

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
September 10, 2018
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

VI. PRESENTATIONS

V. CORRESPONDENCE

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the September 10, 2018 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____to_____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. Motion to approve the minutes from the August 20, 2018 regular meeting as presented.

B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST – SEPTEMBER 2018

Motion to approve the list of substitute teachers for September 2018, as provided by the Pickaway County Educational Service Center.

D. RESIGNATION REQUEST

Motion to accept Mr. Kyle Furness's request to resign as High School/Middle School Musical Director for the 2018-2019 school year effective immediately. (Item B)

E. SUPPLEMENTAL CONTRACT 2018-2019

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year pending all requirements are met:

1. Ms. Kari Ann Rodgers – H.S. Freshman Volleyball, Step 3, Class 4

F. LPDC COMMITTEE MEMBERS

Motion to approve the following certified employees as LPDC committee members for the 2018-2019 school year:

1. Ms. Jackie Eitel
2. Ms. Judy Shue
3. Mr. David Dollison
4. Ms. Karen Holbrook
5. Ms. Kate Schoonover

G. OTES COMMITTEE MEMBERS

Motion to approve the following certified employees as OTES committee members for the 2018-2019 school year:

- | | |
|---------------------|-------------------------|
| 1. Ms. Bonnie Cole | 7. Ms. Kay Jones |
| 2. Ms. Lisa Lightle | 8. Ms. Kate Schoonover |
| 3. Ms. Joy Sharrett | 9. Ms. Kathy Fuller |
| 4. Ms. Judy Shue | 10. Ms. Stephanie Davey |
| 5. Ms. Marci Wippel | |
| 6. Ms. Heather Hook | |

H. SLO COMMITTEE MEMBERS

Motion to approve the following certified employees as SLO committee members for the 2018-2019 school year:

- | | |
|------------------------|--------------------------|
| 1. Mr. Tom Scanlan | 8. Ms. Stephanie Davey |
| 2. Ms. Jackie Eitel | 9. Ms. Rachel Joseph |
| 3. Ms. Joy Sharrett | 10. Mr. Matthew Greenlee |
| 4. Ms. Mindy Stonerock | 11. Ms. Amy Noltemeyer |
| 5. Ms. Lisa Jones | 12. Ms. Cindi Post |
| 6. Ms. Vicky Gaffney | 13. Mr. Brad Smith |
| 7. Ms. Judy Blum | 14. Mr. Trevor Thomas |

I. RESIDENT EDUCATOR MENTORS

Motion to approve the following certified employees as resident educator mentors for the 2018-2019 school year:

- | | |
|------------------------|-----------------------|
| 1. Ms. Katie Wynkoop | 4. Ms. Judy Blum |
| 2. Ms. Mindy Stonerock | 5. Ms. Bethany Treece |
| 3. Ms. Karen Holbrook | |

J. SUPPLEMENTAL CONTRACT SALARY ADJUSTMENT

Motion to adjust Ms. Rachel Scior's middle school cross country coach supplemental contract from a Step 0, Class 3, (0.5) to a Step 3, Class 3, (0.5) for the 2018-2019 school year.

K. SUBSTITUTE CLASSIFIED EMPLOYEE 2018-2019

Motion to employ the following as substitute classified employees for the 2018-2019 school year in the areas designated:

1. Ms. Heather Downs – Cafeteria Employee

L. FACILITY USE REQUESTS

1. Motion to approve the use of the high school conference room on the second Wednesdays of each month, September, 2018 through May 2019, from 6:30 p.m. to 8:30 p.m. for Westfall Booster Club meetings as requested by Ms. Stacey Tackett, Treasurer. The organization must keep in contact with the building administrator with any changes. (Item C)

2. Motion to approve the use of the elementary school art room, music room or library, with the first choice being the art room, the second Friday of each month from 3:40 p.m. to 5:30 p.m. beginning September 2018 through May 2019, to hold meetings for Brownie Troop #8714 as requested by Ms. Jayne Barnes, Troop Leader. This organization must keep in contact with the building administrator with any changes. (Item D)

3. Motion to approve the use of the elementary school cafetorium and tables the second Thursday of every month from 6:30 p.m. to 8:30 p.m. to hold Westfall Elementary Community in Action (C.I.A.) meetings as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator with any changes. (Item E)

4. Motion to approve the use of the football stadium and concession stand on Saturday, September 15, 2018, Saturday, September 29, 2018 and Saturday, October 6, 2018 from 12:00 p.m. to 5:00 p.m. for Westfall Bidy Football games as requested by Mr. Jay Jude and Mr. Ryan Van Dine, Coaches. This organization must keep in contact with the building administrator and district athletic director with any changes. (Item F)

5. Motion to approve the use of the elementary school cafetorium on Friday, September 28, 2018 from 3:45 p.m. to 5:00 p.m. and on Saturday, September 29, 2018 from 3:00 p.m. to 12:00 a.m. to hold the Westfall High School Home Coming Dance sponsored by the High School FFA as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes. (Item G)

6. Motion to approve the use of the soccer fields and parking lots at the elementary school (cafetorium if inclement weather) on Friday, September 28, 2018 from 5:00 p.m. to 7:00 p.m. for a Westfall Elementary School C.I.A. Community Tailgate event as requested by Ms. Katie Barnes, President. This organization must keep in touch with the building administrator with any changes. (Item H)

