WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
March 15, 2010
BOARD OF EDUCATION REGULAR MEETING
Westfall Elementary School Cafeterium
6:30 P.M.

AGENDA ITEMS

I. ROLL CALL

Mr. Larry Carfrey          Ms. Peg Reiterman
Mr. Darrell Caudill      Ms. Jan Shannon
Ms. Kristen Earich

II. PLEDGE OF ALLEGIANCE
    Board President

III. APPROVAL OF AGENDA

A. Motion to approve agenda as presented.

   MOTION: ____________  SECOND: ____________
   Carfrey              Reiterman
   Caudill              Shannon
   Earich               

   Carried/Failed _____ to _____

B. Motion to approve agenda with addendum items as presented.

   MOTION: ____________  SECOND: ____________
   Carfrey              Reiterman
   Caudill              Shannon
   Earich               

   Carried/Failed _____ to _____

IV. PRESENTATIONS

1. Mr. Vince Pickett and Mr. Dennis Hammond – Wrestling Recognition
   – Mr. Allen Koker, Athletic Director
2. Ms. Debbie Younge, Curriculum Coordinator – Educator Emeritus
   Award – Mr. Jim Brady
3. Ms. Phyllis Gibbs, WEA President – Donation to the Levy Committee
V. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as “Public Comments.”
4. The “Public Comments” portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

VI. CORRESPONDENCE

VII. OLD BUSINESS

DISCUSSION ITEMS

1. Ms. Melissa Betz, Pickaway County Auditor – Pipeline
2. Smoking Policy Question – Ms. Jan Shannon
3. Traditional Aid Guarantee – Ms. Christy Moore
4. PTC Audit Report Status – Ms. Jan Shannon

VIII. NEW BUSINESS

DISCUSSION ITEMS

1. Ohio Department of Education-District Fiscal Condition-Mr. Roger Hardin
2. Buildings Committee Report – Mr. Larry Carfrey

EXECUTIVE SESSION

Motion to enter into Executive Session at ______ p. m. for the purpose of the employment, dismissal or compensation of an employee(s).

MOTION: ___________ SECOND: ___________
Carfrey ______ Reiterman ______
Caudill ______ Shannon ______
Earich ______ Carried/Failed ______ to ______

Motion to return from Executive Session at ______ p. m.

MOTION: ___________ SECOND: ___________
Carfrey ______ Reiterman ______
Caudill ______ Shannon ______
Earich ______ Carried/Failed ______ to ______

SUPERINTENDENT'S RECOMMENDATIONS

A. APPROVAL OF MINUTES

1. Motion to approve the minutes from the February 22, 2010 regular meeting as presented.

MOTION: ___________ SECOND: ___________
Carfrey ______ Reiterman ______
Caudill ______ Shannon ______
Earich ______ Carried/Failed ______ to ______
B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented.  (Item A)

MOTION: ___________  SECOND: ___________
Carfrey _______  Reiterman _______
Caudill _______  Shannon _______
Earich _______  Carried/Failed ______ to_____

C. DONATIONS

Motion to accept the donations in the amount of $4,957.22. (Item B)

MOTION: ___________  SECOND: ___________
Carfrey _______  Reiterman _______
Caudill _______  Shannon _______
Earich _______  Carried/Failed ______ to_____

D. SUBSTITUTE TEACHER LIST

Motion to approve the substitute teacher list for the month of March, 2010 as provided by the Pickaway County Educational Service Center.

MOTION: ___________  SECOND: ___________
Carfrey _______  Reiterman _______
Caudill _______  Shannon _______
Earich _______  Carried/Failed ______ to_____

E. CERTIFIED TEACHER EMPLOYMENT

Motion to employ Ms. Bethany Treece as Reading/Language Arts Teacher at the Bachelor's Degree pay level, Step 1, effective March 1, 2010, pro-rated based on the starting salary of $30,977. The cost of this position is paid completely from Title I money.

