

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
MAY 20, 2019**

The Westfall Local School District Board of Education met regular session on May 20, 2019 at 6:30 p.m. in the elementary school cafetorium.

**CALL TO ORDER**

**ROLL CALL**

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Aye</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

*Today's meeting will be recorded and loaded to the website for the public to review.*

**PLEDGE OF ALLEGIANCE**

Board President

**EXECUTIVE SESSION**

(19-084) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to enter into executive session at 6:34 p.m. to consider the compensation of a public employee or official.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-085) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to return from executive session at 6:50 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**PRESENTATION**

*(None)*

**CORRESPONDENCE**

1. Ms. Hannah Wood, Middle School Teacher – Thank you notes.
2. Ms. Courtney Barnes, Elementary School Teacher – Thank you note.
3. Ms. Sarah Keirns, Elementary School Teacher – Thank you note.
4. Mr. Brad Smith and Family, High School Teacher – Thank you note.

**APPROVAL OF THE AGENDA**

(19-086) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the agenda for the May 20, 2019 regular meeting.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-087) Motion was made by Mr. Ruth, seconded by Mr. Ruff to recind the resolution #19-086.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-088) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the agenda for the May 20, 2019 regular meeting with the removal the Coaches' Handbook 2019-2020 and the Athletic Policy 2019-2020.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**OLD BUSINESS**

*(None)*

**NEW BUSINESS**

**CONSENT AGENDA:**

(19-089) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the following resolutions through the consent agenda:

**SUPERINTENDENT'S RECOMMENDATIONS:**

**A. APPROVAL OF MINUTES**

To approve the minutes from the April 15, 2019 regular meeting as presented.

**B. PERSONNEL LEAVE**

To accept the report of vacation, personal and professional leave as presented.

**C. SUBSTITUTE CLASSIFIED EMPLOYEES**

To approve the following as substitute classified employees for the 2018-2019 school year in the areas designated:

1. Mr. Benjamin Carpenter – Bus Driver

**D. SUPPLEMENTAL CONTRACTS 2019-2020**

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Jessica Sullivan – M.S. 8<sup>th</sup> Grade Girls’ Basketball, Step 0, Class 3
2. Mr. Christian Meister – H.S. Head Basketball Coach (Boys), Step 0, Class 1 (Pending all requirements are met.)
3. Mr. Bill Harrod – M.S. Football Coach, Step 2, Class 3
4. Mr. Nicholas Peck – M.S. Golf, Step 0, Class 3
5. Mr. Brock Conroy – H.S. Reserve Girls’ Basketball Coach, Step 1, Class 2
6. Mr. Derrick Creque – M.S. 7<sup>th</sup> Grade Girls’ Basketball Coach, Step 5, Class 3
7. Mr. Dylan Givens – H.S. Ass’t. Basketball Coach – Girls, Step 1, Class 2
8. Ms. Shannon Nunemaker – Cheerleader Advisor Varsity Basketball, Step 8, Class 5
9. Ms. Shannon Nunemaker – Cheerleader Advisor Reserve Basketball, Step 8, Class 5
10. Ms. Shannon Nunemaker – Cheerleader Advisor Freshman Basketball, Step 8, Class 5
11. Ms. Megan McCune – H.S. Swing Choir Director, Step 1, Class 2
12. Ms. Megan McCune – H.S./M.S. Musical Director, Step 1, Class 2
13. Ms. Megan McCune – H.S. Musical Choreographer, Step 1, Class 5
14. Ms. Heather Hook – Jr./Sr. Prom Advisor, Step 7, Class 4
15. Mr. J. D. Williamson – District E-rate Coordinator, Step 10, Class 1
16. Mr. Matthew Greenlee – H.S. In-The-Know Advisor, Step 5, Class 5 (0.5)
17. Ms. Jessica Yeager – H.S. In-The-Know Advisor, Step 0, Class 5 (0.5)

**E. RESIGNATION REQUESTS**

1. Motion to approve Mr. Paul Hasting’s request to resign as a bus driver at the end of the 2018-2019 school year.
2. Motion to approve Mr. Richard Urban’s request to resign as an educational aide/paraprofessional at the end of the 2018-2019 school year.

