

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
June 25, 2018
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

VI. PRESENTATIONS

1. Dr. Lynn Landis, Superintendent – Ms. Beverly Kern, Teacher, Retirement
2. Mr. Ty Ankrom, Superintendent of the Pickaway County Educational Service Center – Ms. Beverly Kern, Teacher, Gold Apple Award
3. Mr. Brian Ramsay, Treasurer – Redtree Investment Group
4. Ms. Marci Wippel, Instructional Coach – K-5 Literacy Guide
5. Mr. Joseph Patete, Mr. Jason Fife and Mr. Billy Dennis, Building Principals – Academic Achievement Reports

V. CORRESPONDENCE

1. The Future Problem Solvers International Competition Team – Thank you note
2. Ms. Courtney Barnes, Teacher – Thank you note
3. Ms. Velvet O'Day, Substitute Teacher – Thank you note

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the June 25, 2018 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

SUPERINTENDENT’S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

Motion to approve the minutes from the May 21, 2018 regular meeting as presented.

B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

C. RESIGNATION REQUESTS

1. Motion to accept Ms. Tammy Bright’s request to resign as a teacher at the end of the 2017-2018 school year. (Item B)

2. Motion to accept Ms. Sheryl James’ request to resign as a teacher at the end of the 2017-2018 school year. (Item C)

3. Motion to accept Ms. Robin Smith’s request to resign as an educational aide/paraprofessional at the end of the 2017-2018 school year. (Item D)

D. SUPPLEMENTAL CONTRACTS 2018-2019

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year:

1. Mr. William Bryant – H.S. Ass't. Football Coach, Step 13, Class 2
2. Mr. Josh Stevens – H.S. Ass't. Football Coach, Step 3, Class 2
3. Mr. Dan Barnum – M.S. Football Coach, Step 6, Class 3
4. Mr. Bill Harrod – M.S. Football Coach, Step 1, Class 3
5. Ms. Stephanie Davey – H.S. Reserve Volleyball Coach, Step 1, Class 3
6. Ms. Sharon Link – Home Game Manager Football, Step 11, Class 6
7. Ms. Sharon Link – Home Game Manager Basketball, Step 11, Class 6
8. Mr. T.J. Seeley – M.S. Golf Coach, Step 1, Class 3
9. Mr. Rob Wyman – H.S. Ass't. Basketball Coach, Boys, Step 2, Class 2
10. Mr. Thom Patete – H. S. Ass't. Basketball Coach, Girls, Step 1, Class 2
11. Mr. William Bryant – H.S. Reserve Wrestling Coach, Step 0, Class 3
12. Mr. Nick Davey – H.S. Ass't. Boys' Track Coach, Step 9, Class 3
13. Ms. Cindi Post – H. S. Ass't. Girls' Track Coach, Step 21, Class 3
14. Mr. Devin Schoonover – M.S. Boys' Track Coach, Step 5, Class 3

E. CERTIFIED EMPLOYEE SALARY ADJUSTMENT

Motion to approve the adjustment of Mr. Dylan Givens' teaching salary from a Bachelor's Degree +150 to a Master's Degree effective the 2018-2019 school year.

F. 2018 SUMMER CUSTODIAN

Motion to employ Mr. Doug Johnson as a summer custodian for not more than twenty nine (29.0) hours per week (hours worked include bus driving) at the rate of \$11.00 per hour.

G. FACILITY USE REQUEST

Motion to approve the use of the field in front of and between the elementary school and high school from June 26, 2018 through October 31, 2018 from 6:00 p.m. to 8:00 p.m. Monday through Thursday and occasionally on Saturday and Sunday for Westfall Youth Soccer Association games and practices as requested by Ms. Candy Webb, President. This organization must keep in touch with the building administrator and district athletic director with any changes. (Item E)

H. CALAMITY DAY ALTERNATIVE PLAN

Motion to approve the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Westfall Local Schools' Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Westfall Local Schools' Board of Education hereby approves the following plan.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Westfall Local Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under

section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT'S RECOMMENDATIONS

I. DONATIONS

Motion to accept the following donations totaling \$6,554.71
as presented: (Item F)