MOTION: ___________  SECOND: ___________
Carfrey _______  Reiterman _______
Caudill _______  Shannon _______
Earich _______  Carried/Failed ______ to_____
F. SUBSTITUTE CLASSIFIED PERSONNEL

Motion to employ the following as substitutes for classified personnel for the 2009-2010 school year:

1. Ms. Marlene Haddox – Cafeteria Employee
2. Ms. Brenda Kazmierczak – Educational Aide, Secretary

MOTION: ____________ SECOND: ____________
Carfrey _______ Reiterman _______
Caudill _______ Shannon _______
Earich _______ Carried/Failed ______ to____

G. MODIFICATION OF RESOLUTION #09-274 REGARDING J.V. SOFTBALL COACH

Motion to modify resolution #09-274 regarding employing Ms. Alicia Haselman as the J.V. Softball Coach for the 2009-2010 school year to read ½ season. Ms. Haselman was injured and cannot fulfill her coaching duties for the entire season.

MOTION: ____________ SECOND: ____________
Carfrey _______ Reiterman _______
Caudill _______ Shannon _______
Earich _______ Carried/Failed ______ to____

H. SUPPLEMENTAL POSITIONS

Motion to approve the employment of the following for the supplemental contract as indicated for the 2009-2010 school year.

1. Ms. Amanda Angles – ½ Season J.V. Softball Coach; Step 2, Class 3
2. Mr. Brad Smith – Assistant Varsity Track Coach; Step 5, Class 3
3. Mr. Mark Schaffnit – High School Technical/Orchestra Director; Step 6, Class 4

MOTION: ____________ SECOND: ____________
Carfrey _______ Reiterman _______
Caudill _______ Shannon _______
Earich _______ Carried/Failed ______ to____
I. **VOLUNTEER COACHES**

Motion to approve the following as volunteer coaches in the areas indicated for the 2009-2010 school year.

1. Mr. Robert Wolfe – High School Baseball Coach
2. Mr. Gregory Rosshirt – High School Softball Coach

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Carried/Failed ____ to ____

J. **EMPLOYMENT HOME INSTRUCTION TUTORS**

Motion to employ the following as home instruction tutors for middle school students at an hourly rate of $22.00 for up to five (5) hours per week as needed.

1. Ms. Char Hott
2. Ms. Lisa Mets

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Carried/Failed ____ to ____

K. **EDUCATIONAL AIDE/PARAPROFESSIONAL EMPLOYMENT**

Motion to employ Ms. Emily Siders as an educational aide/paraprofessional for the remainder of the 2009-2010 school year at a rate of $10.00 per hour for up to five (5) hours per day, no benefits effective March 15, 2010.

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Carried/Failed ____ to ____
L. RETIREMENT REQUEST

Motion to accept the retirement request of Ms. Nancy Looney, teacher, effective at the end of the day, May 31, 2010. (Item C)

MOTION: __________________   SECOND: __________________
Carfrey       _______  Reiterman       _______
Caudill      _______  Shannon         _______
Earich       _______  

Carried/Failed _____ to _____

M. FACILITY USE

1. Motion to approve the use of the elementary school gym on Saturdays, March 5, 2010 through March 31, 2010 from 7:00 a.m. to 12:00 p.m. for Boys’ Biddy Basketball as requested by Mr. Roger Mink, Varsity Boys’ Basketball Coach. (Item D)

MOTION: __________________   SECOND: __________________
Carfrey       _______  Reiterman       _______
Caudill      _______  Shannon         _______
Earich       _______  

Carried/Failed _____ to _____

2. Motion to approve the use of the elementary school cafetorium on Saturday, March 6, 2010 from 9:00 a.m. to 3:00 p.m. for high school musical practice as requested by Ms. Andrea Brown, Musical Director. (Item E)

MOTION: __________________   SECOND: __________________
Carfrey       _______  Reiterman       _______
Caudill      _______  Shannon         _______
Earich       _______  

Carried/Failed _____ to _____

3. Motion to approve the use of the elementary school gym on Tuesdays and Thursdays beginning March 9, 2010 through April 29, 2010 from 4:30 p.m. to 6:00 p.m. for Girls Biddy Softball practice as requested by Ms. Candy Webb, Coach. (Item F)

