

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
September 16, 2019
BOARD OF EDUCATION REGULAR MEETING
Elementary School Cafetorium
6:30 p. m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook	_____	Mr. Zach Ruoff	_____
Ms. Christy Rigsby	_____	Mr. Sean Ruth	_____
Mr. Mark Ruff	_____		

III. PLEDGE OF ALLEGIANCE Board President

IV. PRESENTATION

1. Ms. Christy Rigsby, Board Member – Ms. Erica Whitt, Elementary Teacher, Extra Mile Award
2. Ms. Rachel Scior, WHS FFA – Greenhouse Grant Approval

V. CORRESPONDENCE

The Stonerock Family – Thank you note.

VI. APPROVAL OF THE AGENDA

Motion to approve the agenda for the September 16, 2019 regular meeting.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

VII. OLD BUSINESS

(None)

VIII. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

To approve the minutes from the August 19, 2019 regular meeting as presented.

B. PERSONNEL LEAVE

To accept the report of vacation, personal and professional leave as presented. (Item A)

C. SUBSTITUTE TEACHER LIST – SEPTEMBER 2019

Motion to approve the list of substitute teachers for September 2019, as provided by the Pickaway County Educational Service Center.

D. RESIGNATIONS

1. To accept Mr. Derrick Creque's request to resign as 7th Grade Girls' Basketball Coach effective immediately. (Item B)

2. To accept Jessica Sullivan's request to resign as 8th Grade Girls' Basketball Coach effective immediately. (Item C)

E. SUPPLEMENTAL CONTRACTS 2019-2020

To award a one (1) year supplemental contract to the following for the 2019-2020 school year for the positions designated:

1. Ms. Renae Henry - Science Olympia Advisor, Step 0, Class 5
2. Ms. Nichole Younkin – M.S. Student Council Advisor, Step 0, Class 5
3. Mr. Robert Jobe, H. S. Reserve Boys Basketball Coach, Step 0, Class 2, (Pending all requirements are met.)

F. SUBSTITUTE EMPLOYEES FOR CLASSIFIED STAFF 2019-2020

To approve the following as substitute employees for classified staff for the 2019-2020 school year in the areas designated:

1. Ms. Jodi Butcher, Educational Aide, Caf , Secretary
2. Ms. Madison Lowry, Caf , Secretary

G. LPDC COMMITTEE MEMBERS

Motion to approve the following certified employees as LPDC committee members for the 2019-2020 school year:

1. Ms. Jackie Eitel
2. Ms. Judy Shue
3. Mr. David Dollison
4. Ms. Karen Holbrook
5. Ms. Kate Schoonover

H. OTES COMMITTEE MEMBERS

Motion to approve the following certified employees as OTES committee members for the 2019-2020 school year:

1. Ms. Bonnie Cole
2. Ms. Lisa Lightle
3. Ms. Joy Sharrett
4. Ms. Judy Shue
5. Ms. Marci Wippel
6. Ms. Stephanie Davey
7. Ms. Kathy Fuller
8. Ms. Heather Hook
9. Ms. Kay Jones
10. Ms. Kate Schoonover

I. SLO COMMITTEE MEMBERS

Motion to approve the following certified employees as SLO committee members for the 2019-2020 school year:

1. Ms. Christine Demas
2. Ms. Alexandra Eckstein
3. Ms. Lisa Jones
4. Ms. Mindy Stonerock
5. Ms. Olivia Thompson
6. Ms. Lesley Wolfe
7. Ms. Judy Blum
8. Stephanie Davey
9. Vicki Gaffney
10. Matthew Greenlee
11. Amy Noltemeyer
12. Cindi Post
13. Brad Smith
14. Trevor Thomas

J. RESIDENT EDUCATOR MENTORS

Motion to approve the following certified employees as resident educator mentors for the 2019-2020 school year:

1. Ms. Stephanie Grigsby
2. Ms. Mindy Stonerock
3. Ms. Karen Holbrook

K. AFTER SCHOOL TUTORS 2019-2020

To approve the following as an after school tutor for the 2019-2020 school year:

1. Stephanie Davey

L. CERTIFIED EMPLOYEE PAY LEVEL ADJUSTMENT 2019-2020

1. To advance Ms. Courtney Barnes' pay level as a teacher from a Bachelor's Degree to a Bachelor's Degree + 150 beginning with the 2019-2020 school year.

2. To advance Ms. Olivia Thompson's pay level as a teacher from a Bachelor's Degree + 150 to a Master's Degree beginning with the 2019-2020 school year.

M. CLASSIFIED EMPLOYEE CONTRACT ADJUSTMENTS 2019-2020

1. To adjust Mr. Jeff Wippel's one (1) year non-teaching limited contract as a bus driver for up to six (6.0) hours per day, 185 days per year, Step 0 for the 2019-2020 school year to 176 days remaining.

2. To adjust Ms. Ashley Downs' one (1) year non-teaching limited contract as a bus driver from Step 0 to Step 4 for the 2019-2020 school year.

3. To adjust Mr. Harry Miller's two (2) year non-teaching limited contract as an educational aide from Step 1 to Step 6 for the 2019-2020 school year.