**F. NON-RENEWAL OF TEACHING CONTRACT 2019-2020**

Motion to non-renew the contract of teacher, Ms. Melissa Shafer, at the conclusion of the 2018-2019 school year, due to lack of license for the position of high school physical science, given that she holds only a long-term substitute license; and, to direct the Treasurer to provide the teacher with notice of this action.

**G. EXTENDED SCHOOL YEAR INSTRUCTORS 2019**

Motion to employ the following certified teachers as extended school year instructors for the summer of 2019 for up to five (5.0) hours per week to be paid per the negotiated agreement:

- |    |                     |    |                       |
|----|---------------------|----|-----------------------|
| 1. | Ms. Sharon Link     | 5. | Ms. Angie Jones-Butts |
| 2. | Ms. Christine Demas | 6. | Ms. Olivia Thompson   |
| 3. | Ms. Karen Holbrook  | 7. | Ms. Courtney Barnes   |
| 4. | Mr. Will Breyer     | 8. | Ms. Talea McGinnis    |

**H. EXTENDED SCHOOL YEAR EDUCATIONAL AIDE 2019**

Motion to employ Ms. Candy Webb as an extended school year educational aide for up to five (5.0) hours per week to be paid at the educational aide hourly rate.

**I. SUMMER SUBSTITUTE CUSTODIANS 2019**

Motion to employ the following as summer substitute custodians for 2019 for up to four (4.0) days per week, up to ten (10.0) hours per day at the rate of \$11.00 per hour:

- |    |                    |     |                     |
|----|--------------------|-----|---------------------|
| 1. | Mr. Nick Davey     | 6.  | Ms. Sarah Constable |
| 2. | Ms. Marlene Haddox | 7.  | Ms. Amy Kemp        |
| 3. | Ms. Teri Swan      | 8.  | Mr. Austin Ridenour |
| 4. | Ms. Lisa Haddox    | 9.  | Ms. Jessica Yeager  |
| 5. | Ms. Ashley George  | 10. | Mr. Kross Shaeffer  |

**J. CONTRACTED SERVICE AGREEMENTS**

1. Motion to approve the extended school year contracted service agreement with Boundless Behavioral Health, Inc. for a student with disabilities from June 3, 2019 through August 2, 2019 as presented.

2. Motion to approve the contracted service agreement with Rhythm-N-You Music Therapy for music therapy services for students with disabilities for the 2019-2020 school year as presented.

3. Motion to approve the contracted service agreement with Circleville Physical Therapy, Inc. for physical therapy for students with disabilities for the 2019-2020 school year as presented.

4. Motion to approve the contracted service agreement with Haugland Learning Center to provide services for two students with disabilities for the 2019-2020 school year as presented.

5. Motion to approve the contracted service agreement with Briar Patch for Kids, Inc. for students with disabilities for the 2019-2020 school year as presented.

6. Motion to approve the contracted service agreement with the South Central Ohio ESC to provide audiology and vision services for students with disabilities for the 2019-2020 school year as presented.

**K. FACILITY USE REQUEST**

Motion to approve the use of the elementary school classroom 115, gymnasium and kitchen on Thursday, June 13, 2019; Thursday, June 27, 2019; Thursday, July 11, 2019; Thursday, July 25, 2019; and Thursday, August 8, 2019 from 10:00 a.m. until 4:00 p.m. for packaging and distributing items for Westfall C.A.R.E.S. as requested by Ms. Kathy Fausnaugh, Director. This organization must keep in touch with the building administrator with any changes.

Cook            Yea  
Rigsby        Yea  
Ruff            Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**END OF CONSENT AGENDA**

**SUPERINTENDENT’S RECOMMENDATIONS**

**DONATIONS**

(19-090) Motion was made by Ms. Cook, seconded by Mr. Ruth to accept the following donations totaling \$8,980.05 as presented:

1.	Westfall Education Foundation, M.S. Support Fund	\$ 3,472.50
2.	Westfall Education Foundation, E.S. Principal Fund	\$ 800.00
3.	Westfall Education Foundation, E.S. Principal Fund	\$ 1,252.00
4.	C.I.A., E.S. Principal Fund	\$ 815.00
5.	Anderson Equipment, FFA Fund	\$ 50.00
6.	Elks Lodge #77, FFA Fund	\$ 25.00
7.	Buckeye Propane, FFA Fund	\$ 50.00
8.	Leist Merchantile, FFA Fund	\$ 50.00
9.	Honeyrun Farms, FFA Fund	\$ 100.00
10.	Fletchers Towing, Inc., FFA Fund	\$ 500.00
11.	Walker Family Tire, FFA Fund	\$ 100.00
12.	Kingston National Bank, FFA Fund	\$ 100.00
13.	Ely, Dubos & Stewart, DDS, FFA Fund	\$ 25.00
14.	Wittich’s Candy, FFA Fund	\$ 25.00
15.	Darby Farm, FFA Fund	\$ 100.00
16.	Roberts Farms, FFA Fund	\$ 50.00
17.	Co-Alliance, FFA Fund	\$ 250.00
18.	Oliver-Cheek Funeral Home, FFA Fund	\$ 50.00
19.	Deer Creek Custom Canvas, FFA Fund	\$ 100.00
20.	The Savings Bank, FFA Fund	\$ 250.00
21.	Ruff Farms, FFA Fund	\$ 100.00
22.	Westfall Education Foundation, E.S. Student Council Fund	\$ 675.00
23.	Inspire Brands, H.S. Band Fund	\$ 40.55

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CERTIFIED EMPLOYEE CONTRACTS 2019-2020**

(19-091) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to award certified teacher limited contracts to the following employees for the number of years as designated:

**1 Year Contract**

- |                       |                         |
|-----------------------|-------------------------|
| 1. Mr. Ramone Conley  | 6. Mr. Daniel English   |
| 2. Mr. Brock Conroy   | 7. Ms. Elizabeth Evans  |
| 3. Mr. Derrick Creque | 8. Ms. Megan McCune     |
| 4. Ms. Cindy Daniels  | 9. Mr. Nicholas Peck    |
| 5. Ms. Dakota Dowden  | 10. Ms. Courtney Wright |

**2 Year Contract**

1. Ms. Lisa Barker
2. Mr. Jeffrey Conley
3. Ms. Christine Demas
4. Ms. Alexandra Eckstein
5. Mr. Dylan Givens
6. Ms. Codie Manson
7. Mr. Todd Rhymer
8. Mr. Devin Schoonover
9. Ms. Alissa Streitenberger
10. Ms. Olivia Thompson
11. Ms. Erica Whitt
12. Ms. Allison Zombek

**3 Year Contract**

1. Mr. Bret Ater
2. Ms. Andrea Brown
3. Ms. Hannah Buskirk
4. Ms. Sarah Keirns
5. Ms. Sharon Link
6. Ms. Lisa O’Neill

Cook	<u>Yea</u>
Rigsby	<u>Yea</u>
Ruff	<u>Yea</u>

Ruoff	<u>Yea</u>
Ruth	<u>Yea</u>

Carried: 5 to 0

(19-092) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to award a one (1.0) year teacher’s limited contract to Ms. Renae B. Henry as a middle school science teacher for the 2019-2020 school year, Bachelor’s Degree +150, Step 3, replacing Ms. Rachel Joseph.

Cook	<u>Yea</u>
Rigsby	<u>Yea</u>
Ruff	<u>Yea</u>

Ruoff	<u>Yea</u>
Ruth	<u>Yea</u>

Carried: 5 to 0



(19-093) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to award a one (1.0) year teacher's limited contract to Ms. Megan McDowell as a high school physical science teacher for the 2019-2020 school year, Bachelor's Degree +150, Step 7, replacing Ms. Melissa Shafer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-094) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to award a one (1.0) year teacher's limited contract to Ms. Kirsten Rachel Herth as a high school and middle school instrumental music teacher for the 2019-2020 school year, Bachelor's Degree +150, Step 0, replacing Mr. Mark Schaffnit.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-095) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to employ Ms. Kirsten Rachel Herth at the non-instructional rate not to exceed seven (7.0) hours and twenty (20.0) minutes per day for a maximum of ten (10.0) days for the remainder of the 2018-2019 school year to be paid per the negotiated agreement.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-096) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to award a one (1.0) teacher's limited contract to Mr. Christian Meister as an intervention specialist for the 2019-2020 school year, Bachelor's Degree, Step 0, pending all requirements are met.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**SUMMER SCHOOL TEACHERS 2019**

