

**WESTFALL LOCAL SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
March 18, 2019  
BOARD OF EDUCATION REGULAR MEETING  
Elementary School Cafetorium  
6:30 p. m.**

**AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

**III. PLEDGE OF ALLEGIANCE** Board President

**IV. PRESENTATIONS**

*(None)*

**V. CORRESPONDENCE**

1. Ms. Mary Oney and Family – Thank you note.
2. Ms. Kate Schoonover and Ms. Heather Hook, High School Teachers – Thank you note.

**VI. APPROVAL OF THE AGENDA**

Motion to approve the agenda for the March 18, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**VII. OLD BUSINESS**

*(None)*

## **VIII. NEW BUSINESS**

### **CONSENT AGENDA:**

Motion to approve the following resolutions through the consent agenda:

### **SUPERINTENDENT'S RECOMMENDATIONS:**

#### **A. APPROVAL OF MINUTES**

To approve the minutes from the February 19, 2019 regular meeting as presented.

#### **B. PERSONNEL LEAVE**

To accept the report of vacation, personal and professional leave as presented. (Item A)

#### **C. SUBSTITUTE TEACHER LIST – MARCH 2019**

To approve the list of substitute teachers for March 2019, as provided by the Pickaway County Educational Service Center.

#### **D. SUBSTITUTE CLASSIFIED EMPLOYEES**

To approve the following as substitute classified employees for the 2018-2019 school year in the areas designated:

1. Ms. Amy Funk – Bus Driver
2. Ms. Kristen McKinney – Van Driver, Custodian, Secretary, Café Worker
3. Ms. Kaitlan Fraley – Educational Aide

**E. SUPPLEMENTAL CONTRACTS 2019-2020**

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Leah Grimmatt - Flag Advisor, Step 1, Class 4
2. Ms. Leah Grimmatt – Band Camp Ass't., Step 1, Class 5
3. Mr. Bradley Smith – H.S. Head Football Coach, Step 20, Class 1
4. Ms. Jessica Sullivan – H.S. Head Volleyball Coach, Step 6, Class 2
5. Mr. Devin Schoonover – H.S. Head Varsity Soccer Coach (Girls), Step 7, Class 2
6. Mr. Matthew Greenlee – H.S. Head Golf Coach (Boys), Step 4, Class 2
7. Mr. Kevin Shoults – H.S. Head Golf Coach (Girls), Step 6, Class 2
8. Ms. Sharon Link – Home Game Manager Football, Step 12, Class 6
9. Mr. Steve Gaines – H.S. Head Varsity Soccer (Boys) – Step 1 Class 2

**F. UNPAID LEAVE REQUESTS**

1. To approve Ms. Karen Holbrook's (Teacher) request for one (1.0) day of unpaid leave for Friday, May 10, 2019. (Item B)
2. To approve Mr. Blaine Bullock's (Teacher) request for one (1.0) day of unpaid leave for Monday, April 8, 2019. (Item C)
3. To approve Ms. Kathy Fuller's (Teacher) request for one (1.0) day of unpaid leave for Tuesday, March 26, 2019. (Item D)

**G. RETIREMENT REQUEST**

To approve Ms. Kim Davey's (Superintendent's Secretary) request to retire through the School Employee's Retirement System effective October 1, 2019. (Item E)

**H. NON-RENEWAL OF WINTER SUPPLEMENTAL CONTRACTS**

To non-renew all winter supplemental contracts for the 2018-2019 school year.

**I. FACILITY USE REQUESTS**

1. To approve the use of the soccer fields behind the elementary school on Mondays through Fridays beginning July 15, 2019 through October 16, 2019 from 4:00 p.m. to 9:00 p.m. and on Saturdays and Sundays beginning July 15, 2019 through October 16, 2019 from 7:30 a.m. to 4:00 p.m. for soccer practices and games as requested by Ms. Toni Neff, Westfall Soccer Club President. This organization must keep in touch with the building administrator and district athletic director with any changes. (Item F)

2. To approve the use of the high school auditorium, entry ways, band room, choir room and restrooms Monday, June 3, 2019 through Thursday, June 6, 2019 from 4:00 p.m. to 9:00 p.m. and Friday, June 7, 2019 through Sunday, June 9, 2019 from 8:00 a.m. to 9:00 p.m. for Charmion Performing Arts Center’s dance recital practices and dance recitals as requested by Ms. Heidi Rogols, Owner and Mr. Brandon Speakman, Volunteer. This organization must keep in touch with the building administrator with any changes. This organization will donate \$1,500.00 for the use of the facilities. (Item G)

