

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 10, 2018**

The Westfall Local School District Board of Education met in regular session on September 10, 2018 at 6:34 p.m. in the elementary school cafetorium.

**CALL TO ORDER**

**ROLL CALL**

Ms. Judy Cook	<u>Aye</u>	Mr. Zach Ruoff	<u>Aye</u>
Ms. Christy Rigsby	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Mr. Mark Ruff	<u>Aye</u>		

*Today's meeting will be recorded and loaded to the website for the public to review.*

**PLEDGE OF ALLEGIANCE**

Board Vice President

**PRESENTATIONS**

**CORRESPONDENCE**

**APPROVAL OF THE AGENDA**

(18-203) Motion was made by Ms. Rigsby, seconded by Mr. Ruoff to approve the agenda for the September 10, 2018 regular meeting with addendum.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**OLD BUSINESS**

*(None)*

## **NEW BUSINESS**

### **CONSENT AGENDA**

(18-204) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the following resolutions through the consent agenda

#### **SUPERINTENDENT'S RECOMMENDATIONS:**

##### **A. APPROVAL OF MINUTES**

1. Motion to approve the minutes from the August 20, 2018 regular meeting as presented.

##### **B. PERSONNEL LEAVE**

Motion to accept the report of vacation, personal and professional leave as presented.

##### **C. SUBSTITUTE TEACHER LIST – SEPTEMBER 2018**

Motion to approve the list of substitute teachers for September 2018, as provided by the Pickaway County Educational Service Center.

##### **D. RESIGNATION REQUEST**

Motion to accept Mr. Kyle Furness's request to resign as High School/Middle School Musical Director for the 2018-2019 school year effective immediately.

##### **E. SUPPLEMENTAL CONTRACT 2018-2019**

Motion to award a one (1) year supplemental contract to the following in the areas designated for the 2018-2019 school year pending all requirements are met:

1. Ms. Kari Ann Rodgers – H.S. Freshman Volleyball, Step 3, Class 4

**F. LPDC COMMITTEE MEMBERS**

Motion to approve the following certified employees as LPDC committee members for the 2018-2019 school year:

- |                       |                        |
|-----------------------|------------------------|
| 1. Ms. Jackie Eitel   | 4. Ms. Karen Holbrook  |
| 2. Ms. Judy Shue      | 5. Ms. Kate Schoonover |
| 3. Mr. David Dollison |                        |

**G. OTES COMMITTEE MEMBERS**

Motion to approve the following certified employees as OTES committee members for the 2018-2019 school year:

- |                     |                         |
|---------------------|-------------------------|
| 1. Ms. Bonnie Cole  | 7. Ms. Kay Jones        |
| 2. Ms. Lisa Lightle | 8. Ms. Kate Schoonover  |
| 3. Ms. Joy Sharrett | 9. Ms. Kathy Fuller     |
| 4. Ms. Judy Shue    | 10. Ms. Stephanie Davey |
| 5. Ms. Marci Wippel |                         |
| 6. Ms. Heather Hook |                         |

**H. SLO COMMITTEE MEMBERS**

Motion to approve the following certified employees as SLO committee members for the 2018-2019 school year:

- |                        |                          |
|------------------------|--------------------------|
| 1. Mr. Tom Scanlan     | 8. Ms. Stephanie Davey   |
| 2. Ms. Jackie Eitel    | 9. Ms. Rachel Joseph     |
| 3. Ms. Joy Sharrett    | 10. Mr. Matthew Greenlee |
| 4. Ms. Mindy Stonerock | 11. Ms. Amy Noltemeyer   |
| 5. Ms. Lisa Jones      | 12. Ms. Cindi Post       |
| 6. Ms. Vicky Gaffney   | 13. Mr. Brad Smith       |
| 7. Ms. Judy Blum       | 14. Mr. Trevor Thomas    |

**I. RESIDENT EDUCATOR MENTORS**

Motion to approve the following certified employees as resident educator mentors for the 2018-2019 school year:

- |                        |                       |
|------------------------|-----------------------|
| 1. Ms. Katie Wynkoop   | 4. Ms. Judy Blum      |
| 2. Ms. Mindy Stonerock | 5. Ms. Bethany Treece |
| 3. Ms. Karen Holbrook  |                       |

**J. SUPPLEMENTAL CONTRACT SALARY ADJUSTMENT**

Motion to adjust Ms. Rachel Scior's middle school cross country coach supplemental contract from a Step 0, Class 3, (0.5) to a Step 3, Class 3, (0.5) for the 2018-2019 school year.

**K. SUBSTITUTE CLASSIFIED EMPLOYEE 2018-2019**

Motion to employ the following as substitute classified employees for the 2018-2019 school year in the areas designated:

1. Ms. Heather Downs – Cafeteria Employee

**L. FACILITY USE REQUESTS**

1. Motion to approve the use of the high school conference room on the second Wednesdays of each month, September, 2018 through May 2019, from 6:30 p.m. to 8:30 p.m. for Westfall Booster Club meetings as requested by Ms. Stacey Tackett, Treasurer. The organization must keep in contact with the building administrator with any changes.

