-2020**

Motion to approve the continuation of the Pickaway Ross Career and Technology Center Pathways Program at Westfall Middle School for the 2019-2020 school year as presented. (Item L)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from June 2019, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. TECHNOLOGY EQUIPMENT DISPOSAL

Motion to approve the disposal of technology equipment as presented. (Item K)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. RECORDS DISPOSAL

Motion to approve the certificates of records disposal as presented. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES:

WMS:

WHS:

DISTRICT WIDE:

- July 10, 2019 – Westfall Education Foundation, 6:30 p.m. High School Library
- July 19, 20, 21, 2019 – Westfall Alumni Softball Tournament sponsored by the Westfall Education Foundation; Friday–Social Hour and Sign Ups at Crown Hill Golf Club, 6:00 p.m.; Saturday – Opening Ceremonies at 8:15 a.m. and Games Begin at 8:30 a.m. at the Monroe Township Ball Fields.; Sunday-Times to be Announced.
- August 14, 2019 – Westfall Booster Club, 6:30 p.m. High School Conference Room
- August 19, 2019 – First Day of School for Staff
- August 20, 2019 – Opening Day Staff Meeting, 8:00 a.m. Breakfast, Meeting at 8:30 a.m.

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____