MOTION: \_\_\_\_\_  
Cook \_\_\_\_\_  
Rigsby \_\_\_\_\_  
Ruff \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruoff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**END OF CONSENT AGENDA**

**SUPERINTENDENT’S RECOMMENDATIONS**

**J. DONATIONS**

Motion to accept the following donations totaling \$ 4,396.50 as presented: (Item H)

- |    |  |             |
|----|--|-------------|
| 1. | Charmion Performing Arts Center, H.S. Support Fund                 | \$ 500.00   |
| 2. | Ms. Karla Bartholomew, H.S. FFA Fund                               | \$ 30.00    |
| 3. | Mr. and Mrs. Russell McGinnis, H.S. FFA Fund                       | \$ 25.00    |
| 4. | Mr. and Mrs. Harry Miller, H.S. FFA Fund                           | \$ 100.00   |
| 5. | Ms. Talea McGinnis, M.S. 8 <sup>th</sup> Grade Scholarship Fund    | \$ 261.50   |
| 6. | Westfall Booster Club, H.S. Prom Fund                              | \$ 2,000.00 |
| 7. | Mr. John Thomas, H.S. Band Uniform Fund                            | \$ 80.00    |
| 8. | The Class of 1988, In Memory of Josh Green,<br>H.S. Wrestling Fund | \$ 1,400.00 |

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**K. DUAL CREDIT AGREEMENT – OHIO CHRISTIAN UNIVERSITY**

Motion to approve the dual credit agreement between the Ohio Christian University and the Westfall Local School District to provide an educational program known as a dual credit program for qualified secondary school students to earn college credit and prepare for future enrollment in college effective May 1, 2019 through April 30, 2020 as presented. (Item I)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**L. THIRD GRADE TESTING 2019-2020**

Motion to approve the use of paper and pencil testing for allowable tests in Grade 3 for the 2019-2020 school year as provided with the adoption of Ohio Senate Bill 216. (Item J)

MOTION: \_\_\_\_\_  
Cook \_\_\_\_\_  
Rigsby \_\_\_\_\_  
Ruff \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruoff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**SUPERINTENDENT'S COMMENTS**

**TREASURER’S RECOMMENDATIONS**

**TREASURER’S REPORT**

**A. FINANCIAL REPORT**

Motion to approve the financial report from February 2019, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**B. TRANSFER OF FUNDS**

Motion to approve the transfer in the amount of \$98,503.99 from the General Fund (001-0000) to the Termination of Benefits Fund (035-0000). The \$98,503.99 transfer is an estimate of the annual amount needed to balance out the account at fiscal year-end.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

**C. TAX RATES**

Motion to accept the tax amounts and rates for tax year 2018, collection year 2019, as determined by the budget commission and county auditor in its certification as required by law. The tax rates and estimates from the general property tax already approved by the budget commission and county auditor are as follows:

Fund	Outside 10 mills	Inside 10 mills	Inside	Outside	Effective
General	\$6,414,141.00	\$ 900,000.00	3.00	24.30	21.10
Classroom Facilities	109,437.00			0.50	0.28
Permanent Improvement	826,620.00			3.75	2.15
Bond Retirement	\$ 825,068.00			1.00	1.00
<hr/>					
TOTAL	\$8,175,266.00	\$ 900,000.00	3.00	29.55	24.53

MOTION: \_\_\_\_\_  
Cook \_\_\_\_\_  
Rigsby \_\_\_\_\_  
Ruff \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruoff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**TREASURER'S COMMENTS**

**BOARD RECOMMENDATIONS**

**IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS**



## **X. UPCOMING EVENTS**

### **WES:**

- April 10, 2019 – 2<sup>nd</sup> Grade Music Program, Elementary School Cafetorium, 7:00 p.m.

### **WMS:**

- April 4, 2019 – Showcase/Art Show, 5:30 p.m. to 7:00 p.m.

### **WHS:**

- April 6, 2019 – Junior/Senior Prom, Columbus Zoo and Aquarium, Dinner at 6:00 p.m., Dance at 7:00 p.m.

### **DISTRICT WIDE**

- April 9, 2019 – Westfall Education Foundation Meeting, High School Library, 6:30 p.m.
- April 10, 2019 – Westfall Booster Club Meeting, High School Conference Room, 6:30 p.m.

## **XI. PUBLIC COMMENTS**

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

**XII. ADJOURNMENT**

Motion to adjourn the meeting at \_\_\_\_\_ p. m.

MOTION: \_\_\_\_\_

Cook \_\_\_\_\_

Rigsby \_\_\_\_\_

Ruff \_\_\_\_\_

SECOND: \_\_\_\_\_

Ruoff \_\_\_\_\_

Ruth \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_