

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 25, 2018**

The Westfall Local School District Board of Education met in regular session on June 25, 2018 at 6:30 p.m. in the elementary school cafetorium.

**CALL TO ORDER**

**ROLL CALL**

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Aye</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

*Today's meeting will be recorded and loaded to the website for the public to review.*

**PLEDGE OF ALLEGIANCE**

Board President

**PRESENTATIONS**

1. Dr. Lynn Landis, Superintendent – Ms. Beverly Kern, Teacher, Retirement
2. Mr. Ty Ankrom, Superintendent of the Pickaway County Educational Service Center – Ms. Beverly Kern, Teacher, Gold Apple Award
3. Mr. Brian Ramsay, Treasurer – Redtree Investment Group
4. Ms. Marci Wippel, Instructional Coach – K-5 Literacy Guide
5. Mr. Joseph Patete, Mr. Jason Fife and Mr. Billy Dennis, Building Principals – Academic Achievement Reports

**CORRESPONDENCE**

1. The Future Problem Solvers International Competition Team – Thank you note
2. Ms. Courtney Barnes, Teacher – Thank you note
3. Ms. Velvet O'Day, Substitute Teacher – Thank you note

**APPROVAL OF THE AGENDA**

(18-127) Motion was made by Ms. Cook, seconded by Mr. Ruoff to approve the agenda for the June 25, 2018 regular meeting.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**OLD BUSINESS**

*(None)*

**NEW BUSINESS**

(18-128) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the following resolutions through the consent agenda:

**SUPERINTENDENT’S RECOMMENDATIONS:**

**A. APPROVAL OF MINUTES**

Motion to approve the minutes from the May 21, 2018 regular meeting as presented.

**B. PERSONNEL LEAVE**

Motion to accept the report of vacation, personal and professional leave as presented.

**C. RESIGNATION REQUESTS**

1. Motion to accept Ms. Tammy Bright’s request to resign as a teacher at the end of the 2017-2018 school year.
2. Motion to accept Ms. Sheryl James’ request to resign as a teacher at the end of the 2017-2018 school year.
3. Motion to accept Ms. Robin Smith’s request to resign as an educational aide/paraprofessional at the end of the 2017-2018 school year.

**D. SUPPLEMENTAL CONTRACTS 2018-2019**

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year:

1. Mr. William Bryant – H.S. Ass't. Football Coach, Step 13, Class 2
2. Mr. Josh Stevens – H.S. Ass't. Football Coach, Step 3, Class 2
3. Mr. Dan Barnum – M.S. Football Coach, Step 6, Class 3
4. Mr. Bill Harrod – M.S. Football Coach, Step 1, Class 3
5. Ms. Stephanie Davey – H.S. Reserve Volleyball Coach, Step 1, Class 3
6. Ms. Sharon Link – Home Game Manager Football, Step 11, Class 6
7. Ms. Sharon Link – Home Game Manager Basketball, Step 11, Class 6
8. Mr. T.J. Seeley – M.S. Golf Coach, Step 1, Class 3
9. Mr. Rob Wyman – H.S. Ass't. Basketball Coach, Boys, Step 2, Class 2
10. Mr. Thom Patete – H. S. Ass't. Basketball Coach, Girls, Step 1, Class 2
11. Mr. William Bryant – H.S. Reserve Wrestling Coach, Step 0, Class 3
12. Mr. Nick Davey – H.S. Ass't. Boys' Track Coach, Step 9, Class 3
13. Ms. Cindi Post – H. S. Ass't. Girls' Track Coach, Step 21, Class 3
14. Mr. Devin Schoonover – M.S. Boys' Track Coach, Step 5, Class 3

**E. CERTIFIED EMPLOYEE SALARY ADJUSTMENT**

Motion to approve the adjustment of Mr. Dylan Givens' teaching salary from a Bachelor's Degree +150 to a Master's Degree effective the 2018-2019 school year.

**F. 2018 SUMMER CUSTODIAN**

Motion to employ Mr. Doug Johnson as a summer custodian for not more than twenty nine (29.0) hours per week (hours worked include bus driving) at the rate of \$11.00 per hour.