1.	WEF – WES Principal’s Fund	\$ 94.52
2.	T & B Tires – FFA Fund	\$ 50.00
3.	Furniss Corporation – FFA Fund	\$ 500.00
4.	Anderson Equipment – FFA Fund	\$ 100.00
5.	Circleville Ag Products – FFA Fund	\$ 100.00
6.	Wittich’s Candy Shop – FFA Fund	\$ 25.00
7.	The Savings Bank – FFA Fund	\$ 250.00
8.	Pickaway County Farm Bureau – FFA Fund	\$ 100.00
9.	Green and Son’s, LTD. – FFA Fund	\$ 100.00
10.	Palmer Farms – FFA Fund	\$ 500.00
11.	Minor Family – FFA Fund	\$ 100.00
12.	Misc. Donations – FFA Fund	\$ 54.00
13.	Mt. Sterling Dairy – FFA Fund	\$ 100.00
14.	Ms. Jackie Eitel – M.S. 8 th Grade Scholarship	\$ 200.30
15.	Ms. Talea McGinnis – M.S. 8 th Grade Scholarship	\$ 690.00
16.	Misc. Donations – M.S. 8 th Grade Scholarship	\$ 69.00
17.	Mr. and Mrs. Chad Keaton – H.S. Band Uniform	\$ 480.00
18.	Westfall Booster Club – H.S. Band Uniform	\$1,000.00
19.	Virginia Cotton Trust – H.S. Band Uniform	\$ 20.00
20.	Mr. and Mrs. Eric Hollenbeck – H.S. Band Uniform	\$ 100.00
21.	Buffalo Wild Wings – H.S. Girls’ Basketball	\$ 68.89
22.	Westfall Booster Club – H.S. Wrestling	\$ 100.00
23.	Mr. and Mrs. Scott Bartholomew – H.S. Wrestling	\$ 50.00
24.	The Lowell Miller Family – H.S. Wrestling	\$ 150.00
25.	Mr. and Mrs. David Walker – H. S. Wrestling	\$ 100.00
26.	Mr. and Mrs. Randall Baker and Mr. Zak Davis – H.S. Wrestling	\$ 100.00
27.	Ms. Nikki Ruffing – H.S. Wrestling	\$ 25.00
28.	Westfall Booster Club – H. S. Wrestling	\$ 880.00
29.	Mr. Matthew McCann – H.S. Wrestling	\$ 50.00
30.	Mr. and Mrs. Michael Hammonds – H.S. Wrestling	\$ 50.00
31.	Mr. and Mrs. Dana Willett – H.S. Wrestling	\$ 40.00
32.	Ms. Ruth Anne Jones – H.S. Wrestling	\$ 25.00

- 33. Mr. and Mrs. Heath Graber – H.S. Wrestling \$ 50.00
- 34. 3rd Grade Students/Parents – H. S. Wrestling \$ 133.00
- 35. Mr. and Mrs. Leroy Schrieber – H.S. Wrestling \$ 100.00

MOTION: _____ SECOND: _____
 Cook _____ Ruoff _____
 Rigsby _____ Ruth _____
 Ruff _____
 Carried/Failed _____ to _____

J. EXTENDED SCHOOL YEAR EMPLOYMENT

1. Motion to employ Ms. Candy Webb as an extended school year educational aide for the summer of 2018 for up to five (5.0) hours per week to be paid at the educational aide hourly rate.

MOTION: _____ SECOND: _____
 Cook _____ Ruoff _____
 Rigsby _____ Ruth _____
 Ruff _____
 Carried/Failed _____ to _____

2. Motion to employ Ms. Karen Holbrook as an extended school year instructor for the summer of 2018 for up to five (5.0) hours per week at the daily rate of \$22.00 per hour.

MOTION: _____ SECOND: _____
 Cook _____ Ruoff _____
 Rigsby _____ Ruth _____
 Ruff _____
 Carried/Failed _____ to _____

K. 2018 SUMMER SCHOOL TEACHERS

1. Motion to employ Ms. Meagan Lowry as the 2018 summer school algebra 1 teacher for up to sixty four (64.0) hours of class time and up to ten (10.0) hours of planning time from June 4, 2018 through June 7, 2018, June 11, 2018 through June 14, 2018, June 18, 2018 through June 21, 2018 and June 25, 2018 through June 28, 2018 from 8:00 a.m. to 12:00 p.m. at the summer school teacher daily rate of \$22.00 per hour.

MOTION: _____ SECOND: _____
 Cook _____ Ruoff _____
 Rigsby _____ Ruth _____
 Ruff _____
 Carried/Failed _____ to _____

2. Motion to employ Ms. Abby Woods as an elementary summer school teacher from June 18, 2018 through June 21, 2018, June 25, 2018 through June 28, 2018, July 2nd and 3rd, 2018 and July 9, 2018 through July 12, 2018 from 8:30 a.m. to 11:30 a.m. for up to forty two (42.0) hours of instruction/preparation at \$22.00 per hour.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

L. CLASSIFIED EMPLOYEE CONTRACTS

1. Motion to award a one (1.0) year non-teaching limited contract to Ms. Lindsay Brooke Adams as a cafeteria employee for the 2018-2019 school year for up to two (2.0) hours per day, 187 days per year, Step 0.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to award a one (1.0) year educational aide limited contract to Mr. Harry Miller as an educational aide/paraprofessional for the High School ISR for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 0.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