2. Motion to approve the use of the elementary school art room, music room or library, with the first choice being the art room, the second Friday of each month from 3:40 p.m. to 5:30 p.m. beginning September 2018 through May 2019, to hold meetings for Brownie Troop #8714 as requested by Ms. Jayne Barnes, Troop Leader. This organization must keep in contact with the building administrator with any changes.

3. Motion to approve the use of the elementary school cafetorium and tables the second Thursday of every month from 6:30 p.m. to 8:30 p.m. to hold Westfall Elementary Community in Action (C.I.A.) meetings as requested by Ms. Katie Barnes, President. This organization must keep in contact with the building administrator with any changes.

4. Motion to approve the use of the football stadium and concession stand on Saturday, September 15, 2018, Saturday, September 29, 2018 and Saturday, October 6, 2018 from 12:00 p.m. to 5:00 p.m. for Westfall Bidy Football games as requested by Mr. Jay Jude and Mr. Ryan Van Dine, Coaches. This organization must keep in contact with the building administrator and district athletic director with any changes.

5. Motion to approve the use of the elementary school cafetorium on Friday, September 28, 2018 from 3:45 p.m. to 5:00 p.m. and on Saturday, September 29, 2018 from 3:00 p.m. to 12:00 a.m. to hold the Westfall High School Home Coming Dance sponsored by the High School FFA as requested by Ms. Megan Moorman, FFA Advisor. This organization must keep in contact with the building administrator with any changes.

6. Motion to approve the use of the soccer fields and parking lots at the elementary school (cafetorium if inclement weather) on Friday, September 28, 2018 from 5:00 p.m. to 7:00 p.m. for a Westfall Elementary School C.I.A. Community Tailgate event as requested by Ms. Katie Barnes, President. This organization must keep in touch with the building administrator with any changes.

7. Motion to approve the use of the elementary school gymnasium and restrooms Monday through Thursday from 4:00 p.m. to 8:30 p.m. beginning October 29, 2018 through May 16, 2019 for Bidy Basketball practices as requested by Ms. Jennifer Blue, Head Varsity Girls' Basketball Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. **Removed to be voted on outside of the consent agenda.**

8. Motion to approve the use of the high school wrestling room Mondays through Thursdays from 6:30 p.m. to 8:00 p.m. beginning November 1, 2018 through March 29, 2018 for Westfall Bidy Wrestling practices as requested by Ms. Nikki Young and Mr. Mike Young, Coaches. This organization must keep in touch with the building administrator and district athletic director with any changes.

9. Motion to approve the use of the high school gymnasium on Sunday, January 6, 2019 from 8:00 a.m. to 6:30 p.m. for a Westfall Bidy Wrestling tournament as requested by Mr. Mike Young, Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. There may be a charge for custodial services.

10. Motion to approve the use of the high school gymnasium on Sunday, January 27, 2019 from 8:00 a.m. to 6:30 p.m. for a Westfall Bidy Wrestling tournament as requested by Mr. Mike Young, Coach. This organization must keep in touch with the building administrator and district athletic director with any changes. There may be a charge for custodial services.

11. Motion to approve the use of the elementary school gymnasium on October 19, 2018 from 9:00 a.m. to 12:00 p.m. for setting up Points of Dispensing (POD) for the Pickaway County General Health District as requested by Mr. Sam Neill, Emergency Response Coordinator. This group must keep in touch with the building administrator with any changes.

12. Motion to approve the use of the elementary school library from September 13, 2018 through May 23, 2019 on Thursdays from 6:00 p.m. to 7:30 p.m. for Girl Scout meetings as requested by Ms. Jennifer Foreman, Troop Leader. This group must keep in touch with the building administrator with any changes. **(Added)**

13. Motion to approve the use of the elementary school cafetorium and gymnasium on Sunday, October 14, 2018 from 11:00 a.m. to 5:00 p.m. for the Westfall Soccer Club end of the year banquet as requested by Ms. Toni Neff, President. This group must keep in touch with the building administrator with any changes. There may be a charge for custodial services. **(Added)**

Cook            Yea  
Rigsby         Yea  
Ruff             Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**END OF CONSENT AGENDA**

**SUPERINTENDENT’S RECOMMENDATIONS**

**DONATIONS**

(18-205) Motion was made by Ms. Rigsby, seconded by Ms. Cook to accept the following donations totaling \$1,238.41 as presented:

- 1. Mr. and Mrs. Terry Weck – HS Support Fund \$ 200.00
- 2. Ms. Rachel Scior – Comfy Cushion Campaign Fund \$ 200.00
- 3. Ridley USA, Inc. – FFA Fund \$ 305.50
- 4. Buffalo Wild Wings – HS Band Fund \$ 58.39
- 5. Ms. Cookie Dollison – HS Band Uniform Fund \$ 100.00
- 6. Anonymous – HS Band Uniform Fund \$ 200.00
- 7. Buffalo Wild Wings – HS Girls’ Basketball Fund \$ 94.52
- 8. Mr. Joe Pitchford – HS Girls’ Soccer Fund \$ 80.00

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**CERTIFIED STAFF PAY LEVEL ADJUSTMENT**

(18-206) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the request of Ms. Karen Holbrook, Teacher, to adjust her pay level from a Master’s Degree to a Master’s Degree +25 for the 2018-2019 school year.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**T-4 REIMBURSEMENT**

(18-207) Motion was made by Ms. Cook, seconded by Mr. Ruoff to approve T-4 reimbursements for the 2018-2019 school year to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement.