(19-097) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to employ Mr. Trevor Thomas as the 2019 summer school health teacher for up to forty (40.0) hours of class time and up to five (5.0) hours of planning time, June 3, 2019 through June 6, 2019, and June 10, 2019 through June 13, 2019, 8:00 a.m. to 1:00 p.m. at the summer school teacher daily rate set by the negotiated agreement.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-098) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to employ Ms. Karen Holbrook as the 2019 summer school English 9 teacher for up to sixty four (64.0) hours of class time and up to ten (10.0) hours of preparation time, June 3-6, 2019; June 10-13, 2019; June 17-20, 2019; and June 24-27, 2019 from 8:00 a.m. to 12:00 p.m. at the summer school teacher daily rate set by the negotiated agreement.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-099) Motion was made by Ms. Rigsby, seconded by Mr. Ruff to employ Ms. Kay Jones as the 2019 summer school English 10 teacher for up to sixty four (64.0) hours of class time and up to ten (10.0) hours of preparation time, June 3-6, 2019; June 10-13, 2019; June 17-20, 2019; and June 24-27, 2019 from 8:00 a.m. to 12:00 p.m. at the summer school teacher daily rate set by the negotiated agreement.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**SUMMER SCHOOL POSTING/INSTRUCTOR 2019 – ELEMENTARY SCHOOL**

(19-100) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to post the position for and hire a certified teacher to teach third grade students that have not met the requirements for promotion to fourth grade. The dates of summer school will be June 17-20, 2019 from 9:00 a.m. to 11:00 a.m.; June 24-27, 2019 from 9:00 a.m. to 11:00 a.m.; and July 8-11, 2019 from 9:00 a.m. to 4:00 p.m. (NWEA MAP and AIR test). The teacher will be paid for forty four (44.0) hours of instruction and six (6.0) hours of preparation per the negotiated agreement from the SIG A536 School Improvement Grant.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**ADMINISTRATOR/SUPERVISOR CONTRACT 2019-2020**

(19-101) Motion was made by Mr. Ruth, seconded by Ms. Rigsby to award a one (1) year administrator/supervisor contract to Mr. Trevor Thomas as the district athletic director for as many days as is required by the job description for the 2019-2020 school year.

Cook	<u>Yea</u>	Ruoff	<u>Nay</u>
Rigsby	<u>Yea</u>	Ruth	<u>Nay</u>
Ruff	<u>Yea</u>		

Carried: 3 to 2

**EXTENDED DAY CONTRACTS 2019-2020**

(19-102) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve extended days for the 2019-2020 school year in the following areas for the number of days listed.

1. Band Director – Up to twenty (20.0) days
2. Middle School and High School Guidance Counselors – Up to ten (10.0) days
3. District Librarian – Up to five (5.0) days

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CLASSIFIED EMPLOYEE CONTRACT ADJUSTMENT FOR 2019-2020**

(19-103) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to adjust the two (2.0) year educational aide limited contract of Ms. Chris Shockley from up to five (5.) hours per day, 184 days per year, to up to seven (7.0) hours per day, 184 days per year beginning with the 2019-2020 school year as required by the I.E.P. for a student with disabilities.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CERTIFIED EMPLOYEE SALARY PAY LEVEL AMENDMENT**

(19-104) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to amend Resolution # 17-194 approved at the June 29, 2017 Board of Education special meeting to change Mr. Brock Conroy's (Teacher) pay level from a Bachelor's Degree to a Bachelor's Degree +150 effective the 2017- 2018 school year and to pay Mr. Conroy the difference between the two levels for the 2017-2018 and 2018-2019 school years.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP**

(19-105) Motion was made by Ms. Cook, seconded by Ms. Rigsby to approve the following resolution:

WHEREAS, the Westfall Local School District, District IRN number: 49106 of 19463 Pherson Pike, Williamsport, OH 43164, Pickaway County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are here-by adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Cook            Yea  
Rigsby        Yea  
Ruff            Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**INNOVATION IN EDUCATION FUND REQUEST**