M. ELEMENTARY SCHOOL COMPUTER LAB - EDUCATIONAL AIDE/PARAPROFESSIONAL

Motion to transfer Ms. Heather Short, educational aide/paraprofessional, from the part-time position of Project M.O.R.E. to the elementary school computer lab full-time position for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 3.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. HIGH SCHOOL STUDY HALL MONITOR – EDUCATIONAL AIDE/PARAPROFESSIONAL

Motion to transfer Ms. Dena Redman, educational aide/paraprofessional, from one-on-one educational aide at the high school to the high school study hall monitor for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 21.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

O. CUSTODIAN – FULL TIME

Motion to transfer Mr. Lucas Kretzer, part-time custodian, to a full-time custodian effective July 1, 2018 for up to eight (8.0) hours per day, 260 days per year, Step 3.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. EDUCATIONAL AIDE/PARAPROFESSIONAL – ADDITIONAL HOURS

Motion to increase the hours worked per day by Ms. Amy Johnson, part-time educational aide/paraprofessional for the 2018-2019 school year from up to five (5.0) hours per day to a full-time position of up to seven (7.0) hours per day, 184 days per year, Step 6.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Q. PRE-SCHOOL SUPERVISOR/RTI COACH

Motion to transfer Ms. Amy Urban, Intervention Specialist, to the position of Pre-school Supervisor/RTI Coach for the 2018-2019 school year for up seven and three quarter (7.75) hours per day, 184 days per year, Step 9 on the teacher’s pay scale.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

R. CERTIFIED EMPLOYEE CONTRACTS

1. Motion to award a one (1.0) year teacher’s limited contract to Ms. Elizabeth Evans as an intervention specialist for the 2018-2019 school year, Bachelor’s Degree, 184 days per year, Step 3, pending all requirements are met.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to award a one (1) year teacher's limited contract to Ms. Dakota Dowden as a second grade teacher for the 2018-2019 school year, Bachelor's Degree, 184 days, Step 0.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

S. APPROVAL OF HANDBOOKS

1. Motion to approve the elementary school handbook for the 2018-2019 school year as presented. (Item G)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to approve the Westfall Local Schools' Gifted Handbook for the 2018-2019 school year as presented. (Item H)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

3. Motion to approve the Westfall Local School District's Title I Parent Handbook for the 2018-2019 school year as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

T. K-5 LITERACY GUIDE

Motion to approve the K-5 Literacy Guide for the 2018-2019 school year as presented. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

U. TRISTAR TRANSPORTATION CONTRACTED SERVICES

Motion to approve Tristar Transportation Company to provide transportation services to students with disabilities for the 2018-2019 school year effective August 1, 2018 through July 31, 2019 as presented. (Item K)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

V. CIRCLEVILLE PHYSICAL THERAPY CONTRACTED SERVICES

Motion to approve the contracted services contract with Circleville Physical Therapy and Sports Rehab, Inc. for the 2018-2019 school year as presented. (Item L)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

W. PICKAWAY COUNTY EDUCATIONAL SERVICE CENTER CONTRACT

Motion to approve the contract with the Pickaway County Educational Service Center for the 2018-2019 school year as presented. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

X. M & H CONSTRUCTION PROPOSAL – CONCESSION STAND

Motion to accept the proposal from M & H Construction to repair/remodel the concession stand located adjacent to the football stadium as presented. (Item N)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Y. OHIO CHRISTIAN UNIVERSITY FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT

Motion to approve the agreement between the Westfall Local School District and the Ohio Christian University for field experience and student teacher placement as presented. (Item O)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from May 2018, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. TEMPORARY APPROPRIATIONS FOR NEXT YEAR’S EXPENDITURES

Motion to approve the Temporary Appropriations for the FY19 as presented. These temporary appropriations will be in effect until September 30, 2018 at which time the permanent appropriations will be presented. The temporary appropriations contain salary increases and some slight increases in other accounts based upon projections from the history of the account and inflation trends. The estimates come from the Amended Certificate of Estimated Resources from the Pickaway County Auditor, Alternative Tax Budget from the Pickaway County Budget Commission and the District’s Annual Five Year Forecast. (Item P)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. BALANCE APPROPRIATIONS FOR THIS YEAR’S EXPENDITURES

Motion to authorize the Treasurer to balance all appropriation accounts in order to close our accounts to end the 2018 fiscal year.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

D. APPROVE AMENDMENTS FOR THE YEAR'S CERTIFICATE AND APPROPRIATIONS

Motion to approve the amendments to the certificate and appropriations for FY18 in order to close out the school year.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

E. FEDERAL GRANTS

Motion to submit the appropriation applications to continue Westfall Local's participation in the following state and federal projects for the 2018-2019 school year:

Title I
Title I – Sub A
Special Education, Part B-IDEA
Special Education, Early Childhood-IDEA
Title II – Improving Teacher Quality

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

F. SCHOOL INSURANCE PROPOSAL

Motion to approve the School Insurance Proposal for our building and contents, liability insurance, fleet insurance, inland marine, cyber, and crime coverage, with Wright Specialty, Neil Coleman Insurance Services, Inc. at an annual premium of \$53,248.00 beginning July 1, 2018.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

G. END OF SCHOOL YEAR CASH ADVANCES

Motion to approve the inter-fund advances from the General Fund and subsequence advance return (which occurs in the following fiscal year) back to the General Fund.