**G. FACILITY USE REQUEST**

Motion to approve the use of the field in front of and between the elementary school and high school from June 26, 2018 through October 31, 2018 from 6:00 p.m. to 8:00 p.m. Monday through Thursday and occasionally on Saturday and Sunday for Westfall Youth Soccer Association games and practices as requested by Ms. Candy Webb, President. This organization must keep in touch with the building administrator and district athletic director with any changes.

**H. CALAMITY DAY ALTERNATIVE PLAN**

Motion to approve the following resolution:

**RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN**

**WHEREAS**, the Westfall Local Schools’ Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

**WHEREAS**, section 3313.482 authorizes a board of education to adopt a by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

**NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED** that the Westfall Local Schools’ Board of Education hereby approves the following plan.

**PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS**

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Westfall Local Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers’ employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher’s class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district’s web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

Cook            Yea  
Rigsby         Yea  
Ruff             Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**END OF CONSENT AGENDA**

## **SUPERINTENDENT'S RECOMMENDATIONS**

### **DONATIONS**

(18-129) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to accept the following donations totaling \$6,554.71 as presented:

1.	WEF – WES Principal’s Fund	\$ 94.52
2.	T & B Tires – FFA Fund	\$ 50.00
3.	Furniss Corporation – FFA Fund	\$ 500.00
4.	Anderson Equipment – FFA Fund	\$ 100.00
5.	Circleville Ag Products – FFA Fund	\$ 100.00
6.	Wittich’s Candy Shop – FFA Fund	\$ 25.00
7.	The Savings Bank – FFA Fund	\$ 250.00
8.	Pickaway County Farm Bureau – FFA Fund	\$ 100.00
9.	Green and Son’s, LTD. – FFA Fund	\$ 100.00
10.	Palmer Farms – FFA Fund	\$ 500.00
11.	Minor Family – FFA Fund	\$ 100.00
12.	Misc. Donations – FFA Fund	\$ 54.00
13.	Mt. Sterling Dairy – FFA Fund	\$ 100.00
14.	Ms. Jackie Eitel – M.S. 8 <sup>th</sup> Grade Scholarship	\$ 200.30
15.	Ms. Talea McGinnis – M.S. 8 <sup>th</sup> Grade Scholarship	\$ 690.00
16.	Misc. Donations – M.S. 8 <sup>th</sup> Grade Scholarship	\$ 69.00
17.	Mr. and Mrs. Chad Keaton – H.S. Band Uniform	\$ 480.00
18.	Westfall Booster Club – H.S. Band Uniform	\$1,000.00
19.	Virginia Cotton Trust – H.S. Band Uniform	\$ 20.00
20.	Mr. and Mrs. Eric Hollenbeck – H.S. Band Uniform	\$ 100.00
21.	Buffalo Wild Wings – H.S. Girls’ Basketball	\$ 68.89
22.	Westfall Booster Club – H.S. Wrestling	\$ 100.00
23.	Mr. and Mrs. Scott Bartholomew – H.S. Wrestling	\$ 50.00
24.	The Lowell Miller Family – H.S. Wrestling	\$ 150.00
25.	Mr. and Mrs. David Walker – H. S. Wrestling	\$ 100.00
26.	Mr. and Mrs. Randall Baker and Mr. Zak Davis – H.S. Wrestling	\$ 100.00
27.	Ms. Nikki Ruffing – H.S. Wrestling	\$ 25.00
28.	Westfall Booster Club – H. S. Wrestling	\$ 880.00
29.	Mr. Matthew McCann – H.S. Wrestling	\$ 50.00
30.	Mr. and Mrs. Michael Hammonds – H.S. Wrestling	\$ 50.00
31.	Mr. and Mrs. Dana Willett – H.S. Wrestling	\$ 40.00
32.	Ms. Ruth Anne Jones – H.S. Wrestling	\$ 25.00