New Hope Christian:

- 1. Mr. and Mrs. Derek Radcliff – Lucille Radcliff

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**MIDDLE SCHOOL COLLEGE/CAREER READINESS PATHWAYS AGREEMENT – PRCTC**

(18-208) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the agreement with Pickaway Ross Career and Technology Center to provide the middle school college/career readiness Pathways Program through Game Plan for the 2018-2019 school year as presented.

Cook	<u>Nay</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 4 to 1

**FACILITY USE REQUEST (Removed from the consent agenda for a vote.)**

(18-209) Motion was made by Mr. Ruth, (**no second to the motion**) to approve the use of the elementary school gymnasium and restrooms Monday through Thursday from 4:00 p.m. to 8:30 p.m. beginning October 29, 2018 through May 16, 2019 for Bidy Basketball practices as requested by Ms. Jennifer Blue, Head Varsity Girls’ Basketball Coach. This organization must keep in touch with the building administrator and district athletic director with any changes.

*No second to the motion, no vote taken.*

**SUPERINTENDENT’S COMMENTS**



**TREASURER’S RECOMMENDATIONS**

**TREASURER’S REPORT**

**FINANCIAL REPORT**

(18-210) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the financial report from August 2018, as presented by the Treasurer.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**BUS BIDS**

(18-211) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the following resolution:

WHEREAS, the Westfall Board of Education wishes to advertise and receive bids for the purchase of one (1) conventional school bus,

THEREFORE, BE IT RESOLVED the Westfall Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of one (1) conventional bus. This resolution does not obligate the district to purchase the bus.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**PERMANENT APPROPRIATIONS MEASURES FY19**

(18-212) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the Permanent Appropriations Measure for FY19. The General Fund Total is \$32,295,605.87. The grand total of all funds is \$42,456,337.13. The appropriations are kept on file in the board referral file in the board office.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**DISPOSAL OF TECHNOLOGY EQUIPMENT**

(18-213) Motion was made by Mr. Ruoff, seconded by Ms. Rigsby to approve the disposal of technology equipment as presented.

Cook            Yea  
Rigsby         Yea  
Ruff             Yea

Ruoff           Yea  
Ruth            Yea

Carried: 5 to 0

**TREASURER’S COMMENTS**

**BOARD RECOMMENDATIONS**

**BOARD MEMBER COMMENTS/COMMITTEE REPORTS**

## **UPCOMING EVENTS**

### **WES:**

- September 28, 2018 – Westfall C.I.A. Community Tailgate, 5:00 p.m. to 7:00 p.m., Soccer Field and Parking Lot

### **WMS:**

- No Major Events At This Time

### **WHS:**

- September 14, 2018 – Fall Senior/Parents' Night, Football Field, 6:30 p.m.
- September 22, 2018 – Band Competition at Logan Elm
- September 26, 2018 – College and Career Night at Teays Valley, 6:30 p.m.
- September 28, 2018 – Homecoming Football Game, 7:00 p.m.
- September 29, 2018 – Homecoming Dance held at Westfall Elementary School, 8:00 p.m. to 11:00 p.m.
- October 4, 2018 – Parent Teacher Conference 2:30 p.m. to 6:30 p.m. with Senior Parent Meeting at 5:30 p.m.
- October 6, 2018 – Band Competition at Teays Valley
- October 13, 2018 – Band Competition at Canal Winchester
- October 15, 2018 – NHS Induction Ceremony, 9:00 a.m.
- October 16, 2018 – Choir Concert, Auditorium, 6:30 p.m.

### **DISTRICT WIDE:**

- September 12, 2018 – Westfall Booster Club Meeting, 6:30 p.m. H.S. Conference Room
- October 11, 2018 – Westfall Education Foundation Meeting, 6:30 p.m., H. S. Conference Room

**PUBLIC COMMENTS**

**EXECUTIVE SESSION (Addendum)**

(18-214) Motion was made by Ms. Cook, seconded by Mr. Ruth to enter into executive session at 8:16 p.m. to consider the employment of a public employee or official, to consider the discipline of a public employee or official and to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

(18-215) Motion was made by Ms. Cook, seconded by Ms. Rigsby to return from executive session at 10:32 p.m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

**ADJOURNMENT**

(18-216) Motion was made by Mr. Ruth, seconded by Mr. Ruoff to adjourn the meeting at 10:33 p. m.

Cook	<u>Yea</u>	Ruoff	<u>Yea</u>
Rigsby	<u>Yea</u>	Ruth	<u>Yea</u>
Ruff	<u>Yea</u>		

Carried: 5 to 0

\_\_\_\_\_  
PRESIDENT’S SIGNATURE

\_\_\_\_\_  
TREASURER’S SIGNATURE