The advances and their amounts are as follows:

003-0000	-----	\$ 60,000.00
499-9018	-----	\$ 600.00
516-9018	-----	\$ 45,000.00
536-9018	-----	\$ 35,000.00
572-9018	-----	\$ 49,000.00
590-9018	-----	\$ 52,000.00
599-9018	-----	\$ 10,500.00

TOTAL AMOUNT TO BE ADVANCED-----\$ 252,100.00

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

H. RED TREE INVESTMENTS

Motion to approve a contract with Red Tree Investments to manage the investment portfolio of the school district. (Item Q)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

I. DISPOSAL OF EQUIPMENT, BOOKS AND TECHNOLOGY EQUIPMENT

1. Motion to approve the disposal of old equipment (weight equipment, floor buffer, washing machine, dryer and microwave) as presented. (Item R)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to approve of the disposal/sale of used books as presented. (Item S)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

3. Motion to approve the disposal of technology equipment as presented. (Item T)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

A. ADDENDUM TO EMPLOYMENT CONTRACT-DR. LYNN LANDIS, SUPERINTENDENT

Motion to approve the following resolution:

This Addendum to Employment Contract (hereinafter referred to as “Addendum”) is entered into on this 25th day of June, 2018 by and between Lynn Landis (hereinafter referred to as “Employee”) and the Board of Education of the Westfall Local School District (hereinafter referred to as “the Board”), and hereby amends and supplements the Employee’s Employment Contract with the Board (hereinafter referred to as “Contract”). The Employee and the Board shall be hereinafter collectively referred to as “the Parties.”

WHEREAS, pursuant to the Contract, the Employee is employed by the Board as its Superintendent; and

WHEREAS, pursuant to Section 3319.01 of the Ohio Revised Code, the Board is authorized to provide the Employee with paid vacation leave; and

WHEREAS, pursuant to Section 7 of the Contract, the Employee is entitled to receive fifteen (15) days of paid vacation leave per year; and

WHEREAS, the Parties desire that the Employee receives twenty (20) days of paid vacation leave per year, effective immediately.

NOW, THEREFORE, for mutually acceptable consideration, the Parties hereby agree as follows:

1. Effective immediately, the Employee shall receive twenty (20) days of paid vacation leave per year. The use of said vacation leave, and the payment for unused vacation leave, shall be in accordance with Section 7 of the Contract.
2. All terms and conditions set forth in the Contract, except for those amended pursuant to this Addendum, shall remain in full force and effect.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

B. ADDENDUM TO EMPLOYMENT CONTRACT-MR. BRIAN RAMSAY, TREASURER

Motion to approve the following resolution:

This Addendum to Employment Contract (hereinafter referred to as "Addendum") is entered into on this 25th day of June, 2018 by and between Brian Ramsay (hereinafter referred to as "Employee") and the Board of Education of the Westfall Local School District (hereinafter referred to as "the Board"), and hereby amends and supplements the Employee's Employment Contract with the Board (hereinafter referred to as "Contract"). The Employee and the Board shall be hereinafter collectively referred to as "the Parties."

WHEREAS, pursuant to the Contract, the Employee is employed by the Board as its Treasurer; and

WHEREAS, pursuant to Section 3313.24(C) of the Ohio Revised Code, the Board is authorized to provide the Employee with paid vacation leave; and

WHEREAS, pursuant to Section 7 of the Contract, the Employee is entitled to receive fifteen (15) days of paid vacation leave per year; and

WHEREAS, the Parties desire that the Employee receives twenty (20) days of paid vacation leave per year, effective immediately.

NOW, THEREFORE, for mutually acceptable consideration, the Parties hereby agree as follows:

1. Effective immediately, the Employee shall receive twenty (20) days of paid vacation leave per year. The use of said vacation leave, and the payment for unused vacation leave, shall be in accordance with Section 7 of the Contract.
2. All terms and conditions set forth in the Contract, except for those amended pursuant to this Addendum, shall remain in full force and effect.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WHS:

- July 11, 2018 - Booster Club Meeting, 6:30 p.m.

DISTRICT WIDE:

- Westfall Education Foundation Meeting, 6:30 p.m., High School Conference Room
- August 14, 2018 – Staff Work Day
- August 15, 2018 – Opening Day for Staff
- August 16, 2018 – Students' First Day

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____