7. Motion to approve the use of the elementary school gymnasium and restrooms Monday through Thursday from 4:00 p.m. to 8:30 p.m. beginning October 29, 2018 through May 16, 2019 for Bidy Basketball practices as requested by Ms. Jennifer Blue, Head Varsity Girls' Basketball Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. (Item I)

8. Motion to approve the use of the high school wrestling room Mondays through Thursdays from 6:30 p.m. to 8:00 p.m. beginning November 1, 2018 through March 29, 2019 for Westfall Bidy Wrestling practices as requested by Ms. Nikki Young and Mr. Mike Young, Coaches. This organization must keep in touch with the building administrator and district athletic director with any changes. (Item J)

9. Motion to approve the use of the high school gymnasium on Sunday, January 6, 2019 from 8:00 a.m. to 6:30 p.m. for a Westfall Bidy Wrestling tournament as requested by Mr. Mike Young, Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. There may be a charge for custodial services. (Item K)

10. Motion to approve the use of the high school gymnasium on Sunday, January 27, 2019 from 8:00 a.m. to 6:30 p.m. for a Westfall Bidy Wrestling tournament as requested by Mr. Mike Young, Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. There may be a charge for custodial services. (Item L)

11. Motion to approve the use of the elementary school gymnasium on October 19, 2018 from 9:00 a.m. to 12:00 p.m. for setting up Points of Dispensing (POD) for the Pickaway County General Health District as requested by Mr. Sam Neill, Emergency Response Coordinator. This group must keep in touch with the building administrator with any changes. (Item M)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

M. DONATIONS

Motion to accept the following donations totaling \$1,238.41 as presented: (Item N)

- | | | |
|----|--|-----------|
| 1. | Mr. and Mrs. Terry Weck – HS Support Fund | \$ 200.00 |
| 2. | Ms. Rachel Scior – Comfy Cushion Campaign Fund | \$ 200.00 |
| 3. | Ridley USA, Inc. – FFA Fund | \$ 305.50 |
| 4. | Buffalo Wild Wings – HS Band Fund | \$ 58.39 |
| 5. | Ms. Cookie Dollison – HS Band Uniform Fund | \$ 100.00 |
| 6. | Anonymous – HS Band Uniform Fund | \$ 200.00 |
| 7. | Buffalo Wild Wings – HS Girls’ Basketball Fund | \$ 94.52 |
| 8. | Mr. Joe Pitchford – HS Girls’ Soccer Fund | \$ 80.00 |

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

N. CERTIFIED STAFF PAY LEVEL ADJUSTMENT

Motion to approve the request of Ms. Karen Holbrook, Teacher, to adjust her pay level from a Master’s Degree to a Master’s Degree +25 for the 2018-2019 school year.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

O. T-4 REIMBURSEMENT

Motion to approve T-4 reimbursements for the 2018-2019 school year to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement.

New Hope Christian:

1. Mr. and Mrs. Derek Radcliff – Lucille Radcliff

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. MIDDLE SCHOOL COLLEGE/CAREER READINESS PATHWAYS AGREEMENT – PRCTC

Motion to approve the agreement with Pickaway Ross Career and Technology Center to provide the middle school college/career readiness Pathways Program through Game Plan for the 2018-2019 school year as presented. (Item O)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

SUPERINTENDENT’S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from August 2018, as presented by the Treasurer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

B. BUS BIDS

Motion to approve the following resolution:

WHEREAS, the Westfall Board of Education wishes to advertise and receive bids for the purchase of one (1) conventional school bus,

THEREFORE, BE IT RESOLVED the Westfall Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of one (1) conventional bus. This resolution does not obligate the district to purchase the bus.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

C. PERMANENT APPROPRIATIONS MEASURES FY19

Motion to approve the Permanent Appropriations Measure for FY19. The General Fund Total is \$32,295,605.87. The grand total of all funds is \$42,456,337.13. The appropriations are kept on file in the board referral file in the board office. (Item P)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

D. DISPOSAL OF TECHNOLOGY EQUIPMENT

Motion to approve the disposal of technology equipment as presented.
(Item Q)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____to_____

TREASURER'S COMMENTS

BOARD RECOMMENDATIONS

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES:

- September 28, 2018 – Westfall C.I.A. Community Tailgate, 5:00 p.m. to 7:00 p.m., Soccer Field and Parking Lot

WMS:

- No Major Events At This Time

WHS:

- September 14, 2018 – Fall Senior/Parents' Night, Football Field, 6:30 p.m.
- September 22, 2018 – Band Competition at Logan Elm
- September 26, 2018 – College and Career Night at Teays Valley, 6:30 p.m.
- September 28, 2018 – Homecoming Football Game, 7:00 p.m.
- September 29, 2018 – Homecoming Dance held at Westfall Elementary School, 8:00 p.m. to 11:00 p.m.
- October 4, 2018 – Parent Teacher Conference 2:30 p.m. to 6:30 p.m. with Senior Parent Meeting at 5:30 p.m.
- October 6, 2018 – Band Competition at Teays Valley
- October 13, 2018 – Band Competition at Canal Winchester
- October 15, 2018 – NHS Induction Ceremony, 9:00 a.m.
- October 16, 2018 – Choir Concert, Auditorium, 6:30 p.m.

DISTRICT WIDE:

- September 12, 2018 – Westfall Booster Club Meeting, 6:30 p.m. H.S. Conference Room
- October 11, 2018 – Westfall Education Foundation Meeting, 6:30 p.m., H. S. Conference Room

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____