

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
JULY 15, 2019**

The Westfall Local School District Board of Education met in regular session on July 15, 2019 at 6:30 p.m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Absent</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

Today's meeting will be recorded and loaded to the website for the public to review.

PRESENTATION

1. Ms. Christy Rigsby, Board Member – Mr. Lou Davidson, Maintenance Worker, Extra Mile Award

CORRESPONDENCE

APPROVAL OF THE AGENDA

(19-164) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the agenda for the July 15, 2019 regular meeting adding an executive session.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

OLD BUSINESS

(None)

NEW BUSINESS

CONSENT AGENDA:

(19-165) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. To approve the minutes from the June 24, 2019 records commission meeting as presented.
2. To approve the minutes from the June 24, 2019 regular meeting as presented.
3. To approve the minutes from the June 29, 2019 special meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented.

C. RESIGNATIONS

1. To accept Ms. Sharon Wippel's request to resign as an educational aide/paraprofessional effective at the end of the 2018-2019 school year.
2. To accept Ms. Hannah Buskirk's request to resign as an elementary school teacher at the end of the 2018-2019 school year.

D. SUPPLEMENTAL CONTRACTS 2019-2020

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Karen Holbrook – Future Problem Solvers Advisor, Step 22, Class 5
2. Mr. Jerry Mathewson – 8th Grade Washington D. C. Trip Advisor, Step 3, Class 5
3. Ms. Kathy Fuller – Art Club Advisor, Step 7, Class 5
4. Mr. Aaron Kennelly – M.S. Cross Country Coach, Step 0, Class 3, pending all requirements are met.

E. VOLUNTEER COACH 2019-2020

To approve Ms. Erin Yates as a volunteer soccer coach for the 2019-2020 school year pending all requirements are met.

F. CERTIFIED EMPLOYEE CONTRACT ADJUSTMENT 2019-2020

To adjust Mr. Christian Meister’s one (1) year teaching limited contract from Bachelor’s Degree, Step 0 to a Bachelor’s Degree, Step 2 for the 2019-2020 school year.

G. CERTIFIED EMPLOYEE PAY LEVEL ADJUSTMENT 2019-2020

To advance Ms. Stephanie Grigsby’s pay level as a teacher from a Bachelor’s Degree to a Master’s Degree beginning with the 2019-2020 school year.

H. CLASSIFIED EMPLOYEE CONTRACT ADJUSTMENTS 2019-2020

1. To adjust Mr. Charles Steinbower’s one (1) year educational aide limited contract from Step 0 to Step 20 for the 2019-2020 school year.

2. To adjust Ms. Tammee Kaminski’s one (1) year non-teaching limited contract from Step 6 to Step 9 for the 2019-2020 school year.

I. FACILITY USE REQUEST

To approve the request to use the football stadium, concession stand, restrooms and locker rooms on September 21, 2019 from 3:00 p.m. to 10:00 p.m. for an alumni football game with Westfall Alumni versus Circleville Alumni or another local high school as requested by Mr. Justin Barnes, Westfall Alumni Football Representative. This group must keep in touch with the district athletic director and building administrator with any changes.

Cook Yea
Rigsby Yea
Ruff Yea

Ruoff Absent
Ruth Yea

Carried: 4 to 0

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

DONATIONS

(19-166) Motion was made by Ms. Rigsby, seconded by Ms. Cook to accept the following donations totaling \$2,450.00 as presented:

- 1. Charmion Performing Arts, H.S. Support Fund \$ 1,500.00
- 2. Mayers Properties, H.S. Boys’ Basketball Fund \$ 500.00
- 3. Central Ohio Property Inspection, H.S. Boys’ Basketball \$ 250.00
- 4. Mr. and Mrs. John Scott Riddle, E.S. Music Fund \$ 200.00

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

CERTIFIED EMPLOYEE CONTRACT 2019-2020

(19-167) Motion was made by Mr. Ruth, seconded by Mr. Ruff to award a one (1) year teacher’s limited contract to Mr. Shane Wellman as an intervention specialist, Master’s Degree, Step 0, for the 2019-2020 school year pending all requirements are met, replacing Mr. Ramone Conley.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