- 33. Mr. and Mrs. Heath Graber – H.S. Wrestling \$ 50.00
- 34. 3<sup>rd</sup> Grade Students/Parents – H. S. Wrestling \$ 133.00
- 35. Mr. and Mrs. Leroy Schrieber – H.S. Wrestling \$ 100.00

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**EXTENDED SCHOOL YEAR EMPLOYMENT**

(18-130) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to employ Ms. Candy Webb as an extended school year educational aide for the summer of 2018 for up to five (5.0) hours per week to be paid at the educational aide hourly rate.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-131) Motion was made by Ms. Cook, seconded by Mr. Ruoff to employ Ms. Karen Holbrook as an extended school year instructor for the summer of 2018 for up to five (5.0) hours per week at the daily rate of \$22.00 per hour.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**2018 SUMMER SCHOOL TEACHERS**

(18-132) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to employ Ms. Megan Lowry as the 2018 summer school algebra 1 teacher for up to sixty four (64.0) hours of class time and up to ten (10.0) hours of planning time from June 4, 2018 through June 7, 2018, June 11, 2018 through June 14, 2018, June 18, 2018 through June 21, 2018 and June 25, 2018 through June 28, 2018 from 8:00 a.m. to 12:00 p.m. at the summer school teacher daily rate of \$22.00 per hour.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-133) Motion was made by Ms. Cook, seconded by Mr. Ruth to employ Ms. Abby Woods as an elementary summer school teacher from June 18, 2018 through June 21, 2018, June 25, 2018 through June 28, 2018, July 2<sup>nd</sup> and 3<sup>rd</sup>, 2018 and July 9, 2018 through July 12, 2018 from 8:30 a.m. to 11:30 a.m. for up to forty two (42.0) hours of instruction/preparation at \$22.00 per hour.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

### **CLASSIFIED EMPLOYEE CONTRACTS**

(18-134) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to award a one (1.0) year non-teaching limited contract to Ms. Lindsay Brooke Adams as a cafeteria employee for the 2018-2019 school year for up to two (2.0) hours per day, 187 days per year, Step 0.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-135) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to award a one (1.0) year educational aide limited contract to Mr. Harry Miller as an educational aide/paraprofessional for the High School ISR for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 0.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

### **ELEMENTARY SCHOOL COMPUTER LAB - EDUCATIONAL AIDE/PARAPROFESSIONAL**

(18-136) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to transfer Ms. Heather Short, educational aide/paraprofessional, from the part-time position of Project M.O.R.E. to the elementary school computer lab full-time position for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 3.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0



**HIGH SCHOOL STUDY HALL MONITOR – EDUCATIONAL AIDE/PARAPROFESSIONAL**

(18-137) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to transfer Ms. Dena Redman, educational aide/paraprofessional, from one-on-one educational aide at the high school to the high school study hall monitor for the 2018-2019 school year for up to seven (7.0) hours per day, 184 days per year, Step 21.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CUSTODIAN – FULL TIME**

(18-138) Motion was made by Mr. Ruoff, seconded by Ms. Cook to transfer Mr. Lucas Kretzer, part-time custodian, to a full-time custodian effective July 1, 2018 for up to eight (8.0) hours per day, 260 days per year, Step 3.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**EDUCATIONAL AIDE/PARAPROFESSIONAL – ADDITIONAL HOURS**

(18-139) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to increase the hours worked per day by Ms. Amy Johnson, part-time educational aide/paraprofessional for the 2018-2019 school year from up to five (5.0) hours per day to a full-time position of up to seven (7.0) hours per day, 184 days per year, Step 6.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0



(18-144) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the Westfall Local Schools' Gifted Handbook for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-145) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the Westfall Local School District's Title I Parent Handbook for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**K-5 LITERACY GUIDE**

(18-146) Motion was made by Ms. Cook, seconded by Ms. Rigsby to approve the K-5 Literacy Guide for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**TRISTAR TRANSPORTATION CONTRACTED SERVICES**

(18-147) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve Tristar Transportation Company to provide transportation services to students with disabilities for the 2018-2019 school year effective August 1, 2018 through July 31, 2019 as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CIRCLEVILLE PHYSICAL THERAPY CONTRACTED SERVICES**