(19-106) Motion was made by Ms. Cook, seconded by Mr. Ruoff to approve the request for funds from the Innovation in Education fund for the high school to be involved in the Drug Free Clubs of America (DFCA) beginning the 2019-2020 school year as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**NON-RENEWAL OF SUPPLEMENTAL CONTRACTS**

(19-107) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to non-renew all spring athletic supplemental contracts at the end of the 2018-2019 school year.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**FUTURE PROBLEM SOLVERS TRIP TO INTERNATIONAL CONFERENCE**

(19-108) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the Future Problem Solvers (FPS) trip to the International Conference to be held in Amherst, Massachusetts June 6-9, 2019 as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Abstain</u>		

Carried: 4 to 1 Abstention

**GRADUATING CLASS OF 2019**

(19-109) Motion was made by Ms. Cook, seconded by Mr. Ruoff to approve the list of graduates of the Class of 2019 who, pending completion of all requirements, will graduate from Westfall High School on May 24, 2019 as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**ALIGNMENT WITH PICKAWAY COUNTY EDUCATIONAL SERVICE CENTER**

(19-110) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the alignment with the Pickaway County Educational Service Center as required by Ohio Revised Code 3313.843 as presented effective July 1, 2019 through June 30, 2021.

Cook            Yea  
Rigsby        Abstain  
Ruff            Yea

Ruoff          Yea  
Ruth          Yea

Carried: 4 to 1 Abstention

**MATH CURRICULUM ADOPTION 2019-2020**

(19-111) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the math curriculum for the 2019-2020 school year as presented.

Cook            Nay  
Rigsby        Yea  
Ruff            Yea

Ruoff          Yea  
Ruth          Yea

Carried: 4 to 1

**SUPERINTENDENT'S COMMENTS**

**TREASURER’S RECOMMENDATIONS**

**TREASURER’S REPORT**

**FINANCIAL REPORT**

(19-112) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the financial report from April 2019, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CLOSING AND TRANSFER OF FUND**

(19-113) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to close the account number 019-9001 in the amount of \$398.03 and transferring the funds to the 018-9703 fund.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**2019-2020 SCHOOL FEES**

(19-114) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the 2019-2020 school fees as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**2019-2020 PAY TO PARTICIPATE FEE**

(19-115) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to approve the 2019-2020 pay to participate fee as presented.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0



**2019-2020 LUNCH PRICES**

(19-116) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the 2019-2020 lunch prices as presented.

Cook	<u>Nay</u>	Ruoff	<u>Nay</u>
Rigsby	<u>Nay</u>	Ruth	<u>Nay</u>
Ruff	<u>Nay</u>		

Failed 0 to 5

**MEDICAL INSURANCE RATES AND DENTAL INSURANCE RATES FOR FY20**

(19-117) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve the Medical Insurance premium rates as established by the Pickaway County Public Employees Benefits Program (and administered through United Health Care) effective July 1, 2019 as follows:

UHC---H.S.A. Medical Insurance Options	
Single Medical Premium Rate	\$725.00 per month
Family Medical Premium Rate	\$1661.00 per month

These new rates represent a zero percent (0.0%) increase over the current rates.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-118) Motion was made by Ms. Rigsby, seconded by Mr. Ruff to approve the Dental Insurance premium rates as established by the Pickaway County Public Employees Benefits Program (and administered through Delta Dental) effective July 1, 2019 as follows:

Delta Dental---Dental Insurance Options	
Single Dental Premium Rate	\$45.00 per month
Family Dental Premium Rate	\$102.00 per month

These new rates represent an approximate two percent (2.0%) increase over the current rates.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**PURCHASE OF CHROMEBOOKS, CARTS, LICENSING AND SHIPPING 2019-2020**

(19-119) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the purchase of Chromebooks, carts, licensing and the cost of shipping for the 2019-2020 school year to the lowest quote as provided by Firefly Computers as presented.