N. FACILITY USE REQUEST

1. To approve the request to use the back shelves in the large storage closet in the Elementary gym to store and pack food from September 1, 2019 to August 31, 2020 as requested by Ms. Kathy Fausnaugh, Westfall C.A.R.E.S. President. This group must keep in touch with the district athletic director and building administrator with any changes. (Item D)
2. To approve the request to use Conference Room A at the elementary school for Westfall Cares board meetings, the first Wednesdays of the month from September 4, 2019 to May 6, 2020 as requested by Ms. Kathy Fausnaugh, Westfall C.A.R.E.S. President. This group must keep in touch with the district athletic director and building administrator with any changes. (Item E)
3. To approve the request to use the elementary cafetorium for girl scout meetings Thursdays from 6 pm to 7 pm from September 19, 2019 to June 2019 as requested by Jennifer Foreman, girl scout leader. This group must keep in touch with the district athletic director and building administrator with any changes. (Item F)
4. To approve the request to use the elementary cafetorium and gymnasium October 5, 2019 from 6:00 pm to 11:30 pm for the Homecoming Dance as requested by Megan Moorman, Westfall FFA Homecoming Coordinator. This group must keep in touch with the district athletic director and building administrator with any changes. (Item G)
5. To approve the request to use the elementary cafetorium and gymnasium October 13, 2019 from 11 am to 4 pm for a soccer banquet as requested by Toni Neff, Westfall Soccer Club President. This group must keep in touch with the district athletic director and building administrator with any changes. (Item H)
6. To approve the use of the high school gymnasium and gym lobby on October 13, 2019 from 11am to 5 pm for a biddy volleyball tournament as requested by Jessica Sullivan, Westfall Varsity Volleyball Coach. This group must keep in touch with the district athletic director and building administrator with any changes. (Item I)

7. To approve the use of the middle school gymnasium and kitchen and the high school gymnasium and cafeteria/kitchen November 9, 2019 from 7 am to 10 pm for the D.A.R.E. & Westfall C.A.R.E.S Alumni Volleyball Tournament as requested by TJ Ruth, Westfall C.A.R.E.S. board member and Dale Thomas, D.A.R.E. resource officer. This group must keep in touch with the district athletic director and building administrator with any changes. (Item J)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

O. DONATIONS

Motion to accept the following donations totaling \$4, 110.00 as presented: (Item K)

- | | | |
|----|---|-------------|
| 1. | Westfall Education Foundation, FFA Go Bucket | \$ 1,360.00 |
| 2. | Ann Ramey Memorial, MS 8 th grade Scholarship Fund | \$ 1,250.00 |
| 3. | Crown Hill, HS Golf Fund | \$ 1000.00 |
| 4. | Tracy & Steven Latham, HS Golf Fund | \$ 200.00 |
| 5. | Honey Run Farms, Cross Country Fund | \$ 300.00 |

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

P. CLASSIFIED EMPLOYEE CONTRACT 2019-2020

Motion to award a one (1) year educational aide/paraprofessional limited contract to Ms. Michelle Gamboni, for up to seven (7.0) hours per day, Step 0, 168 remaining days for the 2019-2020 school year, pending all requirements are met, replacing Kross Shaeffer.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

Q. ELEMENTARY AFTER SCHOOL STEAM CLUB

Motion to approve the implementation of an after school STEAM club at at the elementary school as requested by Ms. Amy Fox, Curriculum Director. The club would be offered every Thursday from 4 pm – 5:30 pm from October to April. (Item L)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

R. HIGH SCHOOL CHOIR TRIP TO NASHVILLE

Motion to approve the High School Choir trip to Nashville, Tennessee from March 27th through March 29th, 2020 as requested by Ms. Megan McCune, Choir Director. (Item M)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

S. VISUALLY IMPAIRED SERVICES CONTRACT 2019-2020

Motion to approve the contracted service agreement for visually impaired services for the 2019-2020 school year by the Educational Service Center of Central Ohio. (Item N)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

SUPERINTENDENT'S COMMENTS

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from August 2019, as presented by the Treasurer.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

B. PERMANENT APPROPRIATIONS MEASURES FY20

Motion to approve the Permanent Appropriations Measure for FY20. The General Fund Total is \$33,666,209.10. The grand total of all funds is \$44,709,040.24. The appropriations are kept on file in the board referral file in the board office. (Item O)

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

IX. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

X. UPCOMING EVENTS

WES: September 23, 2019 – Picture Day
October 30, 2019 - Trunk or Treat 5:30 pm

WMS: October 15, 2019 – Parent Teacher Conferences 3-8 pm
November 2, 2019 – Annual Craft Bazaar

WHS: September 20, 2019 – Fall Senior/Parents’ Night
September 21, 2019 – Westfall FFA Dirt Drag at the Fairgrounds
September 24, 2019 – County College & Career Night 6:30-8pm at TVHS
October 4, 2019 – Parent Teacher Conferences Tailgate with the Teachers

DISTRICT WIDE:

September 27, 2019 – Interims sent home
October 9, 2019 – Booster Club Meeting 6:30 pm HS Conference Room
October 16, 2019 – End of the 1st 9 Weeks
October 16-18, 2019 No School

XI. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____