(18-148) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the contracted services contract with Circleville Physical Therapy and Sports Rehab, Inc. for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**PICKAWAY COUNTY EDUCATIONAL SERVICE CENTER CONTRACT**

(18-149) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the contract with the Pickaway County Educational Service Center for the 2018-2019 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Abstain</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1 Abstention

**M & H CONSTRUCTION PROPOSAL – CONCESSION STAND**

(18-150) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to accept the proposal from M & H Construction to repair/remodel the concession stand located adjacent to the football stadium as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**OHIO CHRISTIAN UNIVERSITY FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT**

(18-151) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the agreement between the Westfall Local School District and the Ohio Christian University for field experience and student teacher placement as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**SUPERINTENDENT’S COMMENTS**

**TREASURER’S RECOMMENDATIONS**

**TREASURER’S REPORT**

**FINANCIAL REPORT**

(18-152) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the financial report from May 2018, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**TEMPORARY APPROPRIATIONS FOR NEXT YEAR’S EXPENDITURES**

(18-153) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the Temporary Appropriations for the FY19 as presented. These temporary appropriations will be in effect until September 30, 2018 at which time the permanent appropriations will be presented. The temporary appropriations contain salary increases and some slight increases in other accounts based upon projections from the history of the account and inflation trends. The estimates come from the Amended Certificate of Estimated Resources from the Pickaway County Auditor, Alternative Tax Budget from the Pickaway County Budget Commission and the District’s Annual Five Year Forecast.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**BALANCE APPROPRIATIONS FOR THIS YEAR’S EXPENDITURES**

(18-154) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to authorize the Treasurer to balance all appropriation accounts in order to close our accounts to end the 2018 fiscal year.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**APPROVE AMENDMENTS FOR THE YEAR’S CERTIFICATE AND APPROPRIATIONS**

(18-155) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the amendments to the certificate and appropriations for FY18 in order to close out the school year.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**FEDERAL GRANTS**

(18-156) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to submit the appropriation applications to continue Westfall Local’s participation in the following state and federal projects for the 2018-2019 school year:

Title I  
 Title I – Sub A  
 Special Education, Part B-IDEA  
 Special Education, Early Childhood-IDEA  
 Title II – Improving Teacher Quality

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**SCHOOL INSURANCE PROPOSAL**

(18-157) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the School Insurance Proposal for our building and contents, liability insurance, fleet insurance, inland marine, cyber, and crime coverage, with Wright Specialty, Neil Coleman Insurance Services, Inc. at an annual premium of \$53,248.00 beginning July 1, 2018.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**END OF SCHOOL YEAR CASH ADVANCES**

(18-158) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve the inter-fund advances from the General Fund and subsequence advance return (which occurs in the following fiscal year) back to the General Fund.

The advances and their amounts are as follows:

003-0000	-----	\$ 60,000.00
499-9018	-----	\$ 600.00
516-9018	-----	\$ 45,000.00
536-9018	-----	\$ 35,000.00
572-9018	-----	\$ 49,000.00
590-9018	-----	\$ 52,000.00
599-9018	-----	\$ 10,500.00

TOTAL AMOUNT TO BE ADVANCED-----\$ 252,100.00

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**RED TREE INVESTMENTS**

(18-159) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve a contract with Red Tree Investments to manage the investment portfolio of the school district.

Cook	<u>Yea</u>	Ruoff	<u>Nay</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1

**DISPOSAL OF EQUIPMENT, BOOKS AND TECHNOLOGY EQUIPMENT**

(18-160) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to approve the disposal of old equipment (weight equipment, floor buffer, washing machine, dryer and microwave) as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-161) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to approve of the disposal/sale of used books as presented.

Cook            Yea  
Rigsby        Yea  
Ruff            Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

(18-162) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the disposal of technology equipment as presented.