Cook            Yea  
Rigsby         Yea  
Ruff             Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**TREASURER'S COMMENTS**

**BOARD RECOMMENDATIONS**

**ADOPTION OF POLICIES**

(19-120) Motion was made by Mr. Ruoff, seconded by Mr. Ruff to approve the policies listed below as announced at the April 15, 2019 Board of Education regular meeting.

- 1. Qualifications and Duties of the Treasurer, BCC
- 2. Administration of Federal Grant Funds, DECA
- 3. Bonded Employees and Officers, DH
- 4. Staff Conduct, GBCB
- 5. Parent and Family Involvement In Education, IGBL
- 6. Student Absences and Excuses, JED
- 7. Student Attendance Accounting, JEE
- 8. Use of Electronic Communications Equipment By Students, JFCK
- 9. Student Suspension, JGD
- 10. Student Expulsion, JGE
- 11. Reporting Child Abuse and Mandatory Training, JHG
- 12. Public Conduct on District Property, KGB

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**NEGOTIATED AGREEMENT BETWEEN THE WESTFALL LOCAL SCHOOLS’ BOARD OF EDUCATION AND THE WESTFALL EDUCATION ASSOCIATION**

(19-121) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the negotiated agreement between the Westfall Local Schools’ Board of Education and the Westfall Education Association effective July 1, 2019 and to authorize its administrators to take such steps as are necessary to prepare a final written agreement.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**SALARY INCREASES**

(19-122) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve an increase on the base salary of 3.5% for the 2019-2020 school year, 3.5% for the 2020-2021 school year and 3.0% on the 2021-2022 school year (an increase of 3.5% will be given if ten (10) indicators for academic achievement are met) for the classified supervisor salary schedule effective July 1, 2019.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-123) Motion was made by Mr. Ruoff, seconded by Mr. Ruth to approve an increase on the base salary of 3.5% for the 2019-2020 school year, 3.5% for the 2020-2021 school year and 3.0% for the 2021-2022 school year (an increase of 3.5% will be given if ten (10) indicators for academic achievement are met) for classified employees hired on or after July 1, 2009 effective July 1, 2019.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-124) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the increase on the base salary of 3.5% for the 2019-2020 school year, 3.5% for the 2020-2021 school year and 3.0% for the 2021-2022 school year (an increase of 3.5% will be given if ten (10) indicators for academic achievement are met) for classified employees hired before or on June 30, 2009 effective July 1, 2019.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(19-125) Motion was made by Ms. Rigsby, seconded by Mr. Ruth to approve an increase on the current salary of 3.5% for the 2019-2020 school year, 3.5% for the 2020-2021 school year and 3.0% for the 2021-2022 school year (an increase of 3.5% will be given if ten (10) indicators for academic achievement are met) for the following employees' salary schedule effective August 1, 2019.

- a. Building Principals
- b. School Health Care Coordinator
- c. Curriculum Director
- d. Special Education Director
- e. Food Service Coordinator

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**BOARD MEMBER COMMENTS/COMMITTEE REPORTS**

## **UPCOMING EVENTS**

### **WES:**

- May 21, 2019 – 4Q Third Grade Awards, Cafetorium, 2:30 p.m.
- May 21, 2019 – Fifth Grade Promotion Ceremony, 6:00 p.m.
- May 22, 2019 – 4Q First Grade Awards, Cafetorium, 2:30 p.m.
- May 22, 2019 – Pre-K Promotion, 6:00 p.m.

### **WMS:**

- May 23, 2019 – Honor's Breakfast, Gymnasium, 7:30 a.m., Invitation Only
- May 23, 2019 – Honor's Ceremony, Gymnasium, 9:00 a.m.

### **WHS:**

- May 24, 2019 – Graduation, High School Football Field, 8:00 p.m.

### **DISTRICT WIDE**

- May 23, 2019 – Last Day for Students – Two Hour Early Release
- May 24, 2019 – Last Day for Staff

**PUBLIC COMMENTS**

**ADJOURNMENT**

(19-126) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to adjourn the meeting at 8:45 p. m.

Cook Yea  
Rigsby Yea  
Ruff Yea

Ruoff Yea  
Ruth Yea

Carried: 5 to 0

\_\_\_\_\_  
PRESIDENT'S SIGNATURE

\_\_\_\_\_  
TREASURER'S SIGNATURE