MOTION: __________________   SECOND: __________________
Carfrey       _______  Reiterman       _______
Caudill      _______  Shannon         _______
Earich       _______  

Carried/Failed _____ to _____
N. JOB DESCRIPTIONS

1. Motion to approve the job description for the Superintendent as presented. (Item G)

   MOTION: ___________   SECOND: ___________
   Carfrey _______ Reiterman _______
   Caudill _______ Shannon _______
   Earich _______ Carried/Failed ______ to_____

2. Motion to approve the job description for School Principal as presented. (Item H)

   MOTION: ___________   SECOND: ___________
   Carfrey _______ Reiterman _______
   Caudill _______ Shannon _______
   Earich _______ Carried/Failed ______ to_____

O. MODIFICATION TO RESOLUTION # 09-101 REGARDING CLASSIFIED PERSONNEL EVALUATION FORM

Motion to modify resolution #09-101 regarding the classified personnel evaluation form as presented. (Item I)

   MOTION: ___________   SECOND: ___________
   Carfrey _______ Reiterman _______
   Caudill _______ Shannon _______
   Earich _______ Carried/Failed ______ to_____

P. EDUCATIONAL AIDE/PARAPROFESSIONAL EVALUATION FORM

Motion to approve the educational aide/paraprofessional evaluation form as presented. (Item J)

   MOTION: ___________   SECOND: ___________
   Carfrey _______ Reiterman _______
   Caudill _______ Shannon _______
   Earich _______ Carried/Failed ______ to_____

Q. WESTFALL EDUCATION ASSOCIATION AND BOARD OF EDUCATION SETTLEMENT AGREEMENT

Motion to approve the settlement agreement between the Westfall Education Association and the Westfall Board of Education as presented. (Item K)

MOTION: _____________  SECOND: _____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed _____ to_____

R. APPROVAL OF THE 2010-2011 SCHOOL CALENDAR

Motion to approve Calendar Option 1 _____ or Calendar Option 2 _____ for the 2010-2011 school year as presented. (Items L and M)

MOTION: _____________  SECOND: _____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed _____ to_____

Other Items for Consideration:

1.1

MOTION: _____________  SECOND: _____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed _____ to_____

1.2

MOTION: _____________  SECOND: _____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed _____ to_____
TREASURER'S RECOMMENDATIONS

A. FINANCIAL REPORT

Motion to approve the financial report for month of February 2010 as presented by the Treasurer.

MOTION: ___________________  SECOND: ___________________
Carfrey          Reiterman
Caudill          Shannon
Earich

Carried/Failed _____ to _____

B. TAX RATES

Motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county Auditor.  (Item N)

MOTION: ___________________  SECOND: ___________________
Carfrey          Reiterman
Caudill          Shannon
Earich

Carried/Failed _____ to _____

BOARD RECOMMENDATIONS

A. PUBLIC COMMENT SECTION

Motion to modify resolution # 09-231 regarding the public comment section of the Board of Education meetings to read as presented.  (Item O)

MOTION: ___________________  SECOND: ___________________
Carfrey          Reiterman
Caudill          Shannon
Earich

Carried/Failed _____ to _____

IX. ADMINISTRATORS – BUILDING UPDATES
X. **EXECUTIVE SESSION**

Motion to enter into Executive Session at _______ p. m. for the purpose of appointment, employment, dismissal, discipline, compensation or investigation of complaints against an employee.

**MOTION:** ____________  **SECOND:** ____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed ______ to_____

Motion to return from Executive Session at _______ p. m.

**MOTION:** ____________  **SECOND:** ____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed ______ to_____

XI. **ADJOURNMENT**

Motion to adjourn the meeting at _______ p. m.

**MOTION:** ____________  **SECOND:** ____________
Carfrey ______  Reiterman ______
Caudill ______  Shannon ______
Earich ______
Carried/Failed ______ to_____