Cook            Yea  
Rigsby        Yea  
Ruff            Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**TREASURER'S COMMENTS**



**BOARD RECOMMENDATIONS**

**ADDENDUM TO EMPLOYMENT CONTRACT-DR. LYNN LANDIS,  
SUPERINTENDENT**

(18-163) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the following resolution:

This Addendum to Employment Contract (hereinafter referred to as “Addendum”) is entered into on this 25<sup>th</sup> day of June, 2018 by and between Lynn Landis (hereinafter referred to as “Employee”) and the Board of Education of the Westfall Local School District (hereinafter referred to as “the Board”), and hereby amends and supplements the Employee’s Employment Contract with the Board (hereinafter referred to as “Contract”). The Employee and the Board shall be hereinafter collectively referred to as “the Parties.”

WHEREAS, pursuant to the Contract, the Employee is employed by the Board as its Superintendent; and

WHEREAS, pursuant to Section 3319.01 of the Ohio Revised Code, the Board is authorized to provide the Employee with paid vacation leave; and

WHEREAS, pursuant to Section 7 of the Contract, the Employee is entitled to receive fifteen (15) days of paid vacation leave per year; and

WHEREAS, the Parties desire that the Employee receives twenty (20) days of paid vacation leave per year, effective immediately.

NOW, THEREFORE, for mutually acceptable consideration, the Parties hereby agree as follows:

1. Effective immediately, the Employee shall receive twenty (20) days of paid vacation leave per year. The use of said vacation leave, and the payment for unused vacation leave, shall be in accordance with Section 7 of the Contract.
2. All terms and conditions set forth in the Contract, except for those amended pursuant to this Addendum, shall remain in full force and effect.

Cook            Yea  
Rigsby         Yea  
Ruff             Yea

Ruoff           Yea  
Ruth             Yea

Carried: 5 to 0

**ADDENDUM TO EMPLOYMENT CONTRACT-MR. BRIAN RAMSAY,  
TREASURER**

(18-164) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the following resolution:

This Addendum to Employment Contract (hereinafter referred to as “Addendum”) is entered into on this 25<sup>th</sup> day of June, 2018 by and between Brian Ramsay (hereinafter referred to as “Employee”) and the Board of Education of the Westfall Local School District (hereinafter referred to as “the Board”), and hereby amends and supplements the Employee’s Employment Contract with the Board (hereinafter referred to as “Contract”). The Employee and the Board shall be hereinafter collectively referred to as “the Parties.”

WHEREAS, pursuant to the Contract, the Employee is employed by the Board as its Treasurer; and

WHEREAS, pursuant to Section 3313.24(C) of the Ohio Revised Code, the Board is authorized to provide the Employee with paid vacation leave; and

WHEREAS, pursuant to Section 7 of the Contract, the Employee is entitled to receive fifteen (15) days of paid vacation leave per year; and

WHEREAS, the Parties desire that the Employee receives twenty (20) days of paid vacation leave per year, effective immediately.

NOW, THEREFORE, for mutually acceptable consideration, the Parties hereby agree as follows:

1. Effective immediately, the Employee shall receive twenty (20) days of paid vacation leave per year. The use of said vacation leave, and the payment for unused vacation leave, shall be in accordance with Section 7 of the Contract.
2. All terms and conditions set forth in the Contract, except for those amended pursuant to this Addendum, shall remain in full force and effect.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**BOARD MEMBER COMMENTS/COMMITTEE REPORTS**

## **UPCOMING EVENTS**

### **WHS:**

- July 11, 2018 - Booster Club Meeting, 6:30 p.m.

### **DISTRICT WIDE:**

- Westfall Education Foundation Meeting, 6:30 p.m., High School Conference Room
- August 14, 2018 – Staff Work Day
- August 15, 2018 – Opening Day for Staff
- August 16, 2018 – Students’ First Day

**PUBLIC COMMENTS**

**ADJOURNMENT**

(18-165) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to adjourn the meeting at 8:46 p. m.

Cook Yea  
Rigsby Yea  
Ruff Yea

Ruoff Yea  
Ruth Yea

Carried: 5 to 0

\_\_\_\_\_  
PRESIDENT'S SIGNATURE

\_\_\_\_\_  
TREASURER'S SIGNATURE