CLASSIFIED EMPLOYEE CONTRACT 2019-2020

(19-168) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to award a one (1) year educational aide/paraprofessional limited contract to Ms. Richelle Brungarth, for up to seven (7.0) hours per day, Step 0, 184 days per year for the 2019-2020 school year, pending all requirements are met, replacing Ms. Sharon Wippel.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**PART TIME CUSTODIAN POSITION TO FULL TIME CUSTODIAN POSITION
2019-2020**

(19-169) Motion was made by Mr. Ruth, seconded by Mr. Ruff to change the part time custodian position for up to five and one half (5.5) hours per day posted in May of 2018 to a full time position of up to eight (8.0) hours per day effective immediately.

Cook	<u>Nay</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 3 to 1

HIGH SCHOOL/MIDDLE SCHOOL HANDBOOK 2019-2020

(19-170) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the high school/middle school handbook for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

ELEMENTARY SCHOOL HANDBOOK 2019-2020

(19-171) Motion was made by Ms. Rigsby, seconded by Mr. Ruff to approve the elementary school handbook for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

YMCA LEASE AGREEMENT 2019-2020

(19-172) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the lease agreement with the YMCA of Central Ohio regarding before and after school child care at the Westfall Elementary School for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**PICKAWAY COUNTY DEVELOPMENTAL DISABILITIES BOARD
AGREEMENT 2019-2020**

(19-173) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the agreement with the Pickaway County Developmental Disabilities Board to provide or contract for special education services for eligible Westfall students with disabilities effective July 1, 2019 through June 30, 2020 as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

**PATHWAYS TO SUCCESS PROGRAM PICKAWAY COUNTY ESC
AGREEMENT 2019-2020**

(19-174) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the Pathways to Success agreement with the Pickaway County Educational Service Center for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 3 to 1 Abstention

**WESTFALL MIDDLE SCHOOL PICKAWAY ROSS CAREER AND
TECHNOLOGY CENTER PATHWAYS PROGRAM 2019-2020**

(19-175) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the continuation of the Pickaway Ross Career and Technology Center Pathways Program at Westfall Middle School for the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

(19-176) Motion was made by Ms. Cook, seconded by Ms. Rigsby to approve the financial report from June 2019, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

TECHNOLOGY EQUIPMENT DISPOSAL

(19-177) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the disposal of technology equipment as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

RECORDS DISPOSAL

(19-178) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the certificates of records disposal as presented.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

UPCOMING EVENTS

WES:

WMS:

WHS:

DISTRICT WIDE:

- July 10, 2019 – Westfall Education Foundation, 6:30 p.m. High School Library
- July 19, 20, 21, 2019 – Westfall Alumni Softball Tournament sponsored by the Westfall Education Foundation; Friday–Social Hour and Sign Ups at Crown Hill Golf Club, 6:00 p.m.; Saturday – Opening Ceremonies at 8:15 a.m. and Games Begin at 8:30 a.m. at the Monroe Township Ball Fields.; Sunday-Times to be Announced.
- August 14, 2019 – Westfall Booster Club, 6:30 p.m. High School Conference Room
- August 19, 2019 – First Day of School for Staff
- August 20, 2019 – Opening Day Staff Meeting, 8:00 a.m. Breakfast, Meeting at 8:30 a.m.

PUBLIC COMMENTS

EXECUTIVE SESSION

(19-179) Motion was made by Ms. Cook, seconded by Mr. Ruth to enter into executive session at 7:22 p.m. to consider the employment of a public employee or official.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

(19-180) Motion was made by Ms. Cook, seconded by Ms. Rigsby to return from executive session at 8:08 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

ADJOURNMENT

(19-181) Motion was made by Mr. Ruth, seconded by Mr. Ruff to adjourn the meeting at 8:09 p. m.

Cook	<u>Yea</u>	Ruoff	<u>Absent</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 0

PRESIDENT'S SIGNATURE

TREASURER'S